



***ROANOKE CITY COUNCIL
REGULAR SESSION***

***JUNE 3, 2002
12:15 P.M.***

CITY COUNCIL CHAMBER

AGENDA FOR THE COUNCIL

1. Call to Order--Roll Call.

A communication from Council Member C. Nelson Harris, Chair, City Council's Personnel Committee, requesting that Council meet in Closed Meeting to discuss the performance of five Council-Appointed Officers, pursuant to Section 2.2-3711(A)(1), Code of Virginia (1950), as amended.

P. 10

THE MEETING WILL BE DECLARED IN RECESS TO BE IMMEDIATELY RECONVENED IN THE COUNCIL'S CONFERENCE ROOM FOR ONE CLOSED SESSION.



***ROANOKE CITY COUNCIL
REGULAR SESSION***

***JUNE 3, 2002
2:00 P.M.***

CITY COUNCIL CHAMBER

AGENDA FOR THE COUNCIL

1. Call to Order--Roll Call.

The Invocation will be delivered by The Reverend Fred Fryar, Pastor, Grace and Truth Baptist Church.

The Pledge of Allegiance to the Flag of the United States of America will be led by Mayor Ralph K. Smith.

Welcome. Mayor Smith.

NOTICE:

Meetings of Roanoke City Council are televised live on RVTN Channel 3. Today's meeting will be replayed on Channel 3 on Thursday, June 6, 2002, at 7:00 p.m., and Saturday, June 8, 2002, at 4:00 p.m. Council meetings are now being offered with closed captioning for the hearing impaired.

ANNOUNCEMENTS:

THE PUBLIC IS ADVISED THAT MEMBERS OF COUNCIL RECEIVE THE CITY COUNCIL AGENDA AND RELATED COMMUNICATIONS, REPORTS, ORDINANCES AND RESOLUTIONS, ETC., ON THE THURSDAY PRIOR TO THE COUNCIL MEETING TO PROVIDE SUFFICIENT TIME FOR REVIEW OF INFORMATION. CITIZENS WHO ARE INTERESTED IN OBTAINING A COPY OF ANY ITEM LISTED ON THE AGENDA MAY CONTACT THE CITY CLERK'S OFFICE, ROOM 456, NOEL C. TAYLOR MUNICIPAL BUILDING, 215 CHURCH AVENUE, S. W., OR CALL 853-2541.

THE CITY CLERK'S OFFICE NOW PROVIDES THE MAJORITY OF THE CITY COUNCIL AGENDA ON THE INTERNET FOR VIEWING AND RESEARCH PURPOSES. TO ACCESS AGENDA MATERIAL, GO TO THE CITY'S HOMEPAGE AT WWW.ROANOKEGOV.COM, CLICK ON THE ROANOKE CITY COUNCIL ICON, CLICK ON MEETINGS AND AGENDAS, AND DOWNLOAD THE ADOBE ACROBAT SOFTWARE TO ACCESS THE AGENDA.

ALL PERSONS WISHING TO ADDRESS COUNCIL ARE REQUESTED TO REGISTER WITH THE STAFF ASSISTANT WHO IS LOCATED AT THE ENTRANCE TO THE COUNCIL CHAMBER. ON THE SAME AGENDA ITEM, ONE TO FOUR SPEAKERS WILL BE ALLOTTED FIVE MINUTES EACH, HOWEVER, IF THERE ARE MORE THAN FOUR SPEAKERS, EACH SPEAKER WILL BE ALLOTTED THREE MINUTES.

ANY PERSON WHO IS INTERESTED IN SERVING ON A CITY COUNCIL APPOINTED AUTHORITY, BOARD, COMMISSION OR COMMITTEE IS REQUESTED TO CONTACT THE CITY CLERK'S OFFICE AT 853-2541 TO OBTAIN AN APPLICATION.

2. PRESENTATIONS AND ACKNOWLEDGMENTS: **None.**

3.

CONSENT AGENDA

ALL MATTERS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE MEMBERS OF CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF DISCUSSION IS DESIRED, THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

- C-1 Minutes of the regular meeting of City Council held on Monday, April 15, 2002, and recessed until Thursday, April 18, 2002; and a special meeting of City Council held on Monday, April 29, 2002.

P. 11;
P. 106

RECOMMENDED ACTION: Dispense with the reading thereof and approve as recorded.

- C-2 A communication from the City Manager recommending that a public hearing be advertised for Monday, June 17, 2002, at 7:00 p.m., or as soon thereafter as the matter may be heard, in connection with a lease agreement with Orvis Roanoke, Inc., for City-owned property located at 11 Campbell Avenue, S. E., commonly known as the Market Square Parking Garage.

P. 119

RECOMMENDED ACTION: Concur in recommendation.

- C -3 A communication from Gilbert E. Butler, Jr., Secretary, Roanoke City Electoral Board, transmitting an Abstract of Votes cast in the General Election held in the City of Roanoke on May 7, 2002.

P. 120

RECOMMENDED ACTION: Receive and file.

- C-4 A communication from Mayor Ralph K. Smith requesting a Closed Meeting to discuss vacancies on various authorities, boards, commissions and committees appointed by Council, pursuant to Section 2.2-3711(A)(1), Code of Virginia (1950), as amended.

P. 123

RECOMMENDED ACTION: Concur in request.

- C-5 A communication from the City Manager requesting a Closed Meeting to discuss disposition of publicly-owned property, pursuant to Section 2.2-3711(A)(3), Code of Virginia (1950), as amended.

P. 124

RECOMMENDED ACTION: Concur in request.

- C-6 Qualification of the following persons:

Beverly T. Fitzpatrick, Jr., as a Commissioner of the Roanoke Redevelopment and Housing Authority, to fill the unexpired term of Willis M. Anderson, deceased, ending August 31, 2002; and

James H. Smith as a member of the Youth Services Citizen Board for a term ending May 31, 2005.

RECOMMENDED ACTION: Receive and file.

REGULAR AGENDA

4. PUBLIC HEARINGS: NONE.

5. PETITIONS AND COMMUNICATIONS:

- a. A communication from Council Member William D. Bestpitch in connection with amendments and an addition to the Code of the City of Roanoke (1979), as amended, with regard to the Budget and Planning Committee, the Personnel Committee and the Legislative Committee.

P. 125;
O. 127

6. REPORTS OF OFFICERS:

- a. CITY MANAGER:

BRIEFINGS: NONE.

ITEMS RECOMMENDED FOR ACTION:

1. A communication in connection with funding for the Fifth District Employment and Training Consortium. P. 129;
B/O 131
2. A communication recommending acceptance of a bid submitted by Adams Construction Co., for paving various streets and raising manholes, in the amount of \$2,034,202.55; rejecting all other bids received by the City; and appropriation of funds in connection therewith. P. 133;
B/O 138;
O. 139
3. A communication recommending acceptance of a bid submitted by Griffin Pipe Products for purchase of ductile iron water pipe, in an amount not to exceed \$148,688.50; and rejecting all other bids received by the City. P. 141;
R. 144
4. A communication with regard to bids received by the City for water and wastewater treatment chemicals. P. 145;
R. 149
5. A communication recommending acceptance of a bid submitted by Smith Turf and Irrigation Co., for one 16-foot rotary mower to be used in the Parks and Recreation Department, in the amount of \$68,107.00; rejecting a bid submitted by Boone and Becker Implement, Inc., for a tractor and articulated boom mower, in the amount of \$95,867.33; and rejecting all other bids received by the City on the abovedescribed equipment. P. 151;
R. 153
6. A communication recommending execution of a grant agreement with the Virginia Department of Motor Vehicles for a Driver/Occupant Awareness Grant, in the amount of \$15,000.00; and appropriation of funds in connection therewith. P. 154;
B/O 156;
R. 157
7. A communication recommending approval of the Hotel Roanoke Conference Center Commission annual budget for fiscal year 2002-03, totaling \$250,000.00; and appropriation of funds in connection therewith. P. 158;
B/O 162;
R. 164

8. A joint communication from the City Manager and the Director of Finance recommending transfer of funds between various accounts within the Roanoke River Flood Reduction Projects and Series 2002 Public Improvements Bond Reserve Account. P. 165;
B/O 168

9. A communication recommending execution of an amendment to an agreement with the Art Museum of Western Virginia to provide for an extension of time for performance of certain actions to be taken. P. 170;
R. 172

b. **DIRECTOR OF FINANCE:**

1. Financial report for the month of April 2002. P. 174
2. A report recommending appropriation of funds, in connection with CDBG/HOME program income from the Roanoke Redevelopment and Housing Authority and CDBG miscellaneous program income. P. 192;
B/O 194

7. REPORTS OF COMMITTEES: NONE.

8. UNFINISHED BUSINESS: NONE.

9. INTRODUCTION AND CONSIDERATION OF ORDINANCES AND RESOLUTIONS: NONE.

10. MOTIONS AND MISCELLANEOUS BUSINESS:

- a. Inquiries and/or comments by the Mayor, Vice-Mayor and Members of City Council.
- b. Vacancies on various authorities, boards, commissions and committees appointed by Council.

11. CITY MANAGER COMMENTS:

12. HEARING OF CITIZENS UPON PUBLIC MATTERS:

CITY COUNCIL SETS THIS TIME AS A PRIORITY FOR CITIZENS TO BE HEARD. IT IS ALSO A TIME FOR INFORMAL DIALOGUE BETWEEN COUNCIL MEMBERS AND CITIZENS. MATTERS REQUIRING REFERRAL TO THE CITY MANAGER WILL BE REFERRED IMMEDIATELY FOR ANY NECESSARY AND APPROPRIATE RESPONSE, RECOMMENDATION OR REPORT TO COUNCIL.

CERTIFICATION OF CLOSED SESSION.

***MOTION AND CERTIFICATION
WITH RESPECT TO
CLOSED MEETING***

FORM OF MOTION:

I move, with respect to any Closed Meeting just concluded, that each member of City Council in attendance certify to the best of his or her knowledge that (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and (2) only such public business matters as were identified in any motion by which any Closed Meeting was convened were heard, discussed or considered by the members of Council in attendance.

PLEASE NOTE:

- 1. The forgoing motion shall be made in open session at the conclusion of each Closed Meeting.**
- 2. Roll call vote included in Council's minutes is required.**
- 3. Any member who believes there was a departure from the requirements of subdivisions (1) and (2) of the motion shall state prior to the vote the substance of the departure that, in his or her judgement, has taken place. The statement shall be recorded in the minutes of City Council.**

CITY OF ROANOKE

CITY COUNCIL

215 Church Avenue, S.W., Room 456

Roanoke, Virginia 24011-1536

Telephone: (540) 853-2541

Fax: (540) 853-1145

RALPH K. SMITH

Mayor

Council Members:

William D. Bestpitch

William H. Carder

C. Nelson Harris

W. Alvin Hudson, Jr.

William White, Sr.

Linda F. Wyatt

June 3, 2002

The Honorable Mayor and Members
of the Roanoke City Council
Roanoke, Virginia

Dear Mayor Smith and Members of Council:

I wish to request a Closed Meeting to discuss the performance of five Council-Appointed Officers, pursuant to Section 2.2-3711 (A)(1), Code of Virginia (1950), as amended.

Sincerely,



C. Nelson Harris, Chair
City Council Personnel Committee

CNH:sm

REGULAR WEEKLY SESSION-----ROANOKE CITY COUNCIL**April 15, 2002****12:00 p.m.**

The Council of the City of Roanoke met in regular session on Monday, April 15, 2002 at 12:00 p.m., in the Roanoke Civic Center Exhibition Hall, City of Roanoke, Virginia, with Mayor Ralph K. Smith presiding, pursuant to Chapter 2, Administration, Article II, City Council, Section 2-15, Rules of Procedure, Rule 1, Regular Meetings, Code of the City of Roanoke (1979), as amended, and Resolution No. 35798-040101 adopted by the Council on April 1, 2002.

PRESENT: Council Members W. Alvin Hudson, Jr., William D. Bestpitch, William H. Carder, Linda F. Wyatt and Mayor Ralph K. Smith-----5.

ABSENT: Council Members William White, Sr., and C. Nelson Harris-----2.

OFFICERS PRESENT: Darlene L. Burcham, City Manager; William M. Hackworth, City Attorney; Jesse A. Hall, Director of Finance; and Mary F. Parker, City Clerk.

The meeting was opened with a prayer by Sherman P. Lea, Chair, Roanoke City School Board.

The Pledge of Allegiance to the Flag of the United States of America was led by Mayor Ralph K. Smith.

YOUTH: The Members of Council participated in a luncheon recognizing all participants in the year 2002 Student Government Day activities.

Students from the Roanoke City Public Schools and Roanoke Catholic High School spent the day with City Council Members and City staff to learn more about the operation of City government.

At 1:20 p.m. the meeting of Roanoke City Council was declared in recess to be reconvened at 2:00 p.m., in the Roanoke City Council Chamber, fourth floor, Noel C. Taylor Municipal Building, 215 Church Avenue, S. W., Roanoke, Virginia.

At 2:00 p.m., on Monday, April 15, 2002, the regular meeting of City Council reconvened in the Roanoke City Council Chamber, fourth floor, Noel C. Taylor Municipal Building, 215 Church Avenue, S. W., City of Roanoke, with the following Council Members in attendance, Mayor Smith presiding.

PRESENT: Council Members W. Alvin Hudson, Jr., C. Nelson Harris, William D. Bestpitch, William H. Carder, Linda F. Wyatt and Mayor Ralph K. Smith -----6.

ABSENT: Council Member William White, Sr.-----1.

OFFICERS PRESENT: Darlene L. Burcham, City Manager; William M. Hackworth, City Attorney; Jesse A. Hall, Director of Finance; and Mary F. Parker, City Clerk.

The reconvened meeting was opened with a prayer by Claudia A. Whitworth, Secretary of the Local Spiritual Assembly of Baha í of Roanoke.

The Pledge of Allegiance to the Flag of the United States of America was led by Mayor Smith.

PRESENTATIONS AND ACKNOWLEDGMENTS:

PROCLAMATIONS-YOUTH: The Mayor presented a proclamation declaring Monday, April 15, 2002, as Student Government Day 2002.

PROCLAMATIONS-COMMUNICATIONS DEPARTMENT: The Mayor presented a proclamation declaring the week of April 14 - 20, 2002, as National Telecommunicator's Week.

Ms. Wyatt offered the following resolution:

(#35799-041502) A RESOLUTION recognizing all of the City's E-911 Center personnel as Roanoke Public Safety Telecommunicators of the year 2002.

(For full text of Resolution, see Resolution Book No. 65, page 511.)

Mr. Wyatt moved the adoption of Resolution No. 35799-041502. The motion was seconded by Mr. Hudson and adopted by the following vote:

AYES: Council Members Hudson, Harris, Bestpitch, Carder, Wyatt and Mayor Smith-----6.

NAYS: None-----0.

(Council Member White was absent)

On behalf of the Members of Council and the citizens of the City of Roanoke, the Mayor presented the Proclamation and a ceremonial copy of Resolution No. 35799-041592 to Ronald L. Wade, Communications Superintendent. He commended and recognized the staff of the City's E-911 Center who have demonstrated their ability to perform by providing outstanding emergency responses to citizens of Roanoke even while short staffed and responding to a flood of calls which were triggered by the September 11, 2001 tragedy at the World Trade Center in New York and the Pentagon in Arlington, Virginia.

PROCLAMATIONS-HOUSING/AUTHORITY: The Mayor presented a proclamation declaring the month of April 2002 as Fair Housing Month.

CONSENT AGENDA

The Mayor advised that all matters listed under the Consent Agenda were considered to be routine by the Members of Council and would be enacted by one motion in the form, or forms, listed on the Consent Agenda, and if discussion was desired, that item would be removed from the Consent Agenda and considered separately. He call specific attention to two requests for Closed Session.

MINUTES: Minutes of the regular meeting of Council held on Monday, March 18, 2002, were before the body.

Mr. Carder moved that the reading of the Minutes be dispensed with and that the Minutes be approved as recorded. The motion was seconded by Mr. Bestpitch and adopted by the following vote.

AYES: Council Members Hudson, Harris, Bestpitch, Carder, Wyatt and Mayor Smith-----6.

NAYS: None-----0.

(Council Member White was absent.)

COMMITTEES-CITY COUNCIL: A communication from the Mayor requesting a Closed Meeting to discuss vacancies on various authorities boards, commissions and committees appointed by Council, pursuant to Section 2.2-3711 (A)(1), Code of Virginia (1950), as amended, was before the body.

Mr. Carder moved that Council concur in the request of the Mayor to convene in a Closed Meeting to discuss vacancies on various authorities, boards, commissions and committees appointed by Council, pursuant to Section 2.2-3711 (A)(1), Code of Virginia (1950), as amended. The motion was seconded by Mr. Bestpitch and adopted by the following vote.

AYES: Council Members Hudson, Harris, Bestpitch, Carder, Wyatt and Mayor Smith-----6.

NAYS: None-----0.

(Council Member White was absent.)

POLICE DEPARTMENT-OATHS OF OFFICE-COMMITTEES-TOWING CONTRACT: A report of qualification of William F. Clark as a member of the Towing Advisory Board, for a term ending June 30, 2004, was before Council.

Mr. Carder moved that the report of qualification be received and filed. The motion was seconded by Mr. Bestpitch and adopted by the following vote:

AYES: Council Members Hudson, Harris, Bestpitch, Carder, Wyatt and Mayor Smith-----6.

NAYS: None-----0.

(Council Member White was absent.)

REGULAR AGENDA

PUBLIC HEARINGS: NONE.

PETITIONS AND COMMUNICATIONS:

BUDGET-ROANOKE VALLEY RESOURCE AUTHORITY: A communication from John R. Hubbard, Chief Executive Officer, Roanoke Valley Resource Authority, advising that in accordance with the Member Use Agreement, the Resource Authority is submitting its proposed 2002-2003 Annual Budget, in the amount of \$8,269,925.00, to Council for approval, was before the body.

Mr. Bestpitch offered the following resolution:

(#35801-041502) A RESOLUTION approving the annual budget of the Roanoke Valley Resource Authority for Fiscal Year 2002-2003, upon certain terms and conditions.

(For full text of Resolution, see Resolution Book No. 65, page 514.)

Mr. Bestpitch moved the adoption of Resolution No. 35801-041502. The motion was seconded by Mr. Carder and adopted by the following vote:

AYES: Council Members Hudson, Harris, Bestpitch, Carder, Wyatt and Mayor Smith-----6.

NAYS: None-----0.

(Council Member White was absent.)

REPORTS OF OFFICERS:

CITY MANAGER:

BRIEFINGS:

CITY EMPLOYEES- PARKS AND RECREATION: The City Manager introduced Steven Buschor, Director, Department of Parks and Recreation, who assumed his position on April 2, 2002.

BUDGET-HOUSING/AUTHORITY: The City Manager introduced a briefing with regard to the proposed fiscal year 2003 budget, which will be presented by Barry L. Key, Director, Management and Budget. She advised that fiscal year 2003 has been a challenging budget which was balanced on several occasions with information that was received from the State regarding budget reductions at that level; however, the budget continues to change. She stated that it is anticipated that more surprises may be in store throughout the balance of this fiscal year and into the next fiscal year. She called attention to outstanding cooperation from the various City departments, agencies and organizations; and advised that today begins the public process of the City Manager's recommended budget, with a public hearing to be held on Monday, April 29, 2002 at 7:00 p.m., in the Roanoke Civic Center Exhibit Hall, budget work sessions are scheduled for May 9 and 10, and adoption of the 2003 fiscal year budget is scheduled for Monday, May 13, 2002, at 2:00 p.m., in the City Council Chamber.

Mr. Key advised that the recommended budget for fiscal year 2003 was far from a typical budget in the sense that if the City's local revenues were expected to grow at a typical rate of 4.1 per cent, and if revenues received by the City from the State were expected to grow at a typical rate of 5.5 per cent, the City would have \$4.9 million in additional revenue to allocate for community needs. However, he stated that General Fund revenues for fiscal year 2003 are expected to grow only \$3.6 million to a total of \$194.9 million, or an increase of 1.9 per cent. He noted that in the 25 years that he has worked with the City's budget, only one other fiscal year experienced a smaller percentage growth rate - the fiscal year 1992 budget which increased only 0.04 per cent during the last major economic recession; and local revenues for fiscal year 2003 are expected to increase \$3.5 million, or only 2.4 per cent.

He presented the following budget highlights:

The real estate tax is the City's single largest source of local revenue and is predicted to grow \$2.5 million, or 5.3 per cent. 2.1 per cent of the total 5.3 per cent in growth comes from new construction activity, indicating a continuing positive trend in this area, while 3.2 per cent of the total 5.3 per cent expected growth comes from increased property values.

Personal property tax is the City's second largest source of local revenue and the rate of growth is expected to decrease 1.8 per cent due to an anticipated slow down in new vehicle sales.

Sales tax, the City's largest local tax source, is expected to increase minimally by 0.5 per cent due to the slowed economy and growing regional competition for the sales tax dollar.

Utility tax is the City's fourth largest local tax source, and is expected to grow 5.4 per cent due to continued growth and expansion in the telecommunications industry and implementation of the water and sewer rate restructuring plan this past fiscal year.

All other local revenue sources should increase only 1.6 per cent.

The revenue estimate for State aid is based on the budget approved by the General Assembly and does not anticipate any changes that may be forthcoming from the final session of the General Assembly this week or from the Governor's proposed budget amendments.

The Governor recently proposed one unanticipated initiative that may affect the expenditure side of the budget - a \$5.00 landfill tipping fee increase to generate new funds for open space preservation, water quality improvement, and other environmental initiatives, will result in a \$258,000.00 annual increase in Roanoke's landfill tipping fee expenditures. It is unclear how much of this new funding may be returned to localities in the form of grants as part of the Governor's program; therefore, additional revenue or expenditure adjustments may be necessary during the coming months as the full impact of State budget reductions becomes more evident.

State aid reductions fall into the following categories:

Alcoholic Beverage Control Tax	(\$ 103,716.00)
Constitutional Officers	(286,506.00)
Law Enforcement - HB 599 Funds	(331,256.00)
VJCCCA Programs	(571,496.00)
TOTAL	(1,292,974.00)

While State aid in these categories will decrease almost \$1.3 million, State aid received by the City in support of its street maintenance activities will increase \$284,000.00 for a net reduction of approximately \$1.0 million, or 2.2 per cent.

The City will also lose \$46,705.00 annually in State grant funding for the Office on Youth.

The budget proposes a number of revenue initiatives in the following categories which will offset the City's expected State aid reduction by generating \$1.1 million in new local revenue; and the City Treasurer and the Manager of Billings and Collections, two departments that are directly responsible for collecting City revenues, have recommended several of these initiatives.

Elimination of Tax Discounts
 New Fees Authorized by State
 Fee Increases
 Enhanced Collection Strategies
 Increased Admissions Tax Rate

Revenue initiatives proposed in the 2003 budget include:

Elimination of the seller's discount for collection of the Cigarette Tax and Prepared Food and Beverage Tax;

Addition of new fees authorized by the 2002 General Assembly,

including a Courthouse Security Fee, Jail Inmate Processing Fee, and DNA Sample Fee for Jail Inmates;

Adoption of fees authorized by the Code of Virginia to recover debt collection costs;

Encourage more timely payment of delinquent taxes and fees;

Increase in current fees for various departmental services, including Fire-EMS and Planning and Building Services, to recover the costs of providing services.

Increase in Commercial and Central Business District solid waste collection fees to recover the supplemental cost of providing more than one free collection per week, as provided with residential collection service.

Change in the interest accrual date for delinquent real estate tax payments to the first of the following month to be consistent with personal property tax.

Increase in the fine for late payment of parking tickets from \$10.00 to \$15.00.

Increase in the Admissions Tax rate to 6.5 per cent City-wide to partially fund Phase II of improvements to the Civic Center. The administration recommends that Council seek the General Assembly's approval in 2003 to levy a higher admissions tax rate for ticket sales at Roanoke's civic facilities only. The City-wide rate of 6.5 per cent could then be rescinded if this effort is successful.

With regard to the expenditure side of the General Fund budget, a number of high quality budgetary commitments have been funded with the \$3.6 million dollars of revenue:

Roanoke's School system will receive almost \$1.4 million in additional local funding as its share of local tax revenues per the existing revenue sharing formula, allowing the School Board adequate funding to increase the level of teacher raises to 3.25 per cent. The total school budget will increase \$1.9 million, or 1.9 per cent.

\$2.4 million in funding is recommended to keep City employees' compensation and benefits competitive - a 3.0 per cent of base pay merit increase is recommended and additional funding is provided to help offset anticipated increases in the cost of employee health care and dental insurance.

A 2.6 per cent cost of living adjustment for retirees is proposed, consistent with the recent increase in Social Security benefits and adjustments being made by other local government retirement systems.

\$1.5 million in additional funding for capital and debt service requirements is recommended to:

Continue providing additional debt service funding as part of the six-year plan approved by Council to budget an additional \$570,000.00 each fiscal year to build future debt capacity for bonds to support the Capital Improvement Program;

Purchase \$1.2 million in vehicular equipment through a capital lease recently approved by Council. Due to a one-time reduction in State funding requirements, the City will be able to purchase new leaf collection and pothole-patching equipment to enhance the efficiency and effectiveness of these important services, and acquire new technologies for improving the efficiency of administrative operation; and

Provide cash funding for:

Site acquisition and design expenses for the first of three replacement stations planned in the Fire-EMS Facility Improvement Program;

Startup costs for Phase II of improvements to the Civic Center; and

Stormwater management efforts to comply with National Pollution Discharge Elimination System - Phase II requirements.

\$565,000.00 is budgeted for non-discretionary expenditure increases in insurance premiums, electricity and street lighting. This total also funds the employee parking shuttle due to expiration of the startup grant received in fiscal year 2001, and parking spaces in the Gainsboro Parking Garage due to a contractual obligation.

Also included in the \$565,000.00 total is funding for a recommended two per cent increase in the budgeted amounts for Blue Ridge Behavioral Healthcare, Total Action Against Poverty and Virginia Cooperative Extension Service, and for Cultural Services and Human Services Committees as well.

Additional funding has been provided for solid waste management collection activities now that the service transition process is complete. Collection costs are not anticipated to be as high as the current fiscal year because of the acquisition of new collection equipment and reduced reliance on contract labor, even though the volume of waste collected has grown significantly.

\$485,000.00 is budgeted for the following service initiatives that should directly benefit Roanoke citizens:

The State has eliminated all funding for the Office on Youth program state-wide and several steps are being taken in this budget to partially offset this loss of State dollars. For fiscal year 2003, the Office on Youth will become a part of the Department of Parks and Recreation to allow sharing of administrative resources in an environment that has the shared mission of working with youth. Additionally \$150,000.00 in additional funding is recommended for an expanded slate of youth programs currently under development by the newly hired Director of Parks and Recreation.

A change in the manner in which special events are managed is also recommended, along with startup funding to help insure a successful transition process for this important piece of the City's overall tourism development strategy. The new special events strategy seeks to develop an improved package of special events and an improved process for managing and coordinating special events by more fully utilizing the Roanoke Special Events Committee as a "gatekeeping", or coordinating body.

One of Council's short-term action items is anti-litter education and enforcement. To help address the overall problem of litter, an expanded litter cleanup initiative is proposed in the budget, including neighborhood cleanup days on select Saturdays, support by City staff and equipment, and a 50 per cent increase in funding and effort to pick up litter along streets and rights-of-way.

The budget recommends \$25,000.00 in financial support for the Roanoke Adolescent Health Partnership - funds that likely will be used to hire a much needed part-time program developer or fund raiser to ensure the organization's long-term sustainability. These funds will be appropriated to the Roanoke Public Schools budget to allocate to this important community program.

Six staff positions are recommended to help develop new revenue streams in support of expanded recreational and human service programs, effectively manage human service programs, and bring in-house previously contracted services for the Law Library and Comprehensive Services Act programs to improve cost-effectiveness.

In order to balance the fiscal year 2003 budget, \$2.7 million in budget reductions were made, as follows:

The elimination of 24 positions and unfunding of an additional 11 positions in 18 separate departments or divisions of City government;

Adjustments to Recovered Costs accounts to more accurately anticipate revenues to be received in support of program costs;

Adjustments to Internal Service accounts based on five per cent reductions in Internal Fund departmental budgets; and

The anticipation of cost savings to be realized with the replacement of the City's telephone system, estimated to be \$200,000.00 annually, an example of how recent investments in new technology are beginning to produce dividends.

The Housing and Urban Development, or HUD, budget has been prepared consistent with the new funding policy recently adopted by Council. 85 per cent of the \$4.5 million budget is proposed to be spent on 17 community development programs or projects, evenly split between housing and other neighborhood, community and economic development activities.

15 per cent of the budget would be spent on 16 human and homeless services programs.

The following three new projects are being recommended for inclusion in the Capital Improvement Program:

Phase II of improvements to the Civic Center requiring a future bond issue of \$14.3 million, to be partially funded from the recommended 1.5 per cent increase in the Admissions Tax;

The initial phase of the Fire-EMS Facility Improvement project funded from existing cash funding and additional revenue from increases in EMS fees.

Improvements to the Water Pollution Control Plant to improve wet weather capacity - Roanoke's share of the estimated \$35 million cost would be approximately \$17.5 million. A sewer rate increase would be required in fiscal year 2004.

In closing, Mr. Key advised that the fiscal year 2003 budget has been a challenge to prepare; the City administration has strived to avoid reductions in service levels, continue to fairly compensate City employees, and move the community forward with critical capital improvements within the limited resources available.

The City Manager presented additional information on revenue initiatives containing charts and comparisons with other localities.

Mr. Harris noted a concern with regard to the proposed cuts in the area of public safety which he would further address with the City Manager and as a part of budget study deliberations. He advised that his concern is also reflective of community concern relative to budget cuts in public safety.

Ms. Wyatt reiterated the remarks of Council Member Harris and asked that the record reflect her concern. She added that many City employees have stated that they would prefer to retain the positions which are proposed to be cut and take a smaller increase in pay, because City employees value their positions and the ability to adequately perform their jobs.

Without objection by Council, the Mayor advised that the budget briefing would be received and filed.

ITEMS RECOMMENDED FOR ACTION:

CITY INFORMATION SYSTEMS-RISK MANAGEMENT FUND: The City Manager submitted a communication advising that the need for the procurement of a new Risk Management Information System was identified by the City's Department of Technology; after proper advertisement, three bids were received and evaluated; all bids received were for systems which cost much more than available funding; and all systems included components and modules which were in addition to those required to fulfill the City's needs, thus, bids that were received should be rejected.

It was further advised that although the sealed bid method of procurement would normally be used, it is not practicable or fiscally advantageous to the public in this particular case; the Code of the City of Roanoke provides, as an alternate method of procurement to using the bid process, a process identified as competitive negotiation; prior approval by Council is necessary before the alternate method may be used, which method will allow for competitive negotiations with two or more providers to determine the best qualified at the most competitive price; and the experience, qualifications and references of firms that can provide the system are of equal, if not greater, importance as the cost.

The City Manager recommended that Council reject all bids and authorize the use of competitive negotiation to secure vendors to provide the City's new Risk Management Information System.

Mr. Bestpitch offered the following resolution:

(#35802-041502) A RESOLUTION rejecting all proposals for the purchase of a new Risk Management Information System for the City of Roanoke and designating the procurement method known as competitive negotiation, rather than the procurement method known as competitive sealed bidding, to be used in procuring the Risk Management Information System.

(For full text of Resolution, see Resolution Book No. 65, page 514.)

Mr. Bestpitch moved the adoption of Resolution No. 35802-041502. The motion was seconded by Mr. Carder.

Ms. Wyatt called attention to the need for a written policy when purchasing technology systems for the City to ensure compatibility of the systems. She spoke to the importance of implementing a technology master plan which will govern all technology purchases.

Mr. Bestpitch concurred in the remarks of Ms. Wyatt and inquired if a competitive negotiation process will ensure that the concern of Ms. Wyatt is addressed.

The City Manager spoke to the advantage of negotiating the precise elements needed by the City, as opposed to modifying an existing program. She advised that during the past year a committee of appointed, elected and City department Managers have served on a master committee for technology, the purpose of which is to guide the purchase of future systems to ensure integration of systems and support by central technology staff; and the City organization, as a whole, will prioritize which departments should be addressed initially in order to build a foundation for additional systems. If Council desires, she advised that the Technology Committee could present a briefing on accomplishments to date.

The Mayor inquired about the number of bids that were rejected for the risk management program and the dollar amounts; whereupon, the City Manger advised that all bids exceeded the City's appropriation. She stated that three bids were rejected; however, the three bidders would be sent the same information if staff is permitted to proceed through a competitive bidding process, and stressed that simply because the bids are proposed to be rejected through this form of procurement does not rule out the three bidders if the City goes through competitive negotiations.

The Mayor noted that the program should not have to be reinvented because other cities have police, fire, real estate, and various taxing agencies and should have technology currently in place that could be used or modified by comparable localities.

The City Manager advised that the matter is more involved than the specific item before Council which deals with a particular software for the risk management system. She stated that having worked in local government for many years and having reviewed other systems, it is not as easy as lifting one system from one community and transplanting that system into another community. She advised that the City organization has, in the last 18 months, tried to approach the issue in an integrated fashion and there are some basic platforms that are necessary before the City can move completely in that direction.

The Mayor advised that it has been recently stated that some departments in the City are not interfacing their computer systems in order to achieve maximum efficiencies, and inquired if there is a major software that applies to specific City applications.

The City Manager responded that she was unaware of a specific program. The Director of Finance reviewed the types of programs that are used in the Finance Department and advised that it is a matter of identifying a company that offers a broad range of modules with a system that accommodates the transaction of business by specific City departments. In general, he stated that appropriate software is available.

The City Manager called attention to certain professional services as identified in the City Code that may be served through competitive negotiation rather than standard procurement, and spoke in support of adding this type of procurement to the competitive negotiation list which will provide an opportunity to acquire quality programs that are needed by the City.

It was the consensus of Council to table the matter pending further information by the City Manager with regard to the number of bidders and dollar amounts in connection with the risk management information system.

Later during the meeting, the City Manager advised that \$30,000.00 was allocated for the risk management information system, the low bid was \$66,975.00 and the high bid was \$79,000.00.

The Mayor requested information with regard to the type of systems used by other localities; whereupon, the City Manager advised that she would report to Council within 30 days.

Resolution No. 35802-041502 was adopted by the following vote:

AYES: Council Members Hudson, Harris, Bestpitch, Carder, Wyatt and Mayor Smith-----6.

NAYS: None-----0.

(Council Member White was absent.)

SEWERS AND STORM DRAINS-SIDEWALK/CURB AND GUTTER-BUDGET: The City Manager submitted a communication advising that H. & S. Construction Co. was awarded a contract, in the amount of \$644,350.00 on a unit price basis at the June 19, 2000 meeting of Council to provide new sidewalk and curbs on various streets to be designated within the City of Roanoke; at the May 21, 2001 meeting of Council, Change Order No. 1 was added to the contract to complete the curb and sidewalk on Cove Road from Abbott Street to Hersberger Road; within this area, there has been a long standing drainage problem at the intersection of Cove Road and Guildhall Avenue; this intersection and the adjacent home of a property owner at 1541 Guildhall Avenue have frequently flooded for many years; concurrent with the curb and sidewalk construction, a window of opportunity exists to install the necessary storm drain to solve the flooding problem; and funding is available in the Capital Projects Fund, Account No. 008-530-9734-9003, Miscellaneous Storm Drains Part 2.

The City Manager recommended that she be authorized to execute Change Order No. 3, in the amount of \$37,500.00 and 30 additional days of contract time, with H. & S. Construction Co. for construction of storm drain improvements at Guildhall Avenue and Cove Road; and that Council approve transfer of \$37,500.00 to Account No. 008-052-9608, New Concrete Sidewalks, Entrances and Curb-Phase V-A.

Mr. Carder offered the following emergency budget ordinance:

(#35803-041502) AN ORDINANCE to amend and reordain certain sections of the 2001-2002 Capital Projects Fund Appropriations, and providing for an emergency.

(For full text of Ordinance, see Ordinance Book No. 65, page 516.)

Mr. Carder moved the adoption of Ordinance No. 35803-041502. The motion was seconded by Mr. Harris and adopted by the following vote:

AYES: Council Members Hudson, Harris, Bestpitch, Carder, Wyatt and Mayor Smith-----6.

NAYS: None-----0.

(Council Member White was absent.)

Mr. Bestpitch offered the following emergency ordinance:

(#35804-041502) AN ORDINANCE authorizing the City Manager's issuance of Change Order No. 3 to the City's contract with H. & S. Construction Co. for the construction of storm drain improvements at Guildhall Avenue and Cove Road in relation to the New Concrete Sidewalks, Entrances and Curb-Phase V-A Project; and providing for an emergency.

(For full text of Ordinance, see Ordinance Book No. 65, page 517.)

Mr. Bestpitch moved the adoption of Ordinance No. 35804-041502. The motion was seconded by Mr. Carder and adopted by the following vote:

AYES: Council Members Hudson, Harris, Bestpitch, Carder, Wyatt and Mayor Smith-----6.

NAYS: None-----0.

(Council Member White was absent.)

FLOOD REDUCTION/CONTROL: The City Manager submitted a communication advising that T. P. Parker & Son, Engineers & Surveyors, LTD., was awarded a contract in 1988 to provide surveying services for acquisition of right-of-way for the U. S. Army Corps of Engineers Roanoke River Flood Reduction Project; over the course of the contract, design changes by the Corp of Engineers, modifications requested by property owners, additional subdivision and subordination plats, field stakeouts for utility relocations, and other items, have required significant additional surveying services; and previous Change Orders 1 through 7 have been approved increasing the current contract amount to \$454,452.41.

It was further advised that Change Order No. 8 will provide all surveying and mapping services needed to complete the first phase of the project, including setting additional monuments along the project right-of-way, preparation of subordination plats, boundary survey plats, revisions to plats previously prepared, title report reconciliation, revisions to base map and key map, preparation of legal descriptions and coordination and review of Corp of Engineers construction plans to confirm acquisition lines and that monumentation conforms to land acquisition plats; and funding is available in Capital Projects Fund Account No. 008-056-9620, Roanoke River Flood Reduction.

The City Manager recommended that she be authorized to execute Change Order No. 8, in the amount of \$33,990.00, and an extension of contract time through December 31, 2002, with T. P. Parker & Son, Engineers & Surveyors, LTD., for surveying and mapping services on the Roanoke River Flood Reduction Project.

Mr. Carder offered the following ordinance:

(#35805-041502) AN ORDINANCE authorizing the City Manager to execute Change Order No. 8 to the City’s contract with T. P. Parker & Son, Engineers & Surveyors, LTD., for surveying and mapping services in connection with the Roanoke River Flood Reduction Project; authorizing an extension of the contract through December 31, 2002; and dispensing with the second reading of this ordinance.

(For full text of Ordinance, see Ordinance Book No. 65, page 518.)

Mr. Carder moved the adoption of Ordinance No. 35805-041502. The motion was seconded by Mr. Hudson and adopted by the following vote:

AYES: Council Members Hudson, Harris, Bestpitch, Carder, and Wyatt -----5.

NAYS: None-----0.

(Mayor Smith abstained from voting inasmuch as T. P. Parker and Sons, Engineers and Surveyors, rents space from a company in which he owns interest.)

(Council Member White was absent.)

APPALACHIAN POWER COMPANY-FLOOD REDUCTION/CONTROL-AMERICAN ELECTRIC POWER-EQUIPMENT: The City Manager submitted a communication advising that the U. S. Army Corps of Engineers Roanoke River Flood Reduction Project contains channel widening and a greenway trail between Jefferson Street and Walnut Street; this area is located directly across the Roanoke River from Phase 1A of the South Jefferson Redevelopment Area; in this area and located on City property, Appalachian Power Company, d/b/a American Electric Power (AEP), has an easement and an existing 69KV overhead electrical transmission line located in the path of the project; and the line also has low-hanging wires that do not allow adequate clearance for the designed greenway trail.

It was further advised that the preferred option for relocating the line is to place the line underground between South Roanoke Park and the Walnut Street Substation; since AEP requires its own design, bidding and construction administration for all lines within its system, it is a sole source for the work; AEP has agreed to a contract for the relocation, in an amount not to exceed \$2,060,384.00, to be completed by February 1, 2003; this amount also includes relocating one transmission tower in Wasena Park and completion of the work is critical to the construction schedule for the flood reduction project; no easements are needed from third parties inasmuch as the alignment crosses only City owned properties and right-of-way; and funding is available in Capital Projects Fund, Account No. 008-056-9620, Roanoke River Flood Reduction.

The City Manager recommended that Council determine that AEP is the only source practicably available to provide for relocation of the transmission line as above described; and authorize the City Manager to execute a contract with Appalachian Power Company, d/b/a American Electric Power (AEP), in an amount not to exceed \$2,060,384.00 for relocation of the transmission line as required for the Roanoke River Flood Reduction Project, said work to be completed by February 1, 2003.

Mr. Carder offered the following ordinance:

(#35800-041502) AN ORDINANCE determining that Appalachian Power Company, d/b/a American Electric Power (AEP), is the only source practicably available to provide for the relocation of AEP's existing 69KV overhead electrical transmission line located in the area between Jefferson Street and Walnut Street across the Roanoke River from Phase 1A of the South Jefferson Redevelopment Area; authorizing and awarding a contract for such work, upon certain terms and conditions; authorizing the proper City officials to execute the requisite contract for such work; and dispensing with the second reading of this ordinance by title.

(For full text of Ordinance, see Ordinance Book No. 65, page 512.)

Mr. Carder moved the adoption of Ordinance No. 35800-041502. The motion was seconded by Mr. Bestpitch and adopted by the following vote:

AYES: Council Members Hudson, Harris, Bestpitch, Carder, Wyatt and Mayor Smith-----6.

NAYS: None-----0.

(Council Member White was absent.)

BUDGET-CITY INFORMATION SYSTEMS-EQUIPMENT: The City Manager submitted a communication in connection with an emergency generator, new uninterruptible power system, automatic transfer switch and re-work of the present battery back-up for the Department of Technology, advising that the battery back-up provides from 20 to 30 minutes in which to shut down the City's computer system without losing data; storage of data has grown such that it requires more than 30 minutes to shut down the computer, which could result in the loss of valuable data; and the generator will eliminate the need to shut down the computer.

It was further advised that after proper advertisement, seven bids were received, with Sheldon C. Nichols Construction Corporation submitting the low bid, in the amount of \$97,000.00, with 90 consecutive calendar days construction time; funding in the amount of \$105,000.00 is needed for the project; additional funds that exceed the contract amount will be used for miscellaneous project expenses, including advertising, printing, test services, minor variations in bid quantities, and unforeseen project expenses; and funding is available in Account No. 013-052-9811-9015, Wide Area Network Expansion.

The City Manager recommended that Council accept the bid of Sheldon C. Nichols Construction Corporation, in the amount of \$97,000.00 with 90 consecutive calendar days of contract time; that all other bids be rejected; and transfer \$105,000.00 from Account No. 013-052-9811-9015, to a new capital account entitled, "Emergency Generator for Department of Technology".

Mr. Hudson offered the following emergency budget ordinance:

(#35806-041502) AN ORDINANCE to amend and reordain certain sections of the 2001-2002 Department of Technology Fund Appropriations, and providing for an emergency.

(For full text of Ordinance, see Ordinance Book No. 65, page 519.)

Mr. Hudson moved the adoption of Ordinance No. 35806-041502. The motion was seconded by Mr. Bestpitch and adopted by the following vote:

AYES: Council Members Hudson, Harris, Bestpitch, Carder, Wyatt and Mayor Smith-----6.

NAYS: None-----0.

(Council Member White was absent.)

Mr. Bestpitch offered the following ordinance:

(#35807-041502) AN ORDINANCE accepting the bid of Sheldon C. Nichols Construction Corporation for the new emergency generator for the Department of Technology, including a new uninterruptible power system, automatic transfer switch, and re-working the present battery back-up, awarding a contract therefor; upon certain terms and conditions; authorizing the proper City officials to execute the requisite contract for such work; rejecting all other bids made to the City for the work; and dispensing with the second reading of this ordinance by title.

(For full text of Ordinance, see Ordinance Book No. 65, page 520 .)

Mr. Bestpitch moved the adoption of Ordinance No. 35807-041502. The motion was seconded by Mr. Carder and adopted by the following vote:

AYES: Council Members Hudson, Harris, Bestpitch, Carder, Wyatt and Mayor Smith-----6.

NAYS: None-----0.

(Council Member White was absent.)

REFUSE COLLECTION-EQUIPMENT: The City Manager submitted a communication advising that the Capital Maintenance and Equipment Replacement Program (CMERP) has identified the need to replace two 11 cubic yard rear loading refuse trucks for Solid Waste Management; specifications were developed and, along with an Invitation for Bid, were sent to 26 providers; the lowest bid for two cab/chassis for the refuse truck, was submitted by Magic City Motor Corporation, which took exceptions to front mounted tow hooks, at a price of \$41,070.00 each; the exception is not substantial and can be waived as an informality; the lowest bid for two 11 cubic yard rear loading refuse bodies was submitted by Mid-State Equipment Co., Inc., which bid met all specifications, at a price of \$27,275.00 each; and funding is available from the Lease of Vehicle Account No. 017-440-9852-9015.

The City Manager recommended that Council accept the bid of Magic City Motor Corporation for two cab/chassis, at a total cost of \$82,140.00; and the bid of Mid-State Equipment Co., Inc., for two 11 cubic yard bodies, at a total cost of \$54,550.00; and reject all other bids received by the City.

Mr. Bestpitch offered the following resolution:

(#35808-041502) A RESOLUTION accepting the bid of Magic City Motor Corporation, for the purchase of two new refuse cab/chassis and the bid of Mid - State Equipment Co., Inc. for the purchase of two new refuse rear loading bodies, upon certain terms and conditions; and rejecting all other bids made for such items.

(For full text of Resolution, see Resolution Book No. 65, page 521.)

Mr. Bestpitch moved the adoption of Resolution No. 35808-041502. The motion was seconded by Mr. Hudson and adopted by the following vote:

AYES: Council Members Hudson, Harris, Bestpitch, Carder, and Mayor Smith-----5.

NAYS: Council Member Wyatt-----1.

(Council Member White was absent.)

BUILDINGS/BUILDING DEPARTMENT-MUNICIPAL BUILDING-LEASES: The City Manager submitted a communication advising that the Municipal Building Snack Bar has been operated under the direction of the Virginia Department of Visually Handicapped since 1941, at which time a request was made of Council that a food stand be placed in the Municipal Building free of charge; the request was granted, and a food stand was placed in the corridor on the first floor of the Municipal Building (now known as Municipal North), and when Municipal South was completed, the snack bar was moved into its present location without a written agreement; and current operator of the snack bar is the Department for the Blind and Vision Impaired, a division of the Virginia Department of Visually Handicapped, which has requested a written agreement, pursuant to the following terms:

Number of Square Feet:	998.25 s.f. plus an 18.5 s.f. alcove outside the dining facility
Term of the Agreement:	One year, with four additional one year renewal options
Lease Rate:	No Charge
Utilities:	Provided by City
Janitorial and Maintenance:	Provided by Lessee

The City Manager recommended that she be authorized to execute a Lease Agreement with the Commonwealth of Virginia Department for the Blind and Vision Impaired, as set forth above.

Mr. Bestpitch offered the following ordinance:

(#35809-041502) AN ORDINANCE authoring the use of certain City-owned property by the Commonwealth of Virginia Department for the Blind and Vision Impaired, upon certain terms and conditions; and dispensing with the second reading of this ordinance.

(For full text of Ordinance, see Ordinance Book No. 65, page 522.)

Mr. Bestpitch moved the adoption of Ordinance No. 35809-041502. The motion was seconded by Mr. Harris and adopted by the following vote:

AYES: Council Members Hudson, Harris, Bestpitch, Carder, Wyatt and Mayor Smith-----6.

NAYS: None-----0.

(Council Member White was absent.)

TRAFFIC-BUDGET-ECONOMIC DEVELOPMENT-STREETS AND ALLEYS: The City Manager submitted a communication advising that Advance Stores Co., Inc., headquartered in Roanoke County on Airport Road, previously announced an expansion to take place at its headquarters site; as a condition of the expansion, Advance requested a Governor’s Opportunity Fund (GOF) grant of \$500,000.00 and certain infrastructure improvements, including two new traffic signals, to be installed on Airport Road; at that time, the City of Roanoke and Roanoke County entered into a “Traffic Signals Agreement”, dated April 13, 2000; however, that specific expansion project did not take place and as Advance Stores expanded its business, it contemplated relocating facilities to another state; on November 28, 2001, Advance stores announced that an expansion would occur, with a significant portion of the new investment to take place in the City of Roanoke at the former Crossroads Mall site; Advance stores insists that traffic improvements are still needed on Airport Road, however, Roanoke County no longer wants to participate in the Traffic Signals Agreement since Roanoke County will not benefit from the increased investment, as originally anticipated; and a Termination Agreement is needed in order for Roanoke County to release the first \$500,000.00 of funds from the prior GOF grant.

It was further advised that as a condition of the expansion decision, the State of Virginia has awarded a new GOF grant of \$670,000.00, based on the City contributing at least that amount as a match; expansion at Crossroads Mall will allow Advance Stores to create 168 new jobs in the City of Roanoke and invest \$6.7 million in new equipment and renovations; conditions have been agreed to and are delineated in a Performance Agreement with the City's local match consisting of installation of two traffic signals on Airport Road; while the local match requirement is \$690,000.00, the City will spend more than \$1.1 million in constructing two signals; funding for the traffic signals is available in Account No. 008-052-9577; and action by Council on January 22, 2002, awarded a contract for the work and provided the necessary funds.

The City Manager recommended that she be authorized to enter into a Performance Agreement with Advance Stores Co., Inc., and the Industrial Development Authority of the City of Roanoke, Virginia; that she be further authorized to take such actions and to execute such documents as necessary to implement and administer the Performance Agreement; to enter into a Termination Agreement with Roanoke County canceling the City's and the County's previous obligations under the "Traffic Signals Agreement"; and that Council approve appropriation of \$670,000.00 received from the GOF grant and Roanoke County to an account to be established by the Director of Finance, establish an account receivable of the same, de-appropriate the \$175,000.00 originally expected to be paid by Roanoke County relating to the traffic signal project, and reduce account receivable by that amount.

Mr. Harris offered the following emergency budget ordinance:

(#35810-041502) AN ORDINANCE to amend and reordain certain sections of the 2001-2002 Capital Projects Fund Appropriations, and providing for an emergency.

(For full text of Ordinance, see Ordinance Book No. 65, page 523.)

Mr. Harris moved the adoption of Ordinance No. 35810-041502. The motion was seconded by Mr. Hudson and adopted by the following vote:

AYES: Council Members Hudson, Harris, Bestpitch, Carder, Wyatt and Mayor Smith-----6.

NAYS: None-----0.

(Council Member White was absent.)

Mr. Harris offered the following resolution:

(#35811-041502) A RESOLUTION authorizing the proper City Officials to execute a Termination Agreement between the City of Roanoke, Virginia (City), and the County of Roanoke, Virginia (County), terminating a Re-Executed Agreement between the City and the County dated April 13, 2000, pertaining to their respective commitments in connection with the installation of traffic signals and related traffic improvements on Airport Road, upon certain terms and conditions.

(For full text of Resolution, see Resolution Book No. 65, page 524.)

Mr. Harris moved the adoption of Resolution No. 35811-041502. The motion was seconded by Mr. Carder and adopted by the following vote:

AYES: Council Members Hudson, Harris, Bestpitch, Carder, Wyatt and Mayor Smith-----6.

NAYS: None-----0.

(Council Member White was absent.)

Mr. Harris offered the following emergency ordinance:

(#35812-041502) AN ORDINANCE authorizing the proper City officials to execute a Performance Agreement among the City of Roanoke (City), the Industrial Development Authority of the City of Roanoke, Virginia (IDA), and Advance Stores Co., Inc., (Advance) that provides for certain undertakings by the parties in connection with a certain investment by Advance to take place at the former Crossroads Mall site as well as other investments and the creation of job positions at that site as well as other locations in the Roanoke Valley in return for Advance receiving grant funds from the Governor's Opportunity Fund (GOF) through the City and the IDA, all for the purpose of promoting and enhancing economic development within the City and the Roanoke Valley; and providing for an emergency.

(For full text of Ordinance, see Ordinance Book No. 65, page 526.)

Mr. Harris moved the adoption of Ordinance No. 35812-041502. The motion was seconded by Mr. Bestpitch and adopted by the following vote:

AYES: Council Members Hudson, Harris, Bestpitch, Carder, Wyatt and Mayor Smith-----6.

NAYS: None-----0.

(Council Member White was absent.)

ROANOKE CIVIC CENTER: The City Manager submitted a communication advising that at its meeting on May 7, 2001, Council authorized the City Manager to enter into a License Agreement between the City and Arena Ventures, LLC, to provide a certain number of National Basketball Development League (NBDL) games and a certain number of events produced by SFX Concerts, Inc., in the Civic Center Coliseum over a five-year period; the agreement mandated that the City provide locker rooms, office space and other associated improvements to the infrastructure for use of Arena Ventures during the term of the License Agreement; and at a meeting on September 4, 2001, Council authorized the City Manager to execute a Contract for Consultant Services with Rosser International, Inc., to provide design services and to prepare the required bid and construction documents for the proposed project.

It was further advised that following advertisement, five bids were received with Martin Bros. Contractors, Inc., submitting the low base bid in the amount of \$2,252,600.00; costs for two desired Additive Bid Items were also submitted; the first, Additive Bid Item No. 5, in the amount of \$67,000.00, to provide a weight training facility; and the second, Additive Bid Item No. 6, in the amount of \$30,000.00, to provide a sunscreen to shade the building's west façade, which will bring the total contract price to \$2,349,600.00, with all construction work required for the new locker and training room facilities to be substantially completed by August 15, 2002, and all work required to substantially complete the new office facilities to be completed by December 20, 2002; the five bids were evaluated by the City's consultant, Rosser International, who recommends that a contract be awarded to Martin Bros. Contractors, Inc., to include Additive Bid Item No. 5 and Additive Bid Item No. 6; funding in the total amount of \$2,738,297.00 is needed for the project, with additional funds that exceed the contract amount to be used for miscellaneous project expenses, including advertising, printing, test services, minor variations in bid quantities and unforeseen project expenses.

The City Manager recommended that Council accept the bid of Martin Bros. Contractors, Inc., in the amount of \$2,349,600.00, (which includes \$2,252,600.00 for the Base Bid, \$67,000.00 for Additive Bid Item No. 5 and \$30,000.00 for Additive Bid Item No. 6), with dates for completion of the respective portions of the project to be as above set forth; and that all other bids received by the City be rejected.

Mr. Bestpitch offered the following emergency ordinance:

(#35813-041502) AN ORDINANCE accepting the bid of Martin Bros. Contractors, Inc., for the renovation of existing spaces within the Civic Center Coliseum building to provide new locker rooms, office space and other associated improvements to the infrastructure in relation to the Roanoke Civic Center Expansion and Renovation Phase I Project, upon certain terms and conditions and

awarding a contract therefor; authorizing the proper City officials to execute the requisite contract for such work; rejecting all other bids made to the City for the work; and providing for an emergency.

(For full text of Ordinance, see Ordinance Book No. 65, page 528.)

Mr. Bestpitch moved the adoption of Ordinance No. 35813-041502. The motion was seconded by Mr. Carder and adopted by the following vote:

AYES: Council Members Hudson, Harris, Bestpitch, Carder, Wyatt and Mayor Smith-----6.

NAYS: None-----0.

(Council Member White was absent.)

BUDGET-WATER RESOURCES: The City Manager submitted a communication advising that on February 4, 2002, Council declared that a water supply emergency existed and instituted water conservation measures, which continue as of this date; City staff have conducted studies to determine if there are available projects to provide additional sources of water to try and increase the City’s water supply during the water supply emergency; and staff has determined that three specific projects might accomplish this purpose, but to do so, it is imperative that the projects be expedited, which may not allow for the normal procurement methods to be utilized, thus, there is an emergency need to proceed with the projects as soon as possible.

It was further advised that the Utility Department, in conjunction with the City Engineering Office, has been studying various water supply projects to increase the resources available to the City; and three projects have emerged as being technically feasible, with a reasonable chance of being permitted, and can be completed through use of Water Fund retained earnings, as follows:

- Completion of the Muse Spring well
- Installation of ultraviolet (UV) treatment equipment at Crystal Spring
- Construction of a well(s) near Crystal Spring

Completion of the Muse Spring Well - The Virginia Department of Health (Health Department) has given its approval to place the Muse Spring well into service through use of temporary equipment pending certification of final construction plans; the original design for the Muse Spring facility envisioned a more extensive operating plant with a storage tank; the modified design will only install a pump, disinfection equipment, and the piping necessary to deliver the water; estimated

cost for this project is \$125,000.00, and it is expected that the project will deliver one million gallons of water a day (mgd), which will help lessen the amount of water taken from Carvins Cove.

Ultraviolet Treatment at Crystal Spring - A preliminary engineering report (PER) has been delivered to the Health Department for use of ultraviolet (UV) treatment as a supplement for parasite inactivation until the microfiltration plant is complete; it is anticipated that the Health Department will permit the use of UV treatment, although not until the level in the Carvins Cove Reservoir reaches 30 feet below spillway; the cost is estimated at \$250,000.00; however, by comparison, the cost of buying a combination of water equivalent to four mgd from the City of Salem and Roanoke County is \$230,000.00 per month; and the cost of buying four mgd from Roanoke County, exclusively, is \$330,000.00 per month.

An important consideration with this project is the construction timeline in relation to the installation of the microfiltration plant. Equipment delivery for the UV system is 12 weeks. The microfiltration plant will be operational by December of this year, and could be operational as soon as mid-October. If the Health Department cannot be persuaded to modify its position soon, there will be no reason to install the UV equipment. Quick procurement of the equipment is critical. The Health Department has only approved two vendors to supply this equipment. The authority to negotiate directly with these two vendors is requested in lieu of regular procurement procedures. An early deliver incentive may also be offered to reduce delivery time.

Well(s) to Supplement Crystal Spring - After reviewing the geologic survey undertaken by the City in 2000, there is a reasonable possibility that a well (or wells) can be drilled near Crystal Spring in hydrologic zones different from the spring. Crystal Spring delivers between 3.5 and four mgd; however, the existing pumping facility and the microfiltration plant currently being constructed both have the ability to treat and deliver five mgd. The geologic survey work suggests that groundwater resources in the immediate area are sufficient to provide another one mgd. This well water would most likely be classified as "under the influence of surface water" and would require treatment. However, the water could be introduced with the Crystal Spring water for filtration, increasing the plant's output by 20%. Estimated costs for this option vary with the length of piping needed from the well to the Crystal Spring site, but are not anticipated to exceed \$125,000.00 if existing City-owned property could be used.

If the well water quality is as good as Crystal Spring, this water may also be suitable for UV treatment under the temporary treatment system proposed for Crystal Spring, assuming approval can be obtained to place such a system into operation. It is important to note that wells to supplement the natural flow from Crystal Spring have been tried in the past. Flows from these wells were small with high iron content, making them impractical for use without additional treatment. The geologic survey suggests that deeper wells would yield better quality water, but exploratory drilling is needed for confirmation. Authorization is requested to negotiate directly with the hydrogeologist that completed the previous groundwater survey work for the City for additional consulting and well drilling services.

The City Manager recommended that the Water Fund FY 2001/2002 budget be amended and that Council approve appropriation of \$500,000.00 from the Water Fund Prior Year Retained Earnings into three separate accounts to be established by the Director of Finance to provide design and construction of the three projects; that Council declare that an emergency exists within the meaning of §41 of the City Charter and allow the City Manager to make emergency improvements without following the normal procurement methods to the extent reasonably necessary for the above projects; authorize the City Manager to negotiate directly with the two vendors approved by the Health Department to supply the UV Treatment equipment and to take such further action or to execute such documents as may be necessary to implement and administer the UV Treatment project; authorize the City Manager to negotiate directly with Golder Associates of Richmond, Virginia, to provide consulting and well drilling services and to take such further action, or to execute such documents as may be necessary to implement and to administer the Crystal Spring Supplemental Well project; and authorize the City Manager to take such further action, or to execute such documents as may be necessary, to implement and administer the Muse Spring Well project.

Mr. Carder offered the following emergency budget ordinance:

(#35814-041502) AN ORDINANCE to amend and reordain certain sections of the 2001-2002 Water Fund Appropriations, and providing for an emergency.

(For full text of Ordinance, see Ordinance Book No. 65, page 529.)

Mr. Carder moved the adoption of Ordinance No. 35814-041502. The motion was seconded by Mr. Bestpitch and adopted by the following vote:

AYES: Council Members Hudson, Harris, Bestpitch, Carder, Wyatt and Mayor Smith-----6.

NAYS: None-----0.

(Council Member White was absent.)

Mr. Carder offered the following emergency ordinance:

(#35815-041502) AN ORDINANCE declaring the existence of an emergency in connection with obtaining certain design services and construction work for certain projects to try to obtain additional sources of water to try to increase the City's water supply to help with the City's water supply emergency that was declared on February 4, 2002, Ordinance No. 35741-020402; providing that due to the need to expedite such projects, the normal procurement method of advertising, conducting competitive negotiations, and/or competitive sealed bidding be dispensed with to the extent reasonably necessary; authorizing the City Manager to take such further action or to execute such documents as may be necessary to implement and administer such projects; and providing for an emergency.

(For full text of Ordinance, see Ordinance Book No. 65, page 530.)

Mr. Carder moved the adoption of Ordinance No. 35815-041502. The motion was seconded by Mr. Bestpitch and adopted by the following vote:

AYES: Council Members Hudson, Harris, Bestpitch, Carder, Wyatt and Mayor Smith-----6.

NAYS: None-----0.

(Council Member White was absent.)

REPORTS OF COMMITTEES: None.

UNFINISHED BUSINESS: None.

INTRODUCTION AND CONSIDERATION OF ORDINANCES AND RESOLUTIONS:

BUDGET-REFUSE COLLECTION-EQUIPMENT: Ordinance No. 35791, providing for appropriation of additional funds in connection with refuse collection, having previously been before the Council for its first reading on Monday, April 1, 2002, read and adopted on its first reading and laid over, was again before the body, Mr. Bestpitch offering the following for its second reading and final adoption:

(#35791-041502) AN ORDINANCE to amend and reordain certain sections of the 2001-2002 General Fund Appropriations.

(For full text of Ordinance, see Ordinance Book No. 65, page 510.)

Mr. Bestpitch moved the adoption of Ordinance No. 35791-041502. The motion was seconded by Mr. Carder and adopted by the following vote:

AYES: Council Members Hudson, Harris, Bestpitch, Carder, Wyatt and Mayor Smith-----6.

NAYS: None-----0.

(Council Member White was absent.)

BUDGET-CITY COUNCIL: Mr. Carder offered the following resolution establishing Monday, April 29, 2002 at 2:00 p.m., as a Special meeting of the Council of the City of Roanoke for the purpose of holding public hearings on the General Fund Budget for Fiscal Year 2002-2003, HUD funds, and effective tax increases:

(#35816-041502) A RESOLUTION establishing the date of a Special Meeting of the Council of the City of Roanoke.

(For full text of Resolution, see Resolution Book No. 65, page 532 .)

Mr. Carder moved the adoption of Resolution No. 35816-041502. The motion was seconded by Mr. Bestpitch and adopted by the following vote:

AYES: Council Members Hudson, Harris, Bestpitch, Carder, Wyatt and Mayor Smith-----6.

NAYS: None-----0.

(Council Member White was absent.)

MOTIONS AND MISCELLANEOUS BUSINESS:

INQUIRIES AND/OR COMMENTS BY THE MAYOR AND MEMBERS OF COUNCIL:

BUSES-ROANOKE CIVIC CENTER: Council Member Hudson reiterated previous remarks with regard to using a smaller bus for the employee shuttle from the Roanoke Civic Center to downtown Roanoke.

The Mayor inquired as to the status of a briefing with regard to the transit system; whereupon, it was the consensus of Council that a special meeting of the GRTC Board of Directors will be held on Monday, April 29, 2002, immediately following the Council's work session, which is scheduled to convene at 12:15 p.m., in Room 159, Noel C. Taylor Municipal Building, to discuss transit operations.

TRAFFIC-COMPLAINTS-ACTS OF ACKNOWLEDGEMENT-YOUTH-SCHOOLS: Council Member Wyatt commended the City Manager for her prompt response to certain questions regarding tattoo parlors in the Williamson Road area. She expressed appreciation to Ms. Marion Vaughn-Howard, Youth Planner, for including students from Westside Elementary School in the Student Government Day Luncheon which was held earlier in the day. She called attention to concerns expressed by owners of businesses located in the Williamson Road area in regard to teenagers congregating at the intersection of Williamson Road and Trinkle Avenue, N. W.

The Mayor expressed concern with regard to teenagers also congregating at Trinkle Avenue and Winsloe Drive, N. W.

BUDGET-HIGHER EDUCATION CENTER: Vice-Mayor Carder expressed concern with regard to a decrease in State funding of the Higher Education Center, and that the Senate Finance and House Appropriations Committee has encouraged the Higher Education Center to seek funding from the local governments in its primary service area to complement State funding.

CITY MANAGER COMMENTS:

WATER RESOURCES: As a water conservation tip, the City Manager presented a card that will be supplied to local restaurants for display asking that water be served by request only with meals, and an additional card that hotels are requested to display in hotel rooms in regard to laundering linens and towels.

HEARING OF CITIZENS UPON PUBLIC MATTERS: The Mayor advised that Council sets this time as a priority for citizens to be heard; it is also a time for informal dialogue between Council Members and citizens and matters requiring referral to the City Manager will be referred immediately for any necessary and appropriate response, recommendation or report to Council.

COMPLAINTS-HOUSING/AUTHORITY: Ms. Helen E. Davis, 35 Patton Avenue, N. E., advised that residents of Lincoln Terrace appeared before Council in December 2001 and presented their concerns with regard to a request that screen doors be installed on both the front and back doors of their residence. She further advised that a statement was made at the last meeting of Council by a Member of Council that a resolution had been accepted by Lincoln Terrace residents; however, the Council Member is now aware that he was misinformed by the Roanoke Redevelopment and Housing Authority. She stated that Council and the City administration has a serious problem if they can not, or will not, hold the Housing Authority accountable for spending Hope VI funds without the provision of screen doors for each residence. She questioned the effectiveness of the Hope VI project for Lincoln Terrace residents if it does not provide freedom of mind from intruders and insects.

At 4:05 p.m., the Mayor declared the meeting in recess for one Closed Session.

At 4:55 p.m., the Council meeting reconvened in the City Council Chamber with all Members of the Council in attendance except Mr. White, Mayor Smith presiding.

COUNCIL: With respect to the Closed Meeting just concluded, Mr. Carder moved that each Member of City Council certify to the best of his or her knowledge that: (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act; and (2) only such public business matters as were identified in any motion by which any Closed Meeting was convened were heard, discussed or considered by City Council. The motion was seconded by Mr. Bestpitch and adopted by the following vote:

AYES: Council Members Hudson, Harris, Bestpitch, Carder, and Mayor Smith-----5.

NAYS: None-----0.

(Council Member Wyatt was out of the Council Chamber when the vote was recorded.) (Council Member White was absent.)

OATHS OF OFFICE-COMMITTEES-HUMAN DEVELOPMENT COMMITTEE: The Mayor advised that there is a vacancy on the Advisory Board of Human Development created by the ineligibility of Bernice F. Jones to serve another term; whereupon, he called for nominations to fill the vacancy.

Mr. Bestpitch placed in nomination the name of Kirk A. Ludwig.

There being no further nominations, Mr. Ludwig was appointed as a member of the Advisory Board of Human Development, for a term ending November 30, 2005, by the following vote:

FOR MR. LUDWIG: Council Members Hudson, Harris, Bestpitch, Carder, Wyatt and Mayor Smith-----6.

(Council Member White was absent.)

At 4:57 p.m., the Mayor declared the meeting in recess to be immediately reconvened in the Emergency Operations Center Conference Room, Room 159, Noel C. Taylor Municipal Building, 215 Church Avenue, S. W., Roanoke, Virginia.

At 5:00 p.m., the Mayor called the meeting to order for a joint session of City Council and the Board of Zoning Appeals, with Mayor Ralph K. Smith and Chairman Kenneth L. Motley presiding.

CITY COUNCIL MEMBERS PRESENT: William D. Bestpitch, William H. Carder, C. Nelson Harris, W. Alvin Hudson, Jr., Linda F. Wyatt, and Mayor Ralph K. Smith---6.

ABSENT: Council Member William White, Sr.,-----1.

BOARD OF ZONING APPEALS MEMBERS PRESENT: William D. Poe, Philip H. Lemon, Kermit E. Hale and Chairman Benjamin S. Motley-----5.

ABSENT: Board Member Joel M. Richert-----1.

STAFF PRESENT: Darlene L. Burcham; City Manager; William M. Hackworth, City Attorney; Jesse A. Hall, Director of Finance; Mary F. Parker, City Clerk; Steven J. Talevi, Assistant City Attorney and Counsel to the Board of Zoning Appeals; Evelyn D. Dorsey, Zoning Administrator; and Linda R. Leedy, Secretary, Board of Zoning Appeals.

At 5:30 p.m., following dinner, the business session was called to order.

ZONING:

UPDATE ON TRAINING FOR BOARD OF ZONING APPEALS MEMBERS:

Mr. Motley advised that jointly, City Council and the Board of Zoning Appeals, have tried to ensure that the Board is composed of representatives who are motivated and will provide regular attendance. He stated that Board members are currently undergoing certification and every member is a contributing and active representative.

He referred to major issues in need of ongoing attention, one of which is the telecommunications ordinance that continues to be a challenge and does not currently address the modern needs of telecommunications in the Roanoke Valley. He stated that the zoning ordinance is currently undergoing a major revision, but in the meantime City staff believes that steps should be taken to address the telecommunications ordinance.

The City Manager called attention to the intent to fast track a quick fix to the telecommunications ordinance so as to provide Council with a better understanding on the placement of telecommunications towers; however, there is still a need to follow a more detailed process in connection with zoning. She stated that within the next 60 days, the City Planning Commission will submit a recommendation to Council regarding telecommunications towers and the need to limit the area of the City where they can be located, along with a special exception process.

EFFORTS TO MAKE BOARD OF ZONING APPEALS PROCEDURES MORE CITIZEN FRIENDLY:

Mr. Motley advised that the application process has recently been refined to ensure that citizens receive an advance copy of staff remarks pertaining to their application; the Board has requested that fees associated with advertising be reviewed; and most importantly, it is the goal of the Board of Zoning Appeals to ensure that citizens receive a fair hearing by Board members who are attentive, thoughtful and clear on their questions and concerns.

ZONING ENFORCEMENT:

Mr. Motley stated that it is not difficult to find zoning violations throughout the City and staff is addressing those concerns. He advised that the Board is serious in terms of what it can do as a Board, and that actions of the Board of Zoning Appeals are carried out. To that end, he stated that the City Attorney's Office has been requested to review certain other issues, one of which is bonding. He stated that the Board is reviewing the big picture and trying to do its best to make the zoning process a healthy procedure for the City.

Mr. Lemon spoke in support of the certification program for Board of Zoning Appeals members.

Mr. Bestpitch referred to a communication from the City Attorney in regard to questions that came up in a recent meeting of the Audit Committee regarding zoning, business licenses, etc., and whether or not a business license can be revoked if there is a zoning violation. He stated that this is another example where computer systems should be interfaced, and inquired if there are other areas that should be explored by the Board of Zoning Appeals, the Zoning Administrator, and the Commissioner of the Revenue to share information and to improve communications and efficiencies.

Ms. Dorsey advised of a future upcoming meeting with the Department of Technology staff and the Commissioner of the Revenue to discuss the interfacing of computer systems; whereupon, and it was suggested that the Director of Real Estate Valuation and the City Treasurer also be included in the discussions.

Vice-Mayor Carder advised that in July, pursuant to a City Charter amendment, membership of the Board of Zoning Appeals may increase from six to seven, following the appropriate amendment of the Zoning Ordinance.

Mr. Harris made the observation that on numerous occasions citizens have retained the services of an attorney when submitting applications to the City Planning Commission and to the Board of Zoning Appeals. He stated that a petitioner should be able to go through the process without having to endure the expense of an attorney and inquired if the process is so complicated that citizens believe the services of an attorney are justified.

Chairman Motley advised that business entities tend to hire an attorney to present their issues; however, the average citizen is not represented by an attorney. He stated that the process is not complicated and the demeanor of the Board of Zoning Appeals is citizen friendly.

The City Manager called attention to significant improvements in the processing of requests to the Board of Zoning Appeals over the past year, staff reports are now provided to the Board and to citizens, and the Zoning Administrator conducts interviews with petitioners to review the procedure.

There being no further business to be discussed, at 6:10 p.m., the Mayor declared the Council meeting in recess to be reconvened at 7:00 p.m., in the City Council Chamber.

At 7:00 p.m., on Monday April 15, 2002, the regular meeting of City Council reconvened in the Roanoke City Council Chamber, fourth floor, Noel C. Taylor Municipal Building, 215 Church Avenue, S. W., City of Roanoke, with the following Council Members in attendance, Mayor Smith presiding.

PRESENT: Council Members W. Alvin Hudson, Jr., C. Nelson Harris, William D. Bestpitch, William H. Carder, Linda F. Wyatt and Mayor Ralph K. Smith---6.

ABSENT: Council Member William White, Sr.-----1.

OFFICERS PRESENT: Darlene L. Burcham, City Manager; William M. Hackworth, City Attorney; Jesse A. Hall, Director of Finance; and Mary F. Parker, City Clerk.

The reconvened meeting was opened with a prayer by Council Member C. Nelson Harris.

The Pledge of Allegiance to the Flag of the United States of America was led by Mayor Smith.

PUBLIC HEARINGS:

COMMITTEES-SCHOOLS: Pursuant to Section 9-20.1 Public hearing before appointment of School Board Members, Code of the City of Roanoke (1979), as amended, the City Clerk having advertised a public hearing for Monday, April 15, 2002, at 7:00 p.m., or as soon thereafter as the matter may be heard, the matter was before the body.

Advertisement of the public hearing was published in The Roanoke Times on Friday, April 5, 2002 and in The Roanoke Tribune on Thursday, April 11, 2002.

On July 1, 2002, there will be two vacancies on the Roanoke City School Board for terms ending June 30, 2005. At its meeting on April 1, 2002, Council selected the following persons to receive the public interview on Thursday, April 18, 2002, commencing at 4:30 p.m., in the City Council Chamber:

Carl D. Cooper
Edward Garner
William H. Lindsey
William E. Skeen
Robert J. Sparrow

The Mayor inquired if there were persons in attendance who would like to speak to the candidacy of the above listed applicants; whereupon, the following persons spoke:

Ms. Susan Finney, 2915 Corbieshaw Road, S. W., spoke in support of the appointment of William H. Lindsey. She advised that she is an active parent in school activities and a PTA Executive Board Member at Grandin Court Elementary School where her son attends; she has known Mr. Lindsey for four years and can attest to the fact that he will be a credible person to assume a position on the School Board and he will make outstanding contributions to the educational system.

Ms. Annette Lewis, 4606 Casper Drive, N. E., spoke in support of the appointment of William E. Skeen. She advised that she has known Mr. Skeen for seven years; they not only work for the same employer, but they share the same desire for Roanoke City schools to provide a quality education that equips Roanoke's children with the tools they need to pursue post secondary studies and/or careers. She stated that while working with Mr. Skeen she has found him to possess the following qualities: (1) he is well-organized and always mindful of the need to set priorities in order to accomplish goals; he favors competitive salaries, parental involvement, teacher education and support, new instructional resources, maintaining a low teacher-student ratio, and attention to school violence concerns through development of life-skills program priorities for Roanoke City Schools; (2) he is hard-working and does not shy away from a challenge; when asked what he would do to ensure that Roanoke City maintains a quality school system in light of the fact that State financial support for education is decreasing, he has quickly responded with the need for the School Board to develop and communicate a position that it would stand on, even if it meant recommending something as unpopular as a tax increase; and (3) Mr. Skeen has numerous qualities, but most importantly, he loves and supports his family and speaks with pride about his wife and children; and he is hard-working, but still spends quality time with his family. She stated that this particular attribute is important because she would not want anyone to serve on the School Board who did not know the importance of family and that children need family support, to be loved and nurtured, and to be encouraged as they accomplish great and small tasks. She advised that a vote for William Skeen is a vote for the children of the City of Roanoke.

Mr. Jerry L. Dunnavan, 3734 Renfield Drive, S. W., advised that he has a child in the Roanoke City Public School System and he is pleased with the quality of education that his son has received in his first two years of public education. He endorsed the candidacy of William E. Skeen and advised that his participation on the School Board will ensure that the Roanoke City Public School System will continue to provide the best possible educational opportunities and experiences for not only his child but all other students as well. He stated that he was confident in voicing his support for Mr. Skeen who is a co-worker, a fellow community service volunteer, a father, and a friend; his background in banking and finance will be a tremendous asset for a school system that is consistently faced with difficult budgetary and fiscal responsibilities; and his many years of helping to start small and mid size businesses and their efforts to make sound business decisions will be a great resource for a school system that is attempting to attract the best teachers through competitive pay scales, a system that is faced with providing refurbished high school facilities, and a system that is challenged to continually improve. He stated that Mr. Skeen's devotion to make the community a better place for families to live and work is reflected by his many volunteer and professional efforts to enhance the City of Roanoke; and his volunteer efforts are best exemplified by his single handed and tireless efforts to successfully locate a grocery store in an under served area of the City. He added that Mr. Skeen is the father of three boys, all of whom have attended Roanoke City schools; his interest in seeing that each of his sons achieve educational success is rooted in his deep founded beliefs that a sound education is one of the most important keys to success; and having experienced the school system as a parent, Mr. Skeen's commitment to providing an outstanding school system for all citizens is unparalleled. He noted that one of Mr. Skeen's greatest assets is the ability to bring parties with varying interests into a compromise that best serves the challenges at hand; to have this resource on the School Board would ensure that the administration, teachers, City Council, parents, and most importantly the students, would have an advocate who would do what he believes to be in the best interests of all parties, and would bring a strong business, community and personal commitment to his interest in serving on the Roanoke City School Board.

Ms. Brenda Hale, 3595 Parkway Drive, S. W., endorsed the candidacy of Carl D. Cooper and William E. Skeen, who are qualified and competent, men of integrity, credibility, and professionalism. She stated that they are devoted family men, college educated men, devoted to their work, they have made a difference in their community, and they are innovative thinkers. She advised that the children are our future, and both Mr. Cooper and Mr. Skeen care passionately about the children of their community and the school system, and are well-qualified to work diligently to make Roanoke's school system even better.

Ms. Leigh Mason, 2071 Laurel Woods Drive, Salem, Virginia , spoke in support of the candidacy of Robert J. Sparrow. She called attention to Mr. Sparrow's involvement in the Blue Ridge Montessori School where he showed an interest in the educational progress of all children, he was active in PTA activities, field trips and supported educational goals of the school. She stated that he had a positive attitude toward his and all children, he was supportive of teachers and the overall mission of the school. She advised that Mr. Sparrow is an intelligent, caring and witty individual, who is dedicated to maximizing the educational experience of each child; he relates well to children and adults, and respects them as individuals; he is dependable, reliable, and a positive role model; therefore, she highly recommended Mr. Sparrow without reservation to serve as a member of the Roanoke City School Board.

Ms. Anita J. Price, 3101 Willow Road, N. W., President, Roanoke Education Association, which represents 700 members of the Roanoke City Public Schools, endorsed the candidacy of William E. Skeen and Edward Garner. She advised that all five candidates are well qualified and deserving of consideration; the REA based its decision on written and oral responses supplied by all candidates; and the interview panel represented a diverse team of educators, including three reading specialists, a classroom teacher, a guidance counselor, and the Uniserve Director. She stated that Mr. Skeen and Mr. Garner will be assets to the School Board and would cooperate with all involved interests of education.

Mr. Mark Petersen, 1210 Penmar Avenue, S. E., spoke in support of the application of Carl D. Cooper. He advised that he has worked with Mr. Copper on the Roanoke Neighborhood Partnership Steering Committee and in connection with his local neighborhood organization, as well as other projects throughout the City, such as greenways and neighborhood revitalization. He asked that Council give serious consideration to appointing Mr. Cooper to the School Board.

Ms. Brenda McDaniel, 2037 Carter Road, S. W., endorsed the candidacy of William E. Skeen. She advised that she has known Mr. Skeen for many years, they were co-workers at Dominion Bankshares, for the past several years she has known him as a neighbor, and she has appreciated his service as a volunteer in the Greater Raleigh Court Civic League. She stated that as a volunteer, Mr. Skeen gives his all; he is an idea man and a worker bee, which are important attributes to any organization. She noted that regardless of the assignment, Mr. Skeen is an interested, engaged, active and effective participant; he has made important contributions throughout the City for many years; he is dependable, reliable and effective ; he is the father of three sons, and takes an active role in their education and lives; and he is an asset to any organization on which he serves, and will be an asset to the Roanoke City School Board, if appointed.

Ms. Darlene Pierce, 721 Staunton Avenue, N. W., endorsed the candidacy of William H. Lindsey. In his capacity as an attorney, she called attention to the assistance that Mr. Lindsey provided to her in connection with a family situation. In addition to being a family man with strong family ties, she stated that he will make a contribution to the School Board through his legal training. She asked that Council give serious consideration to Mr. Lindsey's appointment to the School Board.

Mr. Matt Despard, 1934 Avon Road, S. W., spoke in support of the appointment of William E. Skeen to the School Board. He advised that Mr. Skeen has a record of community service which has enabled him to see the community from a wide variety of perspectives, such as economic development, community development, human services, and education. He stated from the perspective of the father of a four year old daughter who will be entering the school system in the near future, in order for the school system to succeed, it needs to maintain a mutually beneficial relationship with the community that it serves, and Mr. Skeen would be an asset in that regard. He added that as the parent of three children who were educated in Roanoke City schools, current adjunct faculty member at Virginia Western Community College, a former banker and a current business administrator, Mr. Skeen has the technical abilities required for the job; he is understanding and hard working; he understands the issues facing the School system, and the need to hire and retain the best and most qualified teachers, while keeping in mind the fiscal issues confronting the City school system; he is hard working and active in the community, and he has never backed away from any of his commitments. If appointed to the School Board, he advised that Mr. Skeen will be knowledgeable about school related issues and he will be an advocate for quality education.

Mr. Pink Wimbush, 4420 Glen Ridge Road, N. W., endorsed the candidacy of William E. Skeen. He advised that he has worked with Mr. Skeen on the Total Action Against Poverty Board of Directors, he is a capable, determined and caring individual, who is knowledgeable about issues relating to grants, students and City government. He stated that Mr. Skeen will be an outstanding addition to the School Board if appointed by Council.

There being no further speakers, without objection by Council, the Mayor advised that all comments would be received and filed. He noted that Council will vote to fill the two vacancies on the Roanoke City School Board at its regular meeting on Monday, May 6, 2002, at 2:00 p.m.

ZONING: Pursuant to Resolution No. 25523 adopted by Council on Monday, April 6, 1981, the City Clerk having advertised a public hearing for Monday, April 15, 2002, at 7:00 p.m., or as soon thereafter as the matter may be heard, on the request of Cesar Dominguez that a tract of land located at 325 Jefferson Street, N. E., identified as Official Tax No. 3012801, be rezoned from RM-2, Residential Multi-family Medium Density District, to C-3 Central Business District, subject to certain conditions proffered by the petitioner, the matter was before the body.

Legal advertisement of the public hearing was published in The Roanoke Times on Friday, March 29, 2002 and Friday, April 5, 2002 and in The Roanoke Tribune on April 4, 2002.

The City Planning Commission submitted a written report recommending that Council approve the request for rezoning, advising that the purpose of the petition is to renovate a deteriorating commercial building for office space.

Mr. Carder offered the following ordinance:

(#35817-041502) AN ORDINANCE to amend §36.1-3, Code of the City of Roanoke (1979), as amended, and Sheet No. 301, Sectional 1976 Zone Map, City of Roanoke, to rezone certain property within the City, subject to certain conditions proffered by the applicant; and dispensing with the second reading of this ordinance

(For full text of Ordinance, see Ordinance Book No. 65, page 533.)

Mr. Carder moved the adoption of Ordinance No. 35817-041502. The motion was seconded by Mr. Bestpitch.

Cesar Dominquez, Petitioner, appeared before Council in support of his request.

The Mayor inquired if there were persons in attendance who would like to speak to the matter; whereupon, Evelyn D. Bethel, 35 Patton, Avenue, N. E., President, Historic Gainsboro Preservation District, Inc., advised that the land in question is included in the Gainsboro Historic District, the community supports the request for rezoning and is pleased that the former "Moses" store will be restored. She commended the petitioner who has shown respect for the community and for his willingness to work with residents in retaining the integrity of the neighborhood.

Ordinance No. 35817-041502 was adopted by the following vote:

AYES: Council Members Hudson, Harris, Bestpitch, Carder, Wyatt and Mayor Smith-----6.

NAYS: None-----0.

(Council Member White was absent.)

ZONING: Pursuant to Resolution No. 25523 adopted by Council on Monday, April 6, 1981, the City Clerk having advertised a public hearing for Monday, April 15, 2002, or as soon thereafter as the matter may be heard, on the request of Michael A. Wells that the rear portion of property located on Virginia Avenue, N. W., designated as Official Tax No. 2761421, be rezoned from RS-3, Residential Single Family District, to C-2, General Commercial District, subject to certain conditions proffered by the

petitioner; and that proffered conditions on a portion of Official Tax No. 2761409, located at the corner of Virginia Avenue and Westside Boulevard that was previously rezoned from RS-3 to C-2 in 1994, pursuant to Ordinance No. 32294-121994, for the purpose of operating an automobile cleaning facility, be repealed and replaced with new conditions, the matter was before the body.

Legal advertisement of the public hearing was published in The Roanoke Times on Friday, March 29, 2002, and Friday, April 5, 2002, and in The Roanoke Tribune on Thursday, April 4, 2002.

A report of the City Planning Commission recommending that the request be denied was before Council.

Mr. Hudson offered the following ordinance:

(#35818) AN ORDINANCE to amend §36.1-3, Code of the City of Roanoke (1979), as amended, and Sheet No. 276, Sectional 1976 Zone Map, City of Roanoke, in order to amend, repeal or replace certain proffered conditions, accepted by City Council by Ordinance No. 32294-121994, presently binding upon Official Tax No. 2761409, and rezoning such Official Tax No. 2761409, from RS-3, Residential Single Family, Low Density District, and C-2, General Commercial District, to C-2, General Commercial District, subject to certain conditions proffered by the applicant; and rezoning Official Tax No. 2761421 from RS-3, Residential Single Family, Low Density District, to C-2, General Commercial District, subject to certain conditions proffered by the applicant; and dispensing with the second reading of this ordinance.

The motion was seconded by Mr. Harris.

The Mayor inquired if there were persons in attendance who would like to speak; whereupon, the following persons appeared before Council.

Mr. Jeff Murphy, 538 Stonybrook Road, Wertz, Virginia, advised that his business is located across the street from Mr. Wells' business; he has known Mr. Wells for approximately seven years, and he operates his business in a professional manner. He stated that expansion of the business would be good for the City, it would provide Mr. Wells with more room to operate his business, he has made improvements in the appearance of his property, and his business is well maintained.

Mr. Daniel M. Hale, Jr., 4425 Aleva Street, N. W., spoke in support of the request of Mr. Wells. He encouraged Council to approve the request because Mr. Wells is a small business man and cannot afford to retain the services of an attorney to present his request to Council. He asked that Council take into consideration the improvements to the area as a result of Mr. Wells business and provide him with the opportunity to expand on the rear of the structure that runs parallel to Melrose Avenue.

Mr. Larry Hubbard, 3905 Virginia Avenue, N. W., spoke on behalf of Mr. Wells request. He stated that the business is well maintained and is an attribute to the community.

Mr. Fred Galloway, 3402 Kershaw Road, N. W., spoke in support of the request of Mr. Wells. He stated that he frequently passes Mr. Wells business; loud noise and people congregating does not appear to be a problem, and the business is well maintained. He added that it would be an asset to the community for Mr. Wells to expand his business and instead of boarding up buildings, the City should encourage continued use of existing buildings.

Mr. Jomoso Worrell, 3818 Virginia Avenue, N. W., advised that Mr. Wells business is an asset to the community, and spoke in support of the need for the small businessman to make money.

Mr. Bestpitch advised that the ordinance before Council is not to rezone Mr. Wells, but it is about a property or parcel of land that will not be owned by Mr. Wells forever; however, the decision of Council regarding the rezoning will remain in effect. He stated that there is no known shortage of C-2 property in the area surrounding Mr. Wells business; and although he supports Mr. Wells as a small businessman, he cannot support the rezoning as requested.

Mr. Carder advised that expansion by 20 feet will not be an impairment; therefore, he supports the request for rezoning.

Ms. Wyatt advised that when Mr. Wells initially approached the City to rezone the property, he was seen as a struggling young businessman. She stated that the last time Council granted an exception for expansion of Mr. Wells' business, he made certain promises that that would be the last exception he would request of the City; however, he has on several occasions returned to the Council with additional requests to expand his business. She advised that she could not support the request of Mr. Wells to further expand his business and feels compelled to hold Mr. Wells to his word.

Mr. Hudson advised that he supports the request of Mr. Wells who is a small businessman and should be given the 20 feet to expand his business.

The Mayor advised that Mr. Wells has operated his business for seven plus years, he has proven his success in a business where there have been failures, and he respects an individual who can perform accordingly. He stated that he respects the remarks of Council Member Bestpitch that there is nearby vacant land, however, if that option were affordable, Mr. Wells would have relocated his business. He stated that he visited the business establishment and found all aspects to be in order, which is justification to encourage Mr. Wells to continue the success of his business.

Inasmuch as five affirmative votes are required to adopt an ordinance dispensing with the second reading, Ordinance No. 35818 was lost by the following vote:

AYES: Council Members Hudson, Harris, Carder, and Mayor Smith-----4.

NAYS: Council Members Bestpitch and Wyatt-----2.

(Council Member White was absent.)

Mr. Hudson moved that Ordinance No. 35818 be amended to delete the words “and dispensing with the second reading of the ordinance.” The motion was seconded by Mr. Carder and adopted, Council Members Wyatt and Bestpitch voting no.

Mr. Hudson moved that Ordinance No. 35818 be placed upon its first reading:

(#35818) AN ORDINANCE to amend §36.1-3, Code of the City of Roanoke (1979), as amended, and Sheet No. 276, Sectional 1976 Zone Map, City of Roanoke, in order to amend, repeal or replace certain proffered conditions, accepted by City Council by Ordinance No. 32294-121994, presently binding upon Official Tax No. 2761409, and rezoning such Official Tax No. 2761409, from RS-3, Residential Single Family, Low Density District, and C-2, General Commercial District, to C-2, General Commercial District, subject to certain conditions proffered by the applicant; and rezoning Official Tax No. 3761421 from RS-3, Residential Single Family, Low Density District, to C-2, General Commercial District, subject to certain conditions proffered by the applicant.

The motion was seconded by Mr. Carder and adopted by the following vote:

AYES: Council Members Hudson, Harris, Carder, and Mayor Smith-----4.

NAYS: Council Members Bestpitch and Wyatt-----2.

(Council Member White was absent.)

ENTERPRISE ZONE: Pursuant to instructions by Council, the City Clerk having advertised a public hearing for Monday, April 15, 2002, at 7:00 p.m., or as soon thereafter as the matter may be heard, to consider amendments to the City's Enterprise Zone Program, the matter was before the body.

Legal advertisement of the public hearing was published in The Roanoke Times on Sunday, March 31, 2002 and Sunday, April 7, 2002.

The City Manager submitted a communication advising that the City's Enterprise Zone One (formerly called the Roanoke Urban Enterprise Zone) was designated by the Commonwealth of Virginia in 1984, with limited local incentives; enterprise Zone Two and the 581/Hershberger Subzone were established in 1996 and 1998, respectively; by Ordinance No. 33019-070196, Council established certain local incentives for Enterprise Zone Two, which applied to the Subzone when it was established in 1998; by Ordinance No. 34412-071999, Council made the local incentives of each Enterprise Zone applicable to the other Enterprise Zone to the extent that they were not unique to one Enterprise Zone; and by Ordinance No. 35414-061801, Council extended the availability of such local incentives through December 31, 2003, when Enterprise Zone One will either terminate, or be extended by the Commonwealth of Virginia.

It was further advised that in 2001, the City Department of Economic Development completed an evaluation of the Enterprise Zone local incentives; the Department concluded that amendments to local incentives should be made to increase effectiveness of the program; and amendments propose to accomplish the following:

Expand the availability of rebates for water, fire, and sewer hookup fees and for building permits and comprehensive development plan review fees to include rehabilitation work in addition to new building construction;

To extend the availability of the local incentives for the Enterprise Zones from December 31, 2003 to June 30, 2007;

To add a local incentive to provide limited funds for partial grants for the cost of certain building facade renovations within Enterprise Zone One; and

To modify and/or extend certain funding limits in connection with certain local incentives.

It was noted that the amended incentives will be applicable to Enterprise Zones One and Two (including the Subzone for Two) except as noted above, and would be effective July 1, 2002 through June 30, 2007, unless extended, and provided, however, that the local incentives for Enterprise Zone One may terminate if that Enterprise Zone is not extended by the Commonwealth of Virginia and terminates on December 31, 2003; funding for the incentives will be necessary until the end of the life of the incentives, July 1, 2007, unless otherwise extended; the Department of Economic Development has sufficient funds to capitalize the Facade Grant incentive for at least one year, as well as \$15,000.00 for other incentives; and additional funds may be needed in the future, depending on the demand for the incentives.

Lacking comments at the public hearing that would require further consideration, the City Manager recommended that Council amend the appropriate measures to establish the above-mentioned local incentives, subject to approval by the Virginia Department of Housing and Community Development (VDHCD) with an effective date of July 1, 2002; that Council authorize the City Manager to apply to the VDHCD for approval of local incentive amendments, to add the local incentive, and to take such further action and/or execute such additional documents as may be necessary to obtain or confirm such local incentives and to establish appropriate rules and regulations to implement and administer such local incentives once approved; funding of \$80,000.00 is currently available in Account No. 008-310-9736-9132, Enterprise Zone Local Incentives, which account name should be changed to "Facade Grant Program" to more accurately reflect the planned use of the funds; that Council approve transfer of \$20,000.00 from Account No. 008-310-9735-9132 to Account No. 008-310-9736-9132 (Facade Grant Program); and transfer \$15,000.00 from Account No. 008-310-9735-9132 to an account to be established by the Director of Finance for water, sewer and fire hookup fee rebates, as well as building permit and comprehensive plan review fee rebates.

Mr. Bestpitch offered the following emergency budget ordinance:

(#35819-041502) AN ORDINANCE to amend and reordain certain sections of the 2001-2002 Capital Projects Funds Appropriations, and providing for an emergency.

(For full text of Ordinance, see Ordinance Book No. 65, page 535.)

Mr. Bestpitch moved the adoption of Ordinance No. 35819-041502. The motion was seconded by Mr. Carder.

The Mayor inquired if there were persons present who would like to speak to the matter. There being none, Ordinance No. 35819-041502 was adopted by the following vote:

AYES: Council Members Hudson, Harris, Bestpitch, Carder, Wyatt and Mayor Smith-----6.

NAYS: None-----0.

(Council Member White was absent.)

Mr. Carder offered the following emergency ordinance:

(#35820-041502) AN ORDINANCE amending Ordinance No. 33019-070196, adopted by City Council on July 1, 1996, which established certain local incentives for the area designated as Enterprise Zone Two in the City by modifying it to delete paragraphs 4 and 5 and substituting the paragraphs 4 and 5 set forth below to extend the incentive rebates set forth therein to include rehabilitation work in addition to new building construction and to modify the percent of rebates available and that such modified incentives will be applicable from July 1, 2002, through June 30, 2007, and also modifying and/or extending certain funding limits in connection with certain local incentives in that ordinance; amending Ordinance No. 35414-061801, adopted by Council on June 18, 2001, which extended the availability of local incentives through December 31, 2003, by modifying it to extend such local incentives through June 30, 2007; adding a local incentive to provide limited funds for partial grants for the cost of certain building facade renovations only within Enterprise Zone One; authorizing the City Manager to apply to the Virginia Department of Housing and Community Development (VDHCD) for the approval of the above amendments and/or to take such further action as may be necessary to obtain or confirm those amendments; and providing for an emergency.

(For full text of Ordinance, see Ordinance Book No. 65, page 536.)

Mr. Carder moved the adoption of Ordinance No. 35820-041502. The motion was seconded by Mr. Bestpitch and adopted by the following vote:

AYES: Council Members Hudson, Harris, Bestpitch, Carder, Wyatt and Mayor Smith-----6.

NAYS: None-----0.

(Council Member White was absent.)

ZONING: Pursuant to Resolution No. 25523 adopted by Council on Monday, April 6, 1981, the City Clerk having advertised a public hearing for Monday, April 15, 2002, at 7:00 p.m., or as soon thereafter as the matter may be heard on the request of the Rescue Mission of Roanoke, Inc., that 3.56 acres of land, more or less, consisting of 25 parcels generally located on Tazewell Avenue, Fourth Street and Dale Avenue, S. E., be rezoned from RM-2, Residential Multifamily, Medium Density District and C-2, General Commercial District, to INPUD, Institutional Planned Unit Development District, subject to certain proffered conditions, the matter was before the body.

Legal advertisement of the public hearing was published in The Roanoke Times on Friday, March 29, 2002 and Friday, April 5, 2002, and in The Roanoke Tribune on Thursday, April 4, 2002.

A report of the City Planning Commission advising that the purpose of the proposed zoning change is to expand the existing Rescue Mission facilities to include a new building for services to women and children and an infirmary; the existing facility currently provides approximately 200 beds allocated to the Men's Transient Program (101 beds), Men's Recovery Shelter (39 beds), Women's Transient Program (10 beds) and a Family Shelter (48 beds); some of the existing programs are proposed to move to the new building; and the new facility is proposed to include the following programs: Women's Residential Recovery Program (14 units/24 beds), Female Transient Program (1 unit/10 beds), Family Shelter (12 units/48 beds), Infirmary (2 units/ 12 beds), and residential staff (2 units); and the rezoning request is being considered concurrently with a request to close four alleys in the vicinity of Tazewell Avenue, Dale Avenue and 4TH Street, S. E., was before Council.

The City Planning Commission recommended approval of the request for rezoning to INPUD for the purpose of expanding the Rescue Mission facility; Planning Commission members in support of the request cited the need for human services facilities, including a women's and children facility; expansion would not adversely impact the neighborhood because there is currently an existing facility and expansion is not considered to be clustering; those Commission members opposed to the request cited clustering of the shelters in the area; effects on the residential neighborhood expansion was not in conformance with preliminary recommendations of the neighborhood plan; and past demolitions and new construction did not enhance and protect the historic neighborhood.

Mr. Bestpitch offered the following ordinance:

(#35821-041502) AN ORDINANCE to amend §36.1-3, Code of the City of Roanoke (1979), as amended, and Sheet No. 401, Sectional 1976 Zone Map, City of Roanoke, to rezone certain property within the City, subject to certain conditions proffered by the applicant; and dispensing with the second reading of this ordinance.

(For full text of Ordinance, see Ordinance Book No. 65, page 542.)

Mr. Bestpitch moved the adoption of Ordinance No. 35821-041502. The motion was seconded by Mr. Carder.

The Mayor inquired if there were persons in attendance who would like to speak to the matter; whereupon the following persons addressed Council:

Jean Edmunds, Chaplain, Roanoke City/County Jails, advised that there are approximately 100 women in the City Jail and 50 in the County Jail this evening, many of whom are serving time for drug-related crimes and have small children at home; and as a Chaplain, one of the saddest things she hears is the guilt that these women feel because they are separated from their children; therefore, jail is not the answer for these addicts. She called attention to a young woman who was incarcerated for over a year, who had three children, but when she was released from jail, she returned less than six hours later on a charge of crack/cocaine. She advised that saying no to drugs is not the only answer for drug addicts because they need specialized treatment, self-examination, education in the reasons for their drug abuse and how to stay away from drugs. She stated that unfortunately, simply attending church is not the answer, and in her ministry she explains that God works in many ways in addition to the 11:00 a.m. Sunday morning worship service and that God works through treatment which is the purpose of the Roanoke Rescue Mission program, by incorporating both the spiritual aspect of recovery with specialized treatment. She asked that Council rezone the property so that the Rescue Mission may continue its services to women in need.

Audrey Wheaton, 1324D Essex Avenue, N. W., President of the Board of Directors of the Roanoke Rescue Mission, advised that the Rescue Mission has a wonderful history in the Roanoke Valley; thousands of lives have been touched and changed for the better; ten years ago there was a realization that there was a genuine need for a shelter for women who were addicted to drugs and alcohol where they could keep their young children with them while receiving treatment, and plans were initiated to make this a reality, surveys were conducted, public meetings were held at the Rescue Mission, the Southeast Presbyterian Center, Belmont Christian Church, the old fire station on Jamison Avenue, and walking tours have been conducted throughout the area. She stated that input has been sought from the Southeast Action Forum, the Southeast Christian Partnership and Faith Works; meetings have been held with the City Manager; and schematic drawings have been

changed on several occasions to accommodate community input. She stated that the Rescue Mission has tried in every way to address the concerns of the citizens of southeast; construction of the facility will not involve City funds; and many lives will be rescued from a life of despair and degradation. On behalf of the Board of Directors of the Rescue Mission, she urged that Council support the construction of the shelter for women and children by approving the rezoning request.

Ms. Marion McConnell, 2407 Avenham Avenue, S. W., appeared before Council as a citizen of the City of Roanoke, a volunteer of the Rescue Mission, and on behalf of the Veterans Administration Medical Care Center. She advised that the Rescue Mission has long been involved in utilizing volunteers to make the southeast neighborhood a better place; over the past six years, the Rescue Mission, along with the Southeast Action Forum and the Southeast Christian Partnership have sponsored Clean Sweep in an effort to clean up southeast streets and alleys; and recently 116 volunteers logged over 208 hours and collected 145 bags of trash, 16 tires and 2½ truckloads of refuse. She stated that she personally volunteered 60 days at the Rescue Mission through the VA Medical Care Center, because the Medical Care Center fully supports the efforts of the Rescue Mission, especially in view of the fact that approximately 34% of Rescue Mission guests are veterans. Therefore, she encouraged Council to support the request for rezoning.

Ms. Barbara Shelton, 414 Arbor Avenue, S. E., advised that she has lived in southeast Roanoke for 26 years; she has served as a volunteer at the Rescue Mission and through the years she has seen the Rescue Mission respond to the needs of the neighborhood by always offering a helping hand. She advised that many families in Roanoke have been served by the Rescue Mission, and asked that Council support the request for rezoning.

Mr. Bill Branch, 4552 Franklin Road, S. W., addressed the matter from a land use standpoint. When looking at the area requested to be rezoned, along with existing businesses between Fourth Street and Rt. 581, he advised that there is a car wash, a paint store, a printing contractor, System Four building, a thrift store, a glass store and an establishment with heavy equipment outside. With any type of planning, he explained that it is important to have some kind of transition between businesses and single family residences, and the proposed Rescue Mission expansion would provide an ideal transition. He stated that the proposed building would provide a visual barrier between residences, a pleasing visual site from I-581 and an ideal use for the land in question. He recommended that Council approve the request for rezoning.

Mr. John P. Bradshaw, 3132 Burnleigh Road, S. W., former member of the City Planning Commission, advised that at the Planning Commission hearing, he took exception to the original staff report which indicated that the proposal was contrary to the newly drafted comprehensive plan. He stated that having attended most, if not all of the public drafting sessions that formulated the current comprehensive plan, he can attest to a number of objectives that the document recommended for the

good of the City; and the services provided and currently proposed by the Rescue Mission are clearly included in the plan. He noted that the importance of the neighborhood was stressed in the comprehensive plan, but not at the exclusion of any other defined City objective; the comprehensive plan recognized the potential of conflicting objectives, and included a section addressing those types of occurrences. He stated that there is another issue relative to the applicability of the comprehensive plan's objectives for maintaining the quality of the existing neighborhood relative to the Rescue Mission proposal, and questioned whether the Rescue Mission is truly an element of the neighborhood or merely a fringe activity; and its location and function is more akin to the immediately adjacent downtown neighborhood than to the residential setting on the other side of the cemetery. He called attention to a parking garage on Williamson Road, a glass repair and warehouse operation zoned light manufacturing, a City parking lot, railroad tracks, I-581, and a series of vacant lots, etc., none of which are residential in nature, which indicate that this is not a residential neighborhood, but a fringe to the residential neighborhood. He noted that from a functional viewpoint, the Rescue Mission provides a service to the City that is closely related to the adjacent core City, which is the reason the facility was initially placed in its current location a number of years ago.

Mr. Sidney Miller, 3745 Heritage Road, S. W., advised that a picture is worth a thousand words, and as Construction Chairman of the Rescue Mission, he presented a photograph of a house on the corner of Fourth Street and Bullitt Avenue which is located in close proximity to the proposed Rescue Mission building. He compared the condition of the structure before the Rescue Mission acquired the property to its present condition.

Ms. Susie Donovan, 402 4th Street, S. E., appeared before Council in support of the request for rezoning for the sake of the children of recovering drug addicts. She stated that children of addicted mothers do not get the opportunity to be kids because they are forced into the role of parent; one such child is a ten year old boy who played the role of parent to not only his mother, but to his four month old brother, and the final act he performed as parent to his mother was trying to wake her, when she did not respond, he telephoned 911 and was later told that his mother was dead as the result of a drug overdose. She advised that the Rescue Mission's recovery program could have saved the mothers's life; therefore, she requested that Council vote yes to the rezoning for the sake of the children who are affected.

Ms. Mary K. Bayse, 3138 Hidden Oak Road, S. W., spoke in support of the rezoning request. She called attention to the significant investment of the Rescue Mission to the southeast neighborhood; the Rescue Mission has spent to date in excess of \$8 million on its current properties; the Rescue Mission has been careful about the appearance of its properties by using brick structures and attractive landscaping, and property is well maintained. She stated that the Rescue Mission is a good neighbor and has been a good neighbor in southeast Roanoke for over 30 years; the Mission has consistently led efforts to keep the neighborhood safe and clean; and no other organization has demonstrated this level of commitment to the southeast neighborhood. She asked that Council support the request for rezoning.

Ms. Tamiko Franklin, 402 4th Street, S. E., a recovering addict who had to leave the Roanoke Valley in order to find treatment, appeared before Council in support of the request. She advised that she is the mother of seven children, drug treatment programs in the Roanoke area did not allow her children to be with her, or she had to wait long periods of time in order to see her children, therefore, as a result, she left the drug recovery programs and again became a drug user; and five of her children are now being raised by the State. She advised that when she became pregnant with her sixth child, she left Virginia and moved to Connecticut where she was allowed to go into drug treatment, to deliver her baby, and to bring her baby back to the treatment facility. By allowing her to bring her child home, she stated that it gave her the incentive to do what she had to do in order to raise the child. She requested that Council help women like herself to do the right thing so that they will not be forced to leave the Roanoke Valley to find the help they need.

Mr. B. Don Johnson, 429 Penn Road, Floyd County, Virginia, a member of the Board of Directors of the Roanoke Rescue Mission, advised that the Rescue Mission plans to construct an infirmary that will provide a safe, clean place for women to recover, because many people receiving medical attention are discharged to the streets or to unsanitary conditions. He called attention to the importance of providing a safe, secure and nurturing environment for the children that will be helped by the program many of whom are in the most critical learning periods of their life. He requested that Council look with favor on the rezoning of the property, thereby allowing expansion of the Roanoke Rescue Mission program.

Ms. Phyllis Dickerson, 402 4th Street, S. E., spoke on behalf of the Rescue Mission's recovery program for women and children. She advised that there is no quick fix for recovery from drug and alcohol abuse; these women have been caught in the cycle of abuse for years and cannot make the lifestyle changes that are necessary to break the cycle in a short period of time because they must change the way they think, the way they act, and the way they feel which is not an overnight process. She stated that at a time when funding is being cut for alternative programs, the Rescue Mission is willing to invest the time and the necessary resources to help women and their children make the needed lifestyle changes; and the longer they spend learning how to live without drugs and alcohol, the better their chances will be of making a permanent lifestyle change and breaking the cycle of drug abuse. She urged that Council vote in favor of the Rescue Mission expansion.

Ms. Margaret Preston, 402 4th Street, S. E., appeared before Council in support of the Rescue Mission's Recovery Program for Women and Children, which is a program that is especially important for women who have no insurance, who survive on low incomes and suffer from the disease of substance abuse. She advised that there are no long term, faith based recovery programs in the Roanoke Valley; and as a woman of color, she is especially concerned about the single mothers with

children in her community who are victims of this disease. She requested that Council vote in favor of the Rescue Mission expansion program so that these women and their children will receive the help they need and the cycle of substance abuse can be broken.

Ms. Sharon McCroskey, 402 4th Street, S. E., advised that she has been free of drugs and alcohol for three years due to a 20 month treatment program that she received. She explained that she previously tried to get help in Roanoke to no avail; she called numerous treatment centers and was turned away because of lack of insurance, and with budget cuts, it will be even harder for women to get help with their drug addiction. She stated that if more recovery programs for women and children are not provided, the cycle of drug and alcohol abuse will continue; women will die, children will be raised by the State, and the crime rate will escalate. She advised that the Rescue Mission employs God-loving people who want to make a difference, and she can think of no better place than the Rescue Mission for women to begin recovery and to receive help in becoming productive citizens of society. She asked that Council Members vote in favor of the request.

Ms. Nancy Brenneman, 4898 Raimy Lane, Salem, Virginia, read a communication from Ms. Holly Pugh, 404 Bullitt Avenue, S. E., who has owned her home since 1971, and supports the women and children's shelter proposed for construction on Fourth Street, S. E., because the proposed building will be an enhancement to the neighborhood. She advised that since the facility is proposed to be located close to her home, she feels more secure knowing that the facility will be monitored around the clock by Rescue Mission staff. Ms. Pugh advised that the Rescue Mission has helped her family in the past, as well as many other persons in the Roanoke Valley, and will continue to help those in need in the future.

Mr. Courtney Hoge, 3027 Golf Colony Drive, Salem, Virginia, advised that as an emergency shelter for families, children, women and men, the Rescue Mission provides a valuable service by serving 211,000 meals annually and provides over 50,000 nights of lodging, which is valued at over \$3.5 million and the costs would be overwhelming if residential recovery programs and a free clinic for the homeless were added in. He stated that the Rescue Mission performs all of these services without federal, state or local funding; therefore, he spoke in support of the Rescue Mission program which helps to provide a better way of life for some of the Roanoke Valley's citizens.

Mr. Thomas Markwood, 804 Welton Avenue, S. W., advised that the Roanoke Rescue Mission provided 599 hours of volunteer trash pickup in the southeast neighborhood in 2001 and 308 volunteer cleanup hours have been logged for the year 2002 and each week volunteer groups canvas the neighborhood to pick up trash to ensure that all residents enjoy a clean environment. He stated that the women and children who will be helped in the new facility will not be contributors to the concerns that southeast residents have expressed. He asked that Council approve the request for rezoning so that the treatment facility for women and their children will become a reality.

Mr. Earl Elkins, 921 Tazewell Avenue, S. E., spoke in support of the request of the Rescue Mission which offers a helping hand to those in need. He asked that Council approve the request for rezoning which will provide for construction of the new treatment facility.

Mr. Richard Nichols, 1620 Kirk Avenue, S. E., Vice-President of the Southeast Action Forum, advised that the Forum was instructed by a previous Mayor to work with the Rescue Mission and that the Rescue Mission should work with the Southeast Action Forum to address concerns regarding the expansion of the facility. He stated that the Rescue Mission has contributed to the southeast community by cleaning up the area and the Rescue Mission continues to do so on a daily basis. He stated that the alleys proposed for closure will help to deter crime, the City will no longer have to maintain the alleys, and the proposed expansion will be an enhancement to the community. He advised that the Southeast Action Forum is supportive of the Rescue Mission as a good neighbor and the addition of the women's shelter.

Ms. Christine Proffitt, 424 Bullitt Avenue, S. E., appeared before Council in an effort to support, promote and protect neighborhood preservation, but also in opposition to the proposed rezoning of residential land and the closure of public alleys by the Rescue Mission due to quality of life, violation of the historic nature of the area, integrity of the neighborhood, and diminishing the historic value. She stated that downtown Roanoke is surrounded by Old Southwest, Historic Gainsboro, and Historic Belmont; historic properties are an asset to the City; historic buildings and homes are unique and attractive and give the City character; and as elected officials, Council should want to preserve historic properties, but it appears that the City continues to allow non-profits and businesses to tear at the fabric of the southeast community. She stated that the gateway into southeast Roanoke, Bullitt Avenue and Jamison Avenue, which connects downtown, Vinton and Smith Mountain Lake, lost 26 historic homes, because there was a plan for the residential property; there is vacant land that has lost tax revenue; the Belmont neighborhood surrounding the Roanoke Rescue Mission was intact in 1995, however, since that time, another 15 historic properties have been razed, again raping the neighborhood of its historic residential value. She questioned how much more stress can be placed on this low income, struggling neighborhood, and noted that seven years ago, the Belmont neighborhood was in a state of disrepair, with no investment by the City, its residents, the Southeast Action Forum, or the Roanoke Rescue Mission. She stated that Council, as elected officials, are charged with the responsibility to ensure quality of life, not only for downtown, but for every neighborhood; and she along with her neighbors have been working with the system for over five years and they have tried to allow the system to work, but other people are playing outside the system which is not fair. She advised that since this small, but vocal group, in opposition to the Rescue Mission expansion went public with regard to inappropriate behavior, much unChristian behavior has taken place by this faith-

based organization. She stated that the City recommended a community planning process, however, the process was not honest and Rescue Mission planners tried to sell the Mission's plans, which was not a legitimate effort to bring southeast residents into discussions. She added that their concerns were ignored; therefore, they submitted a letter on September 13, 2000, to address the Rescue Mission Board of Directors in order to directly express concerns regarding present operations and proposed expansion; however, residents have not to date been given the opportunity to address the Board of Directors. She noted that on October 16, 2000, neighborhood residents brought their concerns to Council; on October 24, 2000, Rescue Mission staff and officers of the Southeast Action Forum conspired together and called an illegal special meeting to expel neighborhood residents who stood in opposition, accusing residents of being a conflict to the neighborhood, and the Rescue Mission infiltrated the Southeast Action Forum with 17 new members. She stated that the Rescue Mission has no concern for the neighborhood; if they did, they would have preserved the historic homes and used them for the treatment facility for women and children; and the rezoning of residential land is a done deal, even though the surrounding neighborhood is in opposition. She advised that the fact that the City of Roanoke appears to be supportive of the Rescue Mission has seriously broken the trust level of the community, and it saddens her to know that the City has not remained impartial.

Ms. Cassandra Anderson, 424 Bullitt Avenue, S. E., advised she lives one block away from the Roanoke Rescue Mission; the proposed expansion of the Rescue Mission is an outrageous idea, although it is commendable to build a new facility that will help women and children, but residents of southeast have experienced far too many problems as a result of the Rescue Mission; therefore, the facility should be constructed at a location where there are no families with children. She stated that the expansion is supposed to help people, but questioned how it will help the neighborhood. She called attention to litter, harassment of persons residing in the area, and undesirable persons congregating in the neighborhood. She stated that the neighborhood is striving to correct existing problems, and expanding the Rescue Mission will undermine the progress that has taken place. She noted that expansion of the facility is not fair to the residents of southeast Roanoke who will have to increase their efforts to clean up their neighborhood, and parents are afraid to let their children play outside. She stated that the proposed facility should be constructed at a location that is not in close proximity to residential property.

Ms. Corinne Profitt, 424 Bullitt Avenue, S. E., advised that she lives in the Belmont district of southeast. She stated that she addressed Council on October 16, 2000, with concerns of vagrants drinking in public, littering of streets and alleys, and a severe safety problem that has been neglected by the City. She stated that southeast residents came to Council for help, but nothing was done other than to ignore the problem and allow it to continue.

Mr. Micky Pritchard, 1616 Campbell Avenue, S. E., spoke in opposition to the rezoning and the closure of alleys for the benefit of the Roanoke Rescue Mission.

Mr. Bobby Meadows, 410 Bullitt Avenue, S. E., advised that the Roanoke Rescue Mission has touched many lives in the Roanoke Valley; residents are not opposed to the day to day operations; however, they are opposed to the transient program that affects the quality of life in the neighborhood. He stated that the issue is not with women and children, but the inability of the facility to control its clients; and the Board of Directors and administration of the Rescue Mission facility should be held accountable for the actions of its clients. He noted that when the issue first became public, the neighborhood was told that no one in the Roanoke Valley offered a full-time program for women with children; however, it was later learned that Bethany Hall has provided this service for over 30 years; therefore, he asked that the City encourage Bethany Hall to expand its facility and encourage the Rescue Mission to construct single family homes in accordance with current zoning. He stated that the City's Comprehensive Plan states that publicly assisted housing and shelters will be equitably distributed in all parts of the region; the INPUD ordinance calls for development to be harmonious with existing surrounding land uses; however, the current facility does not meet that requirement, and residents of southeast would support the women and children's shelter if the current Rescue Mission facility was a harmonious development; and after years of deception and aggressive tactics toward residents, trust has been lost. He urged City Council to abide by the City's Comprehensive Plan and that the neighborhood plan be in place before approval of site plans or rezoning are authorized. He stated that proposed plans call for a large facility that will back up to single family homes; there is a need for a buffer and a transition area so that neighborhood streets will continue to be viable; and the Rescue Mission architect and the Board of Directors should work with residents to approve buffering, to make the building facing the neighborhood more compatible, and to monitor behavior issues. He advised that the Rescue Mission should fund four new police officers to help relieve some of the tax burden created by the organization. He pointed out that based on these facts, the Roanoke Neighborhood Partnership Steering Committee voted to not support the Rescue Mission expansion at its meeting on February 20; a staff report to the City Planning Commission did not support the petition in its current form; and the President's Council stood firm with regard to neighborhood solidarity and does not support the expansion, citing the rationale that this is not only a Belmont issue, but an issue for every inner City neighborhood.

Mr. Ricky Nelson, 1319 Tazewell Avenue, S. E., advised that he recently moved to the City of Roanoke from South Carolina in the hopes of finding a new and wonderful life in the southeast area; and as someone living near the Rescue Mission, he often has second thoughts about his decision due to day to day crime, drugs and the fears that he and his neighbors are forced to endure. He asked that he and his neighbors be reassured that living in any area of Roanoke is a good

decision to make; many persons in attendance this evening and speaking in favor of the request do not live near the Rescue Mission and invited them to move to southeast, to become his neighbor and to live with the fears that he and his neighbors experience every day. For the protection of the neighborhood, he requested that the rezoning be denied.

Ms. Helen E. Davis, 35 Patton Avenue, N. E., advised that the inner cities have become invisible, with poverty, crime and decay in Roanoke's oldest neighborhoods. She referred to a publication written in 1997 which indicated that since 1975, the City of Roanoke has received more than \$49.1 million in Community Development Block Grant funds from the U. S. Department of Housing and Urban Development; Federal law states that the money is to be used to create housing and jobs for the poor; Roanoke City used 37% of its Community Development Block Grant funds on economic development for industrial parks, the Hotel Roanoke and Conference Center and downtown parking garages; these projects have provided very few jobs for the poor; and this is the main reason that inner cities are suffering from decay. She advised that the City of Roanoke has been warned repeatedly to save old housing stock and older neighborhoods, or the entire City will suffer; and residential neighborhoods are the foundation of the City, a City of neighborhoods according to administrative officials. She stated that she was not speaking against the program of the Rescue Mission, but about residential property which should not be encroached upon. She asked that Council support its own statements, and urged that Council help the historic Belmont Preservation Association in its quest to keep its residential neighborhood intact.

Mr. John McGonigel, 706 Montrose Avenue, S. E., stated that even though the Belmont Neighborhood Association believes that the proposed drug unit and infirmary would best serve the women and children and surrounding neighborhood at another location, they are not against this needed ministry; and as an individual who has been involved with various ministries including chapel service at the Rescue Mission, he supports any true ministry of God because there is a need to reach out to the downtrodden and homeless who need and want to be restored to a meaningful purpose in life. However, he advised that there is another group of people who need to be considered, who are the forgotten residents of the west Belmont neighborhood, who virtually have no voice in the process; their neighborhood is on the line and they, like other areas in the northwest and southwest quadrants, are fighting for their survival; and they need help to save what is left of their neighborhood. He stated that no special interest group should have a free hand on any neighborhood; just as the Rescue Mission has made differences in the lives of people, residents of Belmont have made a significant difference through cleaner streets, yards, upgrading of houses, and curbing criminal activity; and the heroes of the homeless are the staff and volunteers of the Rescue Mission, but the real voices and heroes of the neighborhood are the officers and members of the Belmont Neighborhood Association who are committed to the protection,

preservation and well-being of their neighborhood in spite of overwhelming odds against them. He stated that based upon periodicals, a correlated scrapbook of photographs, and documented videos of criminal activity in the Belmont area, it is recommended that City officials tour the area to view existing conditions which will provide a better understanding of the reasons why residents of the west Belmont neighborhood feel threatened and oppose the rezoning of property located at 4th Street and Dale Avenue for the proposed treatment facility.

Ms. Caroline Camilleri, 1012 Morehead Avenue, S. E., appeared before Council in opposition to the rezoning and closing of alleys by the Rescue Mission. She stated that since the male vagrant population is declining, the Rescue Mission should use that space for women and their children. She added that the Rescue Mission should construct houses on those lots where the homes were previously razed that will be compatible with the neighborhood for occupancy by families in need of housing assistance until they are able to become self-sufficient.

Ms. Teresa Kidd, 902 Penmar Avenue, S. E., advised that from the viewpoint of a mother who has had a child taken away and later having been reunited with that child, it is the hardest thing that a mother can endure, and she sympathizes with any woman on the street who cannot get help and is forced to give her child to the state. As a member of the Southeast Action Forum Executive Board, she spoke in support of the request of the Rescue Mission, and advised that the neighborhood will benefit from the rezoning, and the Rescue Mission will work with southeast residents toward a successful conclusion. She explained that currently there is only one program for women in the Roanoke area, and if the program is full, women are forced back on the streets to face the same problems; however, more programs are offered for men, which is discriminatory. She stated that the City of Roanoke is supposed to be an All America City and citizens should help each other.

Ms. Carolyn Nolan, 3008 Maywood Road, S. W., a member of the Advisory Board of the Rescue Mission Healthcare Center, advised that the new treatment center will include a 12 bed infirmary for members of the homeless population who need healthcare and specialized nursing care for a short period of time who do not need to be in the hospital, but may need to be kept in an isolated setting. She called attention to a similar care facility in Savannah, Georgia, consisting of a 32-bed respite care center, which reports in its first year of operation, that hospitals were saved in the range of \$9.5 million and Medicaid saved \$1.3 million. She stated that the Rescue Mission expansion program will help the uninsured to receive the short term medical help they need, and it will help to keep insurance premiums at a lower rate.

Mr. Lee Clark, 1408 West Drive, S. W., spoke in support of the Rescue Mission expansion project.

Mr. R. J. Musel, 12748 Dickerson Mill Road, Moneta, Virginia, spoke on behalf of the Roanoke Rescue Mission. He stated that the Rescue Mission has touched the lives of thousands of people over the years; the new facility will provide a much needed service; and the Rescue Mission has helped to improve the southeast neighborhood and will continue to do so. He urged that Council vote to rezone the property as requested by the Rescue Mission.

Ms. Joy S. Johnson, 421 Bullitt Avenue, S. E., spoke in support of the request.

Ms. Wanda Kemp, 444 Mountain Avenue, S. W., presented concerns with regard to the proposed Rescue Mission expansion. She advised that she resides in Old Southwest, she is Secretary-Treasurer of Gateway Guardians Crime Watch, and a care patrol member; and on a smaller scale than southeast, Old Southwest has been subjected to the undesirable behavior by some of the residents of the Rescue Mission due to their migration to the southwest area. She stated that she is not opposed to assisting the less fortunate, but she is opposed to their behavior and the inability of the Rescue Mission to control them; these individuals should be held accountable for their behavior, or the Rescue Mission should be deemed a nuisance property; and sex offenders presently reside at the Rescue Mission, and offenses committed by these individuals include aggravated sexual battery, rape and attempted rape, forcible sodomy, and taking indecent liberties with children. She inquired if the Rescue Mission has the right to jeopardize the safety of women and children by closely positioning them with known registered sex offenders. She explained that there are other service providers, such as Bethany Hall that is ready to assist women and children in need of the services they are equipped to provide, and expanding the Rescue Mission will only duplicate those services; Roanoke City should be concerned about the impact of expanding the Rescue Mission on residents of inner city neighborhoods and the dwindling tax base; and the expansion will encourage more Roanoke City residents to relocate to safer areas outside of the City of Roanoke. She noted that it should be said that Roanoke City is concerned for the welfare of its residents, first and foremost; without a healthy residential and business community, the long awaited Vision 2001 Comprehensive Plan will never be implemented; and southeast residents will not be able to stabilize their already crippled community, while absorbing an increase in the transient, homeless population if the expansion is allowed to take place. She asked that Council deny the request for rezoning.

Ms. Mary Allen, 1421 22nd Street, N. W., a Rescue Mission Officer, and Secretary of the Healthcare Board, advised that as a school teacher of 35 years, she knows first hand the importance of adequate preparation for school; and national studies show 79% of homeless children never attend preschool and enter the first grade 1,000 hours behind their peers in basic school preparation. She stated that the proposed new facility for women and children will include a readiness to read center with a focus on bringing these children into the school setting better prepared to begin the educational process. She asked that Council join her in supporting this important endeavor by approving the request for rezoning.

Mr. Donald Graybill, 2007 Shady Run Road, Vinton, Virginia, advised that he owns the corner lot on Dale Avenue and Fifth Street, which in its current zoning will allow construction of seven apartment units. He stated that upon his retirement, it was his intent to construct a seven unit apartment facility, to reside in one of the units and to rent the other six for retirement income. He called attention to the plight of senior citizens who live on fixed incomes of only \$300.00 - \$400.00 per month, and expressed concern that if the rezoning is approved, it will affect his ability to construct a seven unit apartment building on his property.

Ms. Marie Dull, 821 Tazewell Avenue, S. E., advised that she has lived in southeast for 43 years, and she is dissatisfied with conditions in her neighborhood as a result of transients who must leave the Rescue Mission at 7:00 a.m., in the morning and are free to roam the streets, begging for money to purchase food or alcohol. She stated that southeast Roanoke has suffered through very difficult times as a result of the Rescue Mission, and the Rescue Mission should not be located in a residential setting.

Mr. Ray Barbour, 687 Montrose Avenue, S. E., expressed concern with regard to the request for rezoning. He called attention to unsatisfactory conditions such as crime, litter, loitering, etc., that have devalued property in the southeast neighborhood. He commended Council for allowing citizens to be heard, and asked that Council review the request from a practical standpoint because the Rescue Mission is less than three blocks from downtown Roanoke and the Farmers Market and transients could panhandle and steal from City Market patrons.

Mr. Rick Williams, 3725 Sunrise Avenue, N. W., advised that the Rescue Mission performs a good service, but he believes that the Rescue Mission has, over the years, exploited the people of Belmont for its own purposes, because the Belmont area is a weak and relatively powerless neighborhood, in spite of the fact that this has been done in order to provide much needed help for needy people, the means that the Rescue Mission has used do not justify the ends; and the Rescue Mission's closest neighbors appear to be its greatest foes. He stated that the Rescue Mission has advised that this is the last phase of its expansion, although some Mission supporters do not believe that the Rescue Mission is being honest; however, there is a measure of healing which is possible in that the Rescue Mission can most likely do the work it wants to do without further abuse of the Belmont neighborhood; and a necessary first step is for the City to enforce provisions of the INPUD ordinance under which the Rescue Mission is seeking the rezoning. He explained that the intent of INPUD is to balance neighborhood and institutional needs so that institutions get flexibility and neighborhoods get developments that seamlessly fit in; however, the Rescue Mission's design does not fit in with the neighborhood. He stated that if Council allows the Rescue Mission to use INPUD rezoning to construct its facility, a condition should be attached to the rezoning requiring that the facility be redesigned to fit in with the residential character of the Belmont neighborhood which is required by the INPUD ordinance.

Mr. Martin Jeffrey, 3912 Hyde Park Drive, S. W., Roanoke County, advised that he was not present to criticize the Rescue Mission or the good work it does. He stated that the Rescue Mission and its Board of Directors are good people who are trying to do good work, but there is a scripture that says, “Don’t let your good be spoken evil of”; and another scripture that says, “As much as possible, live in peace with every man”. He stated that if the rezoning is approved, it will basically take 25 parcels of real estate off the City’s tax roles at a time when the budget is in crisis. He advised that there is available space at the Rescue Mission that could be renovated for the proposed treatment facility that is far enough away from the other residential property of the Rescue Mission to accomplish the separation that the Mission desires and would not harm or further encroach upon the neighborhood and keep 25 parcels of land potentially on the City’s tax roles.

Mr. Lee Osborne, 5152 Falcon Ridge Road, S. W., Roanoke County, advised that he stands in support of the Rescue Mission’s expansion request.

Ms. Kathy Hill, 509 Arbor Avenue, S. E., advised that the City should follow the recommendation of the Comprehensive Plan. She stated that neighborhoods should be protected against programs that will place a strain on already overwhelmed neighborhoods by creating a facility that could lead to unsatisfactory living conditions. She spoke in support of locating the shelter in another area of Roanoke City or Roanoke County where it is not in close proximity to residential housing.

Ms. Linda Bannister, 3747 Long Meadow Avenue, N. W., appeared before Council in support of the request of the Rescue Mission. She advised that there is no facility in Virginia where a woman can go with her children for treatment; Bethany Hall, a facility in the Roanoke Valley, will accept women into its program who are pregnant and after treatment, they are moved to another home where they can have their child, but there is no program currently in the Roanoke Valley that will permit children to be with their mother during the treatment period. She stated that the Rescue Mission helped her during her time of need; and stressed that the proposed facility is not for transients, but for women who need help who have children; the children would become a ward of the state without the facility, and the facility will help women to become free of drugs. She asked that Council approve the request for rezoning.

Mr. Lewis Burk, 3747 Long Meadow Avenue, N. W., advised that he was a participant in the Rescue Mission Program which helped him to overcome certain obstacles in his life. He spoke in support of the Rescue Mission and the services that it provides, and asked that Council rezone the property which will enable the Rescue Mission to enhance its programs.

Ms. Fran Hodges, 315 Cassell Lane, S. W., appeared before Council in support of the Rescue Mission request.

Mr. Dan Doss, 523 Fifth Street, S. E., advised that within an eight month period, he called the Police Department 73 times to report public drunkenness, persons sleeping on his or his neighbor's back porch, and other unlawful actions due to the Rescue Mission facility. He asked that Council deny the request for rezoning.

Ms. Cheyanne Lark, 3501 Dona Drive, N. W., appeared before Council in support of the request of the Rescue Mission. She stated that the proposed site of the new facility will be on land that was not well maintained by the previous owner, therefore, the Rescue Mission should not be punished for past failures of previous property owners. She advised that she has seen dignity restored and hope renewed, both in people and in the southeast neighborhood, as a result of Rescue Mission programs. Speaking as a woman and a mother, she stated that it is her conviction that for many women who have fallen prey to drugs, their children may be their only hope for a life free of drugs and alcohol, because a mother will be less likely to seek help if she is forced to separate from her children; and a rehabilitation facility that provides a way for a mother to remain with her children may inspire dedication and determination to not only seek treatment, but to remain free of drugs and alcohol in the future.

Ms. Judy Rumford, 6334 Fairway Forest Drive, S. W., advised that she served as a volunteer fund raiser for the Rescue Mission and she helped to raise a majority of the capital funds necessary for expansion of the Rescue Mission from private sources. She stated that she has observed first hand the need for the women's facility. She called attention to the large number of persons who were in attendance to voice their support of the request, which is a strong indication of the level of support that exists throughout the Roanoke area. She urged that Council approve the request for rezoning.

Ms. Mary Boitnoit, 518 Fifth Street, S. E., advised that she is a 17 year resident of the southeast area and she is opposed to the rezoning of residential property and the alley closures for the benefit of the Rescue Mission.

Mr. David Harrison, 3710 Bosworth Drive, S. W., spoke in support of the request of the Rescue Mission.

Mr. David Burnleigh, 6622 Trevilian Road, N. E., spoke in support of the work of the Rescue Mission because 19 years ago, the Rescue Mission saved his life. He asked that the same privilege be afforded to women and children who are in need of the same type of help.

Mr. Bestpitch advised that he has personal knowledge with regard to the responsibility of recovery. He stated that 26 years ago, he served as a non-commissioned officer in charge of an outpatient drug and alcohol counseling center while serving with the United States Army stationed in Germany. He added that through his work in that capacity and subsequently working in an alcoholism residential treatment center in Richmond, he learned about the importance of recovery, therefore, he supports recovery for both personal and non-political reasons. He explained that he grew up with an alcoholic father who did not go into recovery and died at the age of 53; therefore, he knows first hand the importance of recovery. He advised that Council can impose enhanced penalties for people who create problems on the City Market, but the real question is what can be done to address the root causes of these problems. He pointed out that these people may be the sons of mothers who needed the kind of help offered by the Rescue Mission at some point in their life, but did not receive assistance. He stated that in some areas there are conflicts within the comprehensive plan, therefore, it is necessary to find the right balance; and the comprehensive plan speaks against clustering, but does not provide clear and specific definitions of what clustering is. As one member of Council, he requested that the record reflect that he will not support any further expansion of the Rescue Mission. He noted that the point of view of all sides of the issue has been beneficial and will contribute to a better decision; objectives, concerns, and issues that were raised by residents and others have helped the Rescue Mission come to what will, in fact, be a better design and a better facility; and concerns of the neighborhood have been greatly reduced by the process.

Ms. Wyatt advised that she does not doubt the extraordinarily good work of the Rescue Mission, but her concern is at whose expense. She stated that she has lived in the neighborhood on the corner of 5th Street and Dale Avenue and knows what the residents go through on a daily basis when they cannot allow their children to catch the school bus without adult supervision. She advised that the Rescue Mission did not intend for that to happen, but it is a reality. She explained that such a facility for women with their children will add three more classrooms at Fallon Park Elementary School that already has six outside trailers, which represents an added expense to the school system and to the taxpayers of the City of Roanoke. In addition, she noted that the Rescue Mission refers to the need to find housing for these women and their children when they leave the treatment facility; however, there is not one unit of subsidized housing anywhere outside of the City of Roanoke, which means that the majority of these women when they come out of treatment, without marketable skills, will need low entry jobs and subsidized housing, which equates to more money to be expended by the City. She stated that more police officers will be needed to address transient problems, which will be another pull on the coffers of the City, and more social services will be required which will also have to be funded by the City. She added that the types of commitments that the Rescue Mission is requesting from every taxpayer in the City of Roanoke will support the facility. She advised that she is not opposed to drug rehabilitation counseling;

however, residents of the neighborhood are in a tremendous amount of pain and they are frustrated because they have tried to be heard, they believe that no one wants to listen to their concerns, and they are being ignored because many people who do not live in the southeast neighborhood like to feel good and they like to support what they think is a good cause. She stated that she feels the pain of southeast Roanoke residents, someone has to stand up for the downtrodden, and the downtrodden in this case is the Rescue Mission's neighbors. She stated that the neighborly thing to do would be to spread the good works of the Rescue Mission to a 15 acre farm that it owns in the Roanoke Valley, which would be a good place for children to enjoy fresh air, sunshine and freedom because they, too, will be recovering. She requested that the Rescue Mission seriously look at its needs for economy and expediency and whether or not those needs outweigh being a good neighbor and sharing the load.

Vice- Mayor Carder expressed concern over the statement that one is either for the neighborhood or for the Rescue Mission. He stated that the Rescue Mission proffered that the maximum number of beds for male transients will not exceed 101 which is the current number; therefore, the Rescue Mission does not plan to expand beds for male transients; and within the context of the rezoning request, he would not be inclined, as one member of Council, to support further expansion of the Rescue Mission beyond the request currently before the Council. He stated that the City of Roanoke is about to invest its Community Development Block Grant money into a comprehensive revitalization project in the southeast neighborhood between Jamison and Bullitt Avenues and the City's vision is that southeast will be a vibrant and beautiful community; the Jamison/Bullitt pilot project will be the most comprehensive neighborhood revitalization in the history of the City of Roanoke, and in order to be successful, all partners in the area will need to come together. With regard to crime, he stated that he looks to the City Manager and to the Police Chief to ensure a zero tolerance and if the City invests millions of dollars of CDBG funds into the southeast area, police protection is a key element. He called attention to the need for a healing process in order for neighborhood revitalization to move forward and to be successful.

Council Member Harris advised that he will support the request for rezoning based on the fact that the services to be provided for addicted women and their children are needed. He stated that Bethany Hall will not take women with existing children; therefore, it is a service that is not provided in the Roanoke Valley. He reiterated the comments of Vice-Mayor Carder that the concerns expressed by the Belmont neighborhood are an indictment that the City of Roanoke has not done its job in regard to public safety and other issues. He added that if a citizen has to call the Police Department 73 times over an eight month period, the City has failed in its efforts to serve that citizen, his street and his neighborhood; however, the Rescue Mission should not be held accountable. He requested a report on proposed strategies by the City Administration to improve existing conditions.

Mr. Hudson commended the good work of the Rescue Mission, although he stated that he understands the concerns of citizens of southeast Roanoke. He advised that the facility is well managed and he will support the request for rezoning.

The Mayor advised that there was a time when the Rescue Mission was able to contain its ministry within the walls of its facility, but it has been made clear that the ministry must expand to the neighborhood. He stated that those persons on the other side of the issue have clearly made their point that the City must do a better job of policing the neighborhood; however, he stated that he looks to the leadership of the Rescue Mission to provide more ministering to the need of the southeast neighborhood. He added that all citizens are expected to abide by the law and there should be no exceptions.

There being no further discussion, Ordinance No. 35821-041502 was adopted by the following vote:

AYES: Council Members Hudson, Harris, Bestpitch, Carder, and Mayor Smith -----5.

NAYS: Council Member Wyatt-----1.

(Council Member White was absent.)

STREETS AND ALLEYS: Pursuant to Resolution No. 25523 adopted by Council on Monday, April 6, 1981, the City Clerk having advertised a public hearing for Monday, April 15, 2002, at 7:00 p.m., or as soon thereafter as the matter may be heard, on the request of the Rescue Mission of Roanoke, Inc., to permanently vacate, discontinue and close four alleys in the vicinity of Dale Avenue and 4th Street, S. E., the matter was before the body.

Legal advertisement of the public hearing was published in The Roanoke Times on Friday, March 29, 2002 and Friday, April 5, 2002 and in The Roanoke Tribune on Thursday, April 4, 2002.

A report of the City Planning Commission advising that the subject closures were requested to develop Rescue Mission property for a proposed new facility which is the subject of a pending rezoning request, was before Council.

The Planning Commission recommended approval of the request, subject to the following conditions:

The applicant shall submit a subdivision plat to the Agent for the Planning Commission, receive all required approvals, and record the plat with the Clerk of the Circuit Court for the City of Roanoke. Said plat shall combine all properties which would otherwise dispose of the land within the right-of-way to be vacated in a manner consistent with law, and retain appropriate easements for the installation and maintenance of any and all existing utilities that may be located within the rights-of-way, including the right of ingress and egress.

The applicant shall dedicate new alley right-of-way as proposed in Exhibit B attached to the report and shall construct new access according to City standards.

Upon meeting all other conditions to the granting of the application, the applicant shall deliver a certified copy of this ordinance for recordation to the Clerk of the Circuit Court of Roanoke, Virginia, indexing the same in the name of the City of Roanoke, Virginia, as Grantor, and in the name of the petitioner, and the names of any other parties in interest who may so request, as Grantees. The applicant shall pay such fees and charges as are required by the Clerk to effect such recordation.

Upon recording a certified copy of this ordinance with the Clerk of Circuit Court of the City of Roanoke, Virginia, the applicant shall file with the Engineer for the City of Roanoke, Virginia, the Clerk's receipt, demonstrating that such recordation has occurred.

If the above conditions have not been met within a period of one year from the date of adoption of this ordinance, said ordinance shall be null and void with no further action by City Council being necessary.

Mr. Carder offered the following ordinance:

(#35822-041502) AN ORDINANCE permanently vacating, discontinuing and closing certain public rights-of-way in the City of Roanoke, Virginia, as more particularly described hereinafter; and dispensing with the second reading of this ordinance.

(For full text of Ordinance, see Ordinance Book No. 65, page 544.)

Mr. Carder moved the adoption of Ordinance No. 35822-041502. The motion was seconded by Mr. Bestpitch.

The Mayor inquired if there were persons in attendance who would like to speak to the matter. There being none, Ordinance No. 35822-041502 was adopted by the following vote:

AYES: Council Members Hudson, Harris, Bestpitch, Carder, and Mayor Smith-----5.

NAYS: Council Member Wyatt-----1.

(Council Member White was absent.)

HEARING OF CITIZENS UPON PUBLIC MATTERS: The Mayor advised that Council sets this time as a priority for citizens to be heard; it is also a time for informal dialogue between Council Members and citizens and matters requiring referral to the City Manager will be referred immediately for any necessary and appropriate response, recommendation or report to Council.

PARKS AND RECREATION-COMMITTEES: Evelyn D. Bethel, Co-Chair, Washington Park Improvements and Memorial Committee, advised that in June, 2000, it was revealed to the community at large that in 1999, Walter Sullivan, Bishop of the Diocese of Richmond, had offered the sum of \$300,000.00 to the City of Roanoke to improve Washington Park so that St. Andrews Catholic School students could have specific times to use Washington Park, Lucy Addison Middle School, the Booker T. Washington Administration Building, and Victory Stadium.

She further advised that City departments held community meetings in which numerous segments of the community voiced displeasure with the proposed plans; therefore, the City Manager requested citizens to volunteer to work on the Washington Park Improvements and Washington Park Monument Committees, and it was later decided to combine the two committees into one and to initially work on park improvements.

She explained that the committee, along with personnel of the Department of Parks and Recreation, met for many hours to analyze and study ideas solicited by City staff and citizens about what was liked and needed in Washington Park; knowing that the park was partially built on a dump/landfill, the Committee repeatedly requested written information pertaining to the safety of the park, so that the validity of their work could not be questioned, but no report was provided; however, the Committee continued to work, despite the lack of engineering studies and timely acceptance/approval of its request for an architect with experience in the interpretation of black historical figures.

Ms. Bethel advised that on February 26, 2001, the Committee presented a proposed Washington Park improvement "master plan" to the City Manager for review, acceptance and presentation to the community at large; while the work of the Committee was praised and plans were accepted by the City Manager, the Committee was informed that Bishop Sullivan would have to review the plans; apparently, Bishop Sullivan did not approve the Committee's work because he withdrew his offer of \$300,000.00; and prior to completion of the improvements plan, no mention of a stream bank restoration project, or a First Tee Golf Program was made.

She stated that as the Committee began working on the second phase of its mission which was to develop a creative memorial for Booker T. Washington, it was informed about a stream bank restoration project being considered for the park; two presentations were made and during the last presentation, the Committee was told that the project would not accomplish its basic purpose of water control; therefore, the Committee rejected the stream bank restoration plan. She further stated that before the improvement plan was presented in January 2001, the Committee discussed and rejected putting golf in Washington Park; therefore, when City staff stated in October 2001 that they wished to make a presentation about a First Tee Golf program, the Committee rejected the idea; and it should be noted that golf was not one of the priorities listed by either youth or seniors, nor was stream bank restoration mentioned by the community at the various meetings.

Ms. Bethel explained that even though the Committee was told that an architect with experience in black history interpretation could not be hired, the City Manager later authorized \$3,000.00 which was the maximum amount for a non-bid project; the Committee was successful in contacting an architect with the qualifications desired and obtained a statement for services, with an estimate of costs that exceeded the \$3,000.00 authorized by the City Manager; therefore, Inner City Selective Development, a non-profit organization whose main goal is the improvement of Washington Park, volunteered to donate a \$10,000.00 grant/award for such services; and after numerous meetings with officers of Inner City Selective Development, representatives of the Washington Park Committee, and Parks and Recreation staff, an agreement could not be reached between the City and the architect.

She advised that recognizing that draft plans for a creative memorial throughout the park could not be finalized without an architect's input and a stalemate had been reached, on February 1, 2002, the Committee informed the City Manager that its task had been completed and suggested that a community meeting be held to inform the community at large of its work; and on March 8, 2001, the City Manager, in part, stated that she would convene a community meeting after an engineering study had been completed. She stated that the Committee is baffled because it requested such studies in 2000 at the beginning of its work; no mention

of such studies was made when the improvement plan was presented in February, 2001; with regard to finances for a well qualified architect with experience in interpreting black history, the Committee is puzzled because the City Attorney would not meet with the Committee, members of Inner City Selective Development and other City staff to resolve significant questions; and a community-wide public meeting should be held immediately to advise citizens about the true status of the work of the Committee, the status of Bishop Sullivan's offer and what the City has yet to do to implement the improvements master plan completed by the Committee.

Ms. Bethel advised that the improvement master plan was submitted by the Committee in February, 2001 and the offer of Bishop Sullivan was withdrawn shortly thereafter; the community at large has not been officially notified of the Committee's action; work on the creative memorial has been stopped in its tracks because of financial difficulties and to the extent of resources; therefore, it is requested that Council take immediate action to: (1) adequately inform the community regarding the status of Washington Park; (2) authorize sufficient funds to engage an architect with the necessary experience so that the full task of the Committee can be completed; and (3) assure that any engineering studies will be conducted immediately so that the work of the committee will not be in vain.

Ms. Brenda Hale, 3595 Parkwood Drive, S. W., requested that the matter be addressed immediately because it has been pending for over two years, promises were made, and funds were allocated for new and improved comfort stations that will be accessible by the physically disabled.

Robert Gravely, 617 Hanover Avenue, N. W., Member of the Washington Park Improvements Committee, advised that the Committee was told that a comfort station would be provided. He stated that parks are not included in the City's master plan, the City's parks have been neglected for many years and the cost to upgrade parks will be extremely high. He added that the City can use bond money for buildings, but money for affordable housing, pay increases for City workers, and park improvements is lacking.

Freddie Monk, 3343 Pittsfield Circle, N. W., Member of the Washington Park Improvements Committee, advised that the comfort station was to have been constructed last year. She expressed concern that at a recent meeting with the Acting Director of Parks and Recreation, it was stated that Breckinridge Park will be the first park to receive its comfort station and Washington Park will be next in line. She expressed anger and frustration that Washington Park has again been placed on the back burner.

It was the consensus of Council to refer the matter to the City Manager for review and report to Council within 30 days.

Ms. Wyatt encouraged the City Manager to address the comfort station issue as soon as possible.

COMPLAINTS-CITY EMPLOYEES: Mr. Robert Gravely, 619 Hanover Avenue, N. W., addressed the proposed pay raise for City employees. He stated that for the average City worker who continues to receive a three per cent pay increase, it will take approximately 30 years before that employee earns \$10.00 per hour. He noted that the City does not have a feasible pay scale, and the average black worker is neglected and rarely considered for promotions. He advised that while the pay scale for City workers is neglected, the City can finance bond issues for millions of dollars that benefit the business community.

There being no further business, at 10:50 p.m., the Mayor declared the Council meeting in recess until Thursday, April 18, 2002, at 12:00 noon, for a meeting of the Roanoke Valley Leadership Summit at the Center for Applied Technology and Career Exploration, Technology Drive, Route 220 South (North Main Street), Rocky Mount, Virginia, to be hosted by the County of Franklin; and following the luncheon meeting, the City Council meeting will again be declared in recess until 4:30 p.m., on Thursday, April 18, 2002, in the City Council Chamber, Noel C. Taylor Municipal Building, 215 Church Avenue, S. W., for the purpose of conducting five interviews for appointments to the Roanoke City School Board.

The regular meeting of Roanoke City Council reconvened on Thursday, April 18, 2002, at 12:00 noon for a meeting of the Roanoke Valley Leadership Summit, which meeting was held at the Center for Applied Technology and Career Exploration, Technology Drive, Route 200 North (Business), North Main Street, Rocky Mount, Virginia. The meeting was hosted by Franklin County.

ROANOKE CITY COUNCIL MEMBERS PRESENT: Mayor Ralph K. Smith and Council Member Linda F. Wyatt-----2.

ABSENT: Council Members William D. Bestpitch, William H. Carder, C. Nelson Harris, W. Alvin Hudson, Jr., and William White, Sr.-----5.

OTHERS PRESENT REPRESENTING THE CITY OF ROANOKE: Darlene L. Burcham, City Manager; and Mary F. Parker, City Clerk.

LOCALITIES PRESENT: Representatives from Bedford County, Botetourt County, Franklin County, Roanoke County, City of Roanoke, City of Salem, Town of Vinton, Allegheny County and City of Covington.

The meeting was called to order by the Honorable Wayne Angell, Chair, Franklin County Board of Supervisors.

Following lunch, the business meeting convened at 1:00 p.m.

CONSORTIUM FOR LOW FARE AIR CARRIER:

AIRPORT: Ms. Burcham called attention to a recent meeting of Mayors and Chairs of member localities to the Roanoke Valley Leadership Summit in which Jacqueline L. Shuck, Executive Director, Roanoke Regional Airport, presented information on a potential grant to be made available at the Federal Government level to improve air service, which will be applied for on behalf of the service area supported by the Roanoke Regional Airport and as far west as three West Virginia communities. She advised that at a subsequent meeting of City Managers/County Administrators, the matter of forwarding letters of support of the grant application and offering seed money to support the project was discussed. She explained that Ms. Shuck will apply for a \$2 million grant, although it is recognized that the Federal grant will not fully fund efforts to improve air service; a dollar for dollar matching agreement is not required, but from the experience of other communities that have encouraged airlines to provide low cost jet service to a major destination, it is estimated to cost in the range of \$2 - 3 million for a multi-year commitment. She stated that the application is about to be finalized and any member localities to the Leadership Summit that have not forwarded their letters of support are requested to do so as soon as possible.

Mayor Smith expressed appreciation to Franklin County for hosting the Roanoke Valley Leadership Summit Luncheon.

He advised that at the first Leadership Summit, each participant identified challenges facing the region and improved air service was at the top of the list. He stated that the jurisdictions of the Roanoke Valley must work together to improve air service because economic development successes are impacted by many factors, with air service being a primary factor. He requested endorsement of a Roanoke Regional Airport Alliance, the purpose of which will be to recruit corporate support for the Roanoke Regional Airport, to coordinate/demonstrate the region's unanimous support within the airport service area, to provide a forum for exchange of information between the Alliance and the community at-large, to provide financial support to the airport for airport promotion, to support local travel agents and to assist in developing and implementing policy that will lead to improved general aviation service. He stated that Roanoke City and Roanoke County, with the concurrence of the Roanoke Regional Airport Commission, have retained the service of Barry Duvall to coordinate efforts of the Roanoke Regional Airport Alliance; Mr. Duvall is uniquely qualified to help the Roanoke Valley to increase its airport patronage, air service and support; and he will report monthly to the Steering Committee, assist with public relations, and appear before public boards and commissions, local governing bodies, State and Federal agencies, the Governor and Secretary of Transportation, and the State Board of Aviation.

Summary of remarks from the floor:

Which airline(s) and what destination(s) will be addressed?

As a result of the Duvall study, will there be an opportunity to review other possibilities, such as moving the location of the airport?

Do letters of support from the political subdivisions bind the localities to the contribution of seed money? Ms. Burcham responded that at the meeting of Mayors and Chairs, it was noted that those localities providing seed money were requested to consider the sum of \$2,000.00; and even if a locality chooses not to contribute seed money, it is requested that they forward a letter of support of the grant. She called attention to representation by key businesses in the Roanoke Regional Airport Alliance, and commitments may be monetary, or business entities could commit to a certain amount of air travel time. She advised that the City of Roanoke has committed \$25,000.00, in addition to its \$2,000.00 in seed money; the grant application refers to a consortium of communities; therefore, an endorsement letter is requested from the 15 communities served by the Roanoke Regional Airport, and it is envisioned that the Regional Alliance will form an entity that will eventually become the source for dispensing funds paid to an airline, or for a special promotion. She advised that this arrangement has proven to be successful for the Cities of Richmond, Newport News and Norfolk by serving as a vehicle for funding of grants and other activities.

In conjunction with the grant application, Ms. Wyatt called attention to the need for transportation to and from the airport for those persons residing or working in outlying jurisdictions, such as Allegheny, Bedford and Franklin Counties, etc. Therefore, she inquired if funding sources could be identified to provide a shuttle service to and from outlying localities to the Roanoke Regional Airport.

REGIONAL WATER STUDY:

WATER RESOURCES: Wayne G. Strickland, Executive Director, Roanoke Valley Allegheny Regional Commission, advised that the localities of Allegheny County, Botetourt County, Roanoke County, Craig County, City of Covington, City of Roanoke, City of Salem, Town of Vinton and Town of Clifton Forge are participating in a regional water study to review future opportunities for water supply alternatives. He further advised that proposals are due on Friday, April 19; a technical committee composed of Utility Directors from the participating jurisdictions will review the proposals; and it is anticipated that a consultant will be engaged in the near future.

BRANDING EFFORT IN THE ROANOKE VALLEY:

Ms. Burcham called attention to a trip that was sponsored by the Roanoke Valley Allegheny Regional Commission for members of the Roanoke Valley Coalition for Economic Development on April 29 - May 1, 2001, to Portland, Maine, which was attended by certain officials also represented on the Roanoke Valley Leadership organization. Following the visit to Portland, she advised that it was realized that the Roanoke Valley needs to project an image – who we are and what we are about. Also following the visit to Portland, she stated that four members of Roanoke City Council who participated in the trip expressed an interest in moving forward to define the image of the Roanoke region; therefore, at a meeting of City Managers/County Administrators she presented a proposal of the City of Roanoke to determine if other localities in the region would be interested in partnering with the City of Roanoke in this venture. She explained that a request for proposals was issued, and although a firm has not been selected, three firms are under consideration as finalists. She advised that the City of Roanoke was selected as one of 16 localities to be a pilot in Partners for Liveable Places (Creative City Project) and the City of Roanoke was offered the opportunity to host a regional branding sheret. She stated that 400 persons were invited and 65 persons attended the sheret on Tuesday, April 16, 2002, at the Jefferson Center; the forum was facilitated by Partners for Livable Communities and included a two-day visit by six community development/marketing professionals from across the country; participants in the forum included representatives from Roanoke County, Franklin County, Salem, Bedford, Vinton, and Virginia Tech, as well as numerous private companies and regional agencies; and Allegheny County has expressed strong interest in joining in the effort. She stated that it has been identified that the next steps are to define the region; a small team of marketing professionals from within the larger group is tasked with developing a market research survey to help identify key voices and themes in the region; each locality was asked to identify the amounts currently being spent on tourism and economic development marketing; and this research will then be used as a basis for the regional branding initiative.

A video was presented highlighting activities and accomplishments of Franklin County.

Mr. Strickland advised that the next meeting of the Mayors and Chairs of the Leadership Summit will be hosted by the City of Covington on May 10, 2002.

Mr. Strickland also advised that the next Roanoke Valley Coalition for Economic Development trip to be hosted by the Roanoke Valley Allegheny Regional Commission will be held on October 6 - 8, 2002, at which time the delegation will visit Charleston, South Carolina.

The Town of Vinton extended an invitation to host the next Leadership Summit Luncheon.

There being no further business, at 2:30 p.m., the Roanoke City Council meeting was declared in recess until 4:30 p.m., on Thursday, April 18, 2002, in the City Council Chamber, fourth floor, Noel C. Taylor Municipal Building, 215 Church Avenue, S. W., City of Roanoke, at which time Council will engage in interviews of five persons who have applied for appointment to the Roanoke City School Board.

At 4:30 p.m., on Thursday, April 18, 2002, the City Council meeting reconvened in the City Council Chamber, fourth floor, Noel C. Taylor Municipal Building, 215 Church Avenue, S. W., City of Roanoke, with Mayor Ralph K. Smith presiding, to conduct five interviews for the position of Roanoke City School Board Trustee.

PRESENT: Council Members W. Alvin Hudson, Jr., C. Nelson Harris, William D. Bestpitch, William H. Carder, Linda F. Wyatt, William White, Sr, and Mayor Ralph K. Smith-----7.

ABSENT: None-----0.

OFFICERS PRESENT: Mary F. Parker, City Clerk.

SCHOOL BOARD APPLICANTS PRESENT: Carl D. Cooper, Edward Garner, William H. Lindsey, William E. Skeen, and Robert J. Sparrow.

The invocation was delivered by Mayor Ralph K. Smith.

The Pledge of Allegiance to the Flag of the United States of America was led by Mayor Smith.

SCHOOLS: The Mayor advised that on June 30, 2002, the three year terms of office of Brian J. Wishneff and Charles W. Day as Trustees of the Roanoke City School Board will expire, and the purpose of the reconvened meeting was to interview five candidates for two vacancies on the Roanoke City School Board, for terms of office commencing July 1, 2002, and ending June 30, 2005.

He further advised that past actions of Council to comply with the School Board selection process include:

At regular meetings of the City Council held on January 22 and February 4, 2002, Council announced its intention to elect Trustees to the Roanoke City School Board for terms commencing July 1, 2002.

Advertisements were placed in The Roanoke Times and in The Roanoke Tribune inviting applications for the two vacancies. Seven applications were received in the City Clerk's Office prior to the deadline on Friday, March 8, 2002.

At the regular meeting of City Council on Monday, March 18, 2002, at 2:00 p.m., Council reviewed and considered all applications.

At the regular meeting of City Council on Monday, April 1, 2002, at 2:00 p.m., Council voted to interview Carl D. Cooper, Edward Garner, William H. Lindsey, William E. Skeen, and Robert J. Sparrow for the two vacancies.

A notice was published in The Roanoke Times inviting attendance at a public hearing to be held by City Council on Monday, April 15, 2002, at 7:00 p.m., to receive the views of citizens regarding School Board applicants, and further inviting the public to submit proposed questions to the candidates by filing such written questions in the City Clerk's Office by 5:00 p.m., on Thursday, April 11, 2002. No questions were submitted.

The Mayor explained that the selection process provides that Council will publicly interview each candidate separately and out of the presence and hearing of the other candidates; and interviews will be conducted in the following order:

4:30 p.m.	-	William E. Skeen
4:45 p.m.	-	Carl D. Cooper
5:00 p.m.	-	William H. Lindsey
5:15 p.m.	-	Robert J. Sparrow
5:30 p.m.	-	Edward Garner

The Mayor pointed out that each candidate will be given the opportunity to make an opening statement of not more than five minutes, and thereafter, Council may ask such questions as Council, in its discretion, deems advisable. He stated that Council will hold five interviews and each interview will consist of approximately 30 minutes; after each interview has been completed, the candidate may leave the Council Chamber inasmuch as no action will be taken by the Council this evening; and all interviews will be taped by RVTV Channel 3 to be televised on April 22 at 11:00 a.m. and 8:00 p.m., and April 24 at 11:00 a.m. and 9:00 p.m.

In conclusion, the Mayor advised that at the regular meeting of City Council on Monday, May 6, 2002, at 2:00 p.m., or as soon thereafter as the matter may be heard, Council will hold an election to fill the two vacancies on the Roanoke City School Board for terms commencing July 1, 2002, and ending June 30, 2005.

The first person to be interviewed was William E. Skeen.

Mr. Skeen advised that the City of Roanoke enjoys one of the finest school systems in the country; under the leadership of City Council, Superintendent Harris and the School Board, Roanoke City is fortunate to have modern, up-to-date facilities, staffed with educators who are committed to their jobs; and over the last three years he has visited 20 schools and found safe, orderly, progressive facilities, with teachers actively engaging students with diverse school themes and special programs. He further advised that he found character in the schools, in administrators and teachers, and most of all in the students; he visited with Dr. Harris to learn more about Roanoke's schools, the duties and responsibilities of being a School Board member and Dr. Harris' vision for Roanoke's schools; and he came away from the meeting with an understanding of the importance of reaching full Standards of Learning accreditation for all schools, the serious ramifications if Roanoke does not achieve accreditation and he was impressed with the deliberate focus and direction of the City's educational system. He stated that he wanted to be a part of continuing to build on the tradition of excellence in education that Roanoke's school system enjoys today; and his experiences in business, non-profit, education and School Board-related activities will enable him to be a contributing member of the School Board. He related that as the parent of three teenage boys, one of whom continues to be educated at Patrick Henry High School, he understands the challenges and pressures that students face; as Business Director of a local community action agency, which has a major alternative education program, he knows first-hand the difficulties some children face in completing their education; as the husband of a special educator, he understands the challenges that administrators and educators face in working with limited resources; and as a 17 year adjunct faculty member at Virginia Western Community College, he understands the things that challenge, motivate and stimulate students toward higher achievement. He advised that with over 20 years of experience in banking, finance, and business administration, he has a good understanding of what the business community wants and needs in tomorrow's employees; and if appointed to the School Board, he would work to continue the tradition of excellence and to help implement and enhance numerous initiatives. He stated a desire to ensure that everyone is included in the communication and decision making process, including parents and teachers; an independently conducted annual survey should be conducted inviting teachers, staff and parents to comment anonymously on the progress of the school system, as well as existing and pending issues; and suggestions should be sought on how to make Roanoke's schools more progressive and productive. He noted that while there are many existing forums, such as School Board meetings, public hearings, and the Roanoke Central Council PTA, time is a factor for many parents and educators who may not be able to participate in these opportunities. Second, he added that an aggressive program is needed to educate and involve parents in their role as the primary motivator for their child's educational success; and it must be emphasized to parents that the School system is not the

primary and sole determinate of a child's academic success, because encouragement, modeling and motivation for learning begins at home, long before a child enters the school system, and continues during their formative years. He called attention to the importance of reaching out early in a child's first year of school and at the beginning of each school year by engaging teachers and principals to use personal telephone calls to educate, challenge and build a partnership with parents, because sometimes it is simply a matter of asking parents/guardians to be involved. Third, during this time of continued concern over school safety, he advised that a more developed and ongoing life skills program must be embraced, along with developing self esteem, teaching skills to manage anger and resolve conflict, and preparing students to emotionally handle the challenges, pressures and conflicts they will face during their school years and throughout their lifetime. He called attention to the need for increased investment in additional and ongoing teacher education and training, as well as technology upgrades, because the world is changing daily and teaching methods must adapt to a changing world; and teachers need an ongoing investment in their careers, along with the resources to teach children who live in and will work in a technology-based society. He stated that recruiting, hiring and retaining the best teachers and administrators is the most pressing need in the school system, as many experienced educators approach retirement or leave the school system for other opportunities; it is necessary to ensure that new teachers receive professional mentors, and the support they need to enable them to do their jobs effectively, that educators be compensated competitively and fairly for the time they devote to their profession, and that they receive the recognition they deserve. He called attention to the need to implement independent exit interviews, to collate findings, to identify issues, and to make changes when necessary and appropriate. If elected to the School Board, he pledged a willingness to listen carefully, study closely and work cooperatively to become a contributing member; and to be an advocate for meeting the education needs of all children, regardless of social or economic background. He requested Council's support, and advised that he welcomed the opportunity to give something back to the School system which prepared two of his sons for college and continues to prepare his third son for higher education, work and community responsibilities.

Mr. Hudson asked the following question:

Define what accountability means to you at the following levels: administration, teacher and student?

Mr. Skeen responded that accountability focuses primarily on students, teachers and the administration, but City Council and the community are also important components. He stated that students are the primary recipient and by grade five, six, seven or eight they must understand that they are the beneficiary, they are primarily responsible for their own education, and they need to be given the right and ability to fail or to succeed. Second, he advised that parents need to be

actively involved in their children's education by ensuring that they do their homework and acting as disciplinarians and role models. Third, he added that teachers, administrators and the School Board are responsible for providing safe, effective facilities and good educators; and City Council is accountable because the City has the taxing authority to raise revenue and the City Council appoints Members to the School Board. Finally, he advised that the community is responsible and accountable because the community is the ultimate beneficiary of the children who are educated for tomorrow's workforce.

Mr. Harris asked the following questions:

The Retired Teachers Association has expressed a concern for several years relative to a health insurance credit. As a School Board member, would you be willing to discuss the issues and give the matter consideration during School Board budget deliberations?

Mr. Skeen responded in the affirmative.

There are Standards of Learning and different philosophies relative to testing. What do you consider to be the instructional challenges facing the Roanoke City Public Schools, and what would you as a School Board member do to bring your philosophy of emphasis on instruction to the budgeting process and to other areas of the School Board's responsibilities?

Mr. Skeen advised that high standards and accountability are important for Roanoke's schools, facts and figures do not complete an education, and the Standards of Learning should not be used as the dominant factor in evaluating teachers, schools, or the School system. He stated that unfortunately, Federal and State governments have decided and mandated accountability, such that by 2004 students must pass the Standards of Learning to graduate, and by 2007, 70% of the student population must pass the Standards of Learning or the school system will run afoul of certain regulations and run the risk that the State will become involved in the local school system. He further stated that he would be hard pressed to say that proficiency in English, Math, Science and History are unimportant; however, the real solution lies with parents and teachers, in raising the level of expectation of involvement throughout the community, involving parents early in the school year, especially with at risk children by contacting the parent whenever a child's grade level falls below passing, and to work diligently to create improvement plans that enjoin everyone in the process, all of which are the key determinants to raising Standards of Learning scores and placing Roanoke City in the proper posture.

Mr. Bestpitch asked the following question:

In order to operate a school system, there are three primary categories; i.e.: buildings and buses, materials and supplies and personnel. How would you prioritize the three categories?

Mr. Skeen advised that people are the program, with primary interaction by teachers and educators who are given the solemn trust of educating Roanoke's children and preparing the community for the future; and if one had to choose between more pencils, books, and computers, as opposed to retaining well-trained, educated, and committed teachers, he would choose in favor of personnel. He stated that it is very important to remember that the current difficult economic times will not last forever, and if the community wishes to make any type of change or to retain a major extracurricular activity, citizens should advise City Council and be willing to provide the money to fund a quality education.

Vice-Mayor Carder asked the following question:

Please place the following items in priority order: salaries, program enhancement, new schools/facilities, and student/faculty safety.

Mr. Skeen advised that student and faculty safety would be foremost followed by teacher salaries, program enhancement, and new facilities.

Ms. Wyatt asked the following question:

The new evaluation process for the City schools requires teachers to be involved in public service, and to demonstrate community involvement; however, there is a school policy that states if teachers serve on boards or commissions of non-profit or community organizations, or public office of the City, they must take leave without pay. Would you be willing to look at changing that policy to be more user friendly and to accommodate teachers in order to perform community service?

Mr. Skeen answered in the affirmative and advised that having spent most of his working career in the business field, he values the experience and expertise that citizens gain when they perform community service. However, he stated that persons must be available to operate the school system, therefore, the question becomes a weighting mechanism between what is considered to be time off with pay versus time off without pay; and he would be amenable to reviewing the matter.

Mr. White asked the following question:

What do you see as the major strengths and the major weaknesses facing the Roanoke City School system, and if appointed to the School Board, what would you do to amplify the strengths and to mitigate the weaknesses?

Mr. Skeen advised that the major strength is people--dedicated teachers, administrators, School Board members, and students; the historically close working relationship over the years between the School Board and City Council is definitely a strength; and diverse programming, with over 50 different programs, 33 magnet schools, approximately a 19 to one teacher to student ratio, a three to one computer to student ratio and five fully accredited elementary schools, with high schools provisionally accredited and meeting State standards all represent major strengths which demonstrate a commitment to education. He stated that the on-going facilities renovation program which started many years ago, not only improve the educational experience for students, but helps to stabilize neighborhoods; and advent of the two high school renovations create a certain level of excitement in the community. He further stated that the proactive work in making schools safe, with safety audits, and resource officers are strengths; and the diversity of students and educators provides students with a real world experience and something that will prepare them to interact over the long term. He noted that over 33% of all students participate in extracurricular activities which demonstrates that they understand not only the need to attend school, but a desire to attend. He referred to weaknesses as challenges, and noted that providing competitive, fair compensation to employees in tight budget times is a major challenge; there is a need to work diligently to improve the Standards of Learning scores, and working with parents to improve the lines of communication regarding the status of a child in his or her academic career; there is a need to work on the drop out rate, which is too high, with 300 to 500 students who drop out of school every year; there is a need to maintain a good pool of qualified people who are ready to assume responsibility and take administrative and principalship leadership roles, because in the past, personnel have retired and the school system struggled with teacher and administrator shortages. He called attention to the need for a proactive program to identify those educators and teachers in need of mentorship and development to empower them to assume their position when there are vacancies; site based counsels need to take a proactive role in the parental involvement initiative which is a major challenge, and the only way to improve Standards of Learning scores is through parental involvement. He further added that teaching life skills programs in the schools is important, most persons learn to manage anger and resolve conflict much later in their lives, therefore, an aggressive program needs to be put into place to teach students early in their academic career how to get what they want in the way it should be achieved. Finally, he called attention to the need to promote the school system, and to work with the Chamber of Commerce and the City's Economic Development Department to do a better job of educating people throughout the five-fifteen state east coast national area that Roanoke attracts quality teachers so that more persons will have a desire to relocate to the Roanoke Valley.

The Mayor asked the following questions:

Did I understand you to state that you did not think the Standards of Learning was a fair way to grade the teacher?

Mr. Skeen responded that he did not believe the Standards of Learning is the only way to grade teacher performance, but should be one component used in grading the teacher.

What is the proper way to grade and qualify the teacher?

Mr. Skeen stated the teacher must be qualified based upon how well the school performs, because the teacher has the student for only one year, if the student is in the fifth grade, four other teachers have supposedly done their job to prepare that student to complete and pass the Standards of Learning in year five; if the student reaches year five, and for whatever reason has passed through years one - four and in year five there is a problem, it should not be the sole responsibility of the teacher who got the student in year five. He added that if an entire school is doing very well on its Standards of Learning, and one class is not passing, that presents a different situation.

With regard to the per cent of City revenue, or the formula that is used for distribution of funds to the School Board, would you categorize the share allocated to the School system as low, high or about right?

Mr. Skeen ventured a guess that the allocation is probably about right, however, he qualified his answer to say that additional resources are needed.

The second person to be interviewed was Carl D. Cooper.

Mr. Cooper advised that the main reason he would like to serve on the School Board is because he has an autistic son and he worries about what life will be like for him, and because he needs to do everything in his power to ensure the best possible life for his child within his disability; and in fighting for his son, he will be fighting for other children. He explained that his son was a part of education systems in California and Pennsylvania; in California they said he had no problem, in Pennsylvania there was a small back room where they shut off children with disabilities, therefore, he and his wife reached the conclusion that they would return to Roanoke where their child could receive a good education. He advised that he wants to be an advocate for special education children, to fight the battle for those children at the policy level to ensure that they receive the services they need. He stated that he should be appointed to the School Board because he has worked with the City of Roanoke in various capacities, from the Roanoke Neighborhood Partnership Steering Committee where he served as first Vice Chair and to his present position as Chair; he completed the citizen police academy and served on the Civilian Review Board, in which capacity he continues to serve; he serves as a

member of the Neighborhood Development Review Team for his neighborhood, a member of the NAACP, President of the American Production and Inventory Control Society, and the Board of Directors of Girls Scouts. He added that he served on the Roanoke Vision 2001 Task Force, Chair of the Public Services Task Team, and Chair of the Multi-Services Center Round Table; therefore, if appointed to the School Board, Council would not be appointing a person who is unknown in the community. He expressed a desire to serve and to be of service which is a humbling experience. He advised that he has served to the best of his ability in all of his assignments; he would like the opportunity to serve on the School Board to ensure that his son receives the best possible education and to help other parents of children with disabilities. He expressed appreciation to Council for allowing him to reach this point in the School Board selection process.

Vice-Mayor Carder asked the following question:

Place the following in priority order: (1) higher teacher salaries, (2) program enhancement, (3) new facilities or new high schools, and (4) student and faculty safety.

Mr. Cooper responded (1) student and faculty safety, (2) program enhancement, (3) teacher salaries, and (4) new facilities.

Ms. Wyatt asked the following question:

One of the problems of the school system is finding substitute teachers when teachers are out of the classroom, and as a result, there are many times when classes are split among other teachers. How would you propose that the problem be solved?

Mr. Cooper advised the school system could draw on the resources of student teachers and students in their senior years in college who are planning to become teachers, by developing a pool of student teachers from local colleges, because student teachers or students in their senior year, engage in independent course study, have more time, are more settled into what they are doing, and have decided to choose teaching as a career. He added that there is a way to partner with higher education systems throughout the Roanoke Valley to draw on their resources, by offering incentives such as extra credit or a higher per diem. He stated that the most important thing is to get teachers in front of the students; and while some persons might be of the mindset that they are not full fledged teachers and not qualified, they are going through the training to be teachers, and they would not be in the classrooms alone, but in the presence of principals.

Mr. White asked the following question:

What do you see as the major strengths and the major weaknesses facing the Roanoke City Schools; and if appointed to the School Board, what would you do to amplify the strengths and to mitigate the weaknesses?

Mr. Cooper advised the greatest weakness is the lack of parental involvement; and it has been determined that children who have high parental involvement in their education do better in school. He further advised that a strength is a community that is interested in its school system, with citizens who want to volunteer by working in the schools. He stated that to minimize the weakness, parents must be more involved through programs where parents can come to the schools at night or during off-hours and be a part of the process, with the ultimate goal of having parents become part of the team of student-parent-teacher. He stated that the strength in Roanoke is the caliber of citizens and their willingness to be involved in whatever needs to be done; there is a need to draw on citizen expertise through programs that allow parents and the community to be part of the educational process; there is a tendency to think that the teacher is the expert, the principal is the administrator and knows what is best, and the School Board is overseeing all aspects of the school system, but there should be a mechanism to ensure that citizens are allowed to be involved in the process, to bring their thoughts to the table and to encourage citizens by letting them know that while it may not be an overnight process, they have to persevere and negotiate until a conclusion is reached.

Mr. Hudson asked the following question:

Define what accountability means to you at the following levels: administration, teacher, and student.

Mr. Cooper stated that accountability at the administrative level is being responsible for the results of the school system; administrator accountability is results based, or what is being delivered for the money provided, and parents need to know what accountability means and where their children stand; and if things are not as they should be, accountability means saying to administrators that they have failed. He further stated if administrators succeed, accountability is in telling them that they did an excellent job, and as a result to provide a bonus or some other type of reward. He added that teacher accountability has to do with whether teachers are teaching what they are supposed to teach in a way that students can understand and learn, because a teacher can impart all of his or her knowledge about a subject, but at the end of the school year, if the student still does not understand the subject, the teacher has failed; there are reasons why failure occurs, and it has to be determined whether or not the accountability is teacher-caused; and if failure is teacher-related, the teacher should be held accountable. He called attention to the need to be results-oriented, and demand at the end of the day to know how many students have learned what they are supposed to learn; teachers are the single most important element in a child's life in regard to education because it is the one-on-one bond between student and teacher, or the teacher who fires up the will and the excitement to learn that encourages and motivates a student. He stated that student

accountability means following the rules; student accountability has to be tempered because the school system is not only teaching learning skills, but growing people who will participate in society as good, productive citizens; students must be accountable within a system that tempers justice with mercy; students make mistakes that sometimes make no sense, and the question becomes what to do when these things occur, and if students are suspended or expelled, juvenile problems could increase; and accountability for students must include an incentive for accountability.

Mr. Harris asked the following question:

The School Board, through budgeting and policy, influences instruction. What do you believe are the greatest instructional challenges facing our City schools, and how would you seek to address those as a School Board member?

Mr. Cooper advised that the greatest challenges are the lack of money and resources to implement policy, and there are struggles over distributing funds among different priorities which are equally as good, but difficult choices have to be made. He stated that as a School Board Member, he would consider where the priorities should be; the greatest instructional challenges are not in the classroom, but outside the classroom; and the greatest challenge is the relationship between student-faculty-parents, because if that relationship is good, a lot more will be accomplished within the school system.

Mr. Bestpitch asked the following question:

What should the relationship be between the School Board and the Superintendent, and between the School Board and the City Council?

Mr. Cooper stated the School Board makes policy and the Superintendent executes that policy; City Council entrusts the operation of the School system to the School Board; and while City Council does not interface with day-to-day operations, it has an overall fiduciary responsibility as to how the schools are operating through a system of checks and balances. He advised that the relationship between the School Board and the Superintendent, and between the School Board and City Council must be built on mutual trust and respect.

The Mayor asked the following questions:

There has been discussion over qualifying teachers based on the Standards of Learning. What is the best method of gauging the qualities and results of a particular teacher?

Mr. Cooper stated that the best gauge is to determine the capability of the student and to determine how far the teacher has brought that student along in the learning process. He advised that teacher performance can be measured through the Standards of Learning, or any number of other tests, but should be results based.

With regard to the per cent of City revenue passed along to the School Board, or the formula that is used, do you think the per cent the School Board receives is low, high, or about right?

Mr. Cooper advised that the percentage is low. He added that it should be recognized when talking about school funding that in past years, funding was based on property values, and in today's changing world, as long as schools are funded based on property values, there will continue to be problems.

The third person to be interviewed was William H. Lindsey.

Mr. Lindsey advised that he is a proponent of the Roanoke City Public School System; there are approximately 13,000 students with a great variety of needs; and with such a diverse student population, he has been impressed with both student and teaching quality. He commended the City/Schools on school construction/renovation which will present a challenge to all. As an attorney, he stated that he has had an opportunity to work with the School Superintendent's Office through the Juvenile Court system and he has been impressed with the level of talent and energy exhibited by staff. If appointed to the School Board, he added that his intention would be to continue with the strengths that have been demonstrated in the past, to encourage remaining on course with school construction and renovation projects, and continue to ensure a bright future for Roanoke's students.

Mr. Harris asked the following question:

What do you believe are the greatest instructional challenges facing the Roanoke City Public Schools, and what would you, as a School Board Member, do to address those challenges?

Mr. Lindsey advised that one of the most important challenges is to keep class sizes at a tolerable level; there must be teaching quality and Roanoke's process of attracting teachers helps the school system to attract good teachers. He stated that if class sizes can be kept at an appropriate level, if the level of teacher compensation is competitive with neighboring jurisdictions, other markets in Virginia, and the national level, those things alone should maintain the quality of the past. He called attention to the effectiveness of teaching assistants in the classroom, whether they be student teachers, interns or extras; he would not favor programs that impede a teacher's ability to teach, and would prefer to keep certain matters outside of the classroom, thereby allowing teachers to do their job.

Mr. Bestpitch asked the following question:

What should be the relationship between the School Board and the Superintendent, and between the School Board and City Council?

Mr. Lindsey stated that City Council appoints the School Board and there is accountability to Council, individuals should be appointed who will bring energy and creativity to the job of setting policy for the school system and managing the budget; and the school budget is in the range of \$100 million so there is considerable accountability as far as voters, taxpayers and parents are concerned. With regard to the office of Superintendent, he stated that the School Board's responsibilities are to hire, review and if necessary fire the Superintendent; the Superintendent has a difficult job; and as a School Board Member, it would be his goal to become well acquainted with the Office of Superintendent which appears to be a complex office, with a talented staff. In summary, he advised that the Superintendent must be accountable to the School Board, the School Board must be accountable to City Council, and all parties must be accountable to parents and taxpayers.

Vice-Mayor Carder asked the following question:

Prioritize the following: (1) higher teacher salaries, (2) program enhancement, (3) new facilities and new high schools, and (4) student/faculty safety.

First, Mr. Lindsey stated that teacher salaries have some priority, followed by construction needs. He advised that based upon reports from students and parents, the school system is performing well in regard to school safety, which he would rank below program enhancement.

Ms. Wyatt asked the following question:

As a School Board member, would you be interested in before and after school programs as a joint effort between the City, the School Board, and community organizations?

Mr. Lindsey responded in the affirmative, and advised that in view of where some schools are ranking in performance on standardized tests, some type of assistance will be necessary; and it is essential in all schools that before and after school programs be provided. From what he has seen of current programs, he advised that there is not a lot to work with, but the system does a good job with current resources; more assistance is needed insofar as community involvement, volunteer involvement, and organizations taking more interest through mentorship programs. He noted that quite often in two parent families, both parents work, and some parents do not have control over their schedules; therefore, if attention is not given to the before and after school programs, there could be difficulty with the student receiving the help they need to focus on their studies, particularly those with special education. He advised that ideally every student will have 30 - 60 minutes

of quiet time every evening with someone to help him or her with homework, but that does not always apply, therefore, if assistance can be provided through after school and before school programs, it will be beneficial to all schools and particularly to those schools that are struggling to improve performance and to help students to be more productive.

Mr. White asked the following question:

What do you see as the major strengths and the major weaknesses facing the Roanoke City Schools, and if appointed to the School Board, what would you do to amplify the strengths and to mitigate the weaknesses?

Mr. Lindsey stated that the Roanoke City School System has a different job than some of the neighboring school systems, because the system works with a diverse group of students, with varying abilities and needs, which is a strength because it provides the City with an opportunity to place resources into what is now a fairly good size student population. He stated that the School system has done a particularly good job with students who are at the upper end, or those who have ability and are clearly college bound and hungry for challenge through good programs which motivate and keep them fed intellectually. With regard to weaknesses, he stated that there are students who are less able academically and need assistance through more remedial programs. He explained that mainstream students in most any system will perform well, but it is at the perimeters at either end where the challenges are encountered; from the court system perspective, the City must deal with special situations that other jurisdictions either do not have the ability or the desire to address which is both a strength and a weakness in that the City has the programs and historically the City has had a good functioning system. He called attention to a weakness insofar as losing personnel, even for legitimate reasons such as retirement; the school system has vacant positions that need to be filled and if good people fill those positions, good things will happen to the school system, therefore, the school system should track and retain good personnel. He stated that he would be interested in seeing some sort of feedback from teachers and administrators as to why they leave the school system through an exit interview. He further stated that the School Board should have a level of involvement by going into every school to become acquainted with personnel and to implement procedures in order to obtain the necessary information.

Mr. Hudson asked the following question:

Define what accountability means to you at the following levels: administration, teacher, and student.

Mr. Lindsey advised that it is necessary to define the types of students that are a product of Roanoke's school system; if the school system has a lot of successful students going to college and being successful in the community, this is defined as accountability; accountability at the School Board level means to do the work through creativity, managing the budget and being responsible to the public through City Council for expenditures. In terms of student accountability, he stated that he was reluctant to measure students in terms of test scores because of the different abilities represented and because good students will score well and those students who need help will not score as well; and a good relationship with just one teacher will help a less than talented student do well.

The Mayor asked the following questions:

There has been discussion over qualifying teachers based on the Standards of Learning. What is the best method of gauging the qualities and results of a particular teacher?

Mr. Lindsey advised that he is not aware of a good way to articulate how to gauge the performance of teachers; one cannot look at the test scores of a particular class and say that a teacher is doing a good job, and say in another class that the teacher is not performing well. He called attention to the importance of the opinion of principals, what do teachers think about other teachers, and a self-evaluation process; typically, in any given field, peers are a good judge of how others perform, and he would favor an evaluation process including the opinion of parents regarding a teacher's performance, what teachers think of each other, and how the principal views operation of the school and whether teachers are responsive to the goals set out in the academic program. In summary, he stated that all of the above would be a fair measure of teacher performance.

Do you think the per cent of the City's revenue that is passed on to the School Board is low, high, or about right?

Mr. Lindsey responded that the percentage is low based on construction needs for school improvements and capital projects.

The fourth person to be interviewed was Robert J. Sparrow.

Mr. Sparrow expressed appreciation for the opportunity to be interviewed for a position on the School Board and requested that he be entrusted with the support of Council to fill one of the two School Board vacancies. He advised that he is a native of Roanoke, he attended the Roanoke City Public Schools, two of his children currently attend Roanoke City Public Schools; and he has had numerous opportunities to leave the City of Roanoke, but has chosen to reside in Roanoke where he is employed by First Union National Bank as a Financial Specialist. He

stated that he applied for appointment to the School Board because Roanoke is the best place in the nation to live, to raise a family, and to attend school; and his major reason for remaining in the City of Roanoke is its school system and the commitment by educators to Roanoke's students. He added that he was fortunate to be raised in a home where both parents were educators, his mother worked in the City schools and his father taught in the City schools for over 39 years, his siblings are employed in the educational system, and conversations with his siblings and their peers, his children and their friends, students, teachers and principals have provided invaluable information on some of the successes and areas of opportunity within the Roanoke City School system. He advised that one of the successes is the continued effort to make the Roanoke school system one of the safest in the nation. He spoke in support of developing a forum where instructional best practices could be shared in a team approach within all schools, in an effort to use the best practices to raise test preparedness and results for the Standards of Learning scores. He further advised that he would bring to the School Board his experiences as a father through perspectives he has received from his two school age children insofar as using this leverage to help other students within the Roanoke City School system, teachers and principals. He added that he would bring his personal experiences as a product of the City school system, he would bring the experience of a Substitute Teacher, he would bring experiences and education as an accountant and a systems analyst in a large corporation, he would bring entrepreneurial experiences from owning his own business, which has helped him to understand the need to make every dollar go toward the benefit that needs to be achieved, and he would bring the knowledge acquired from an intense training program at First Union Wachovia with regard to money management, annuities and mutual funds. He stated that the School Board is currently comprised of some of the brightest leaders in the Roanoke Valley; and his personal and professional experiences and his vested interests would allow him to quickly become a productive member of that team, to adapt quickly to fiduciary responsibilities as a School Board member, and to draw upon his experiences to make good, common sense decisions that will continue to give all children the opportunity to compete and to succeed in a global arena.

Mr. White asked the following question:

What do you see as the major strengths and the major weaknesses facing the Roanoke City schools, and if you are appointed to the School Board, what would you do to amplify the strengths and to mitigate the weaknesses?

Mr. Sparrow stated the major strengths within the school system are the opportunities offered to children, coupled with the opportunities for staff development among teachers, and the most beneficial strength is the commitment of teachers to students. He further stated that some areas of opportunity or weaknesses pertain to parental involvement; communication of the same information to all teachers in all schools from central administration to enable everyone to understand what is expected; and the lack of male African-American role models within some of the schools in certain neighborhoods.

Mr. Hudson asked the following question:

Briefly define what accountability means to you at the following levels: administration, teacher, and student.

Mr. Sparrow advised that accountability for the school administration starts from the top; accountability would consist of those involved on City Council and those involved on the School Board, as well as the Superintendent; and this is a circle or pattern where each should hold the other accountable and have a clear understanding of all expectations with regard to teachers. He stated that the expectation is to deliver, based on available tools, the best opportunity to learn and to create an educational friendly environment for students so that they will be more receptive to learning. For students, he stated that their accountability is to attend school every day and to put forth their very best effort.

Mr. Bestpitch explained that Council Member Harris had to leave the meeting to attend another commitment; whereupon, he asked the following question on behalf of Mr. Harris:

The School Board, through budgeting and policy, influences instruction. What do you believe are the greatest instructional challenges facing the City schools, and how would you seek to address those challenges as a School Board member?

Mr. Sparrow stated that with proposed budget cuts, the greatest challenge will be to place more educational support staff in the classrooms, especially grades K - 3 where development begins. He advised that as a School Board member, he would hold himself and other School Board members accountable to ensure that funds are used where they will have the greatest impact on students.

Mr. Bestpitch asked the following question:

What do you think the relationship should be between the School Board and the Superintendent, and between the School Board and City Council?

Mr. Sparrow stated that it is the responsibility of the School Board to hire the School Superintendent, therefore, the School Board should make sure that it is well educated in its choice of a Superintendent; and the Superintendent should be held accountable for the goals and initiatives that have a direct impact on the children. He advised that City Council is entrusted with appointment of the School Board and it is important for Council to know each individual appointed to the School Board to ensure the selection of individuals who represent the citizens of Roanoke.

Vice-Mayor Carder asked the following question:

Prioritize the following: (1) higher teacher salaries, (2) program enhancement, (3) new high schools or new facilities, and (4) student/faculty safety.

Mr. Sparrow advised that first is student and faculty safety, second would be teacher salaries, third would be new high schools or facilities, and fourth would be program enhancement.

Ms. Wyatt asked the following question:

If elected to the School Board, what would be your position on before and after school programs that would involve not only the school system, but the City and certain community organizations?

Mr. Sparrow stated that before and after school programs offer a great opportunity, and if appointed to the School Board, he would be willing to work to ensure that children who are taking care of themselves are provided with the role models they need to help in their educational pursuits, and to provide role models to help develop their interests and standards so that students may compete globally.

The Mayor asked the following questions:

With regard to grading teacher performance, what method would you use to qualify whether a teacher is performing satisfactorily?

Mr. Sparrow advised that once expectations are clearly set forth by the School Board, the Superintendent and principals, teachers can be observed on a daily or weekly basis to determine and ensure that they are performing as expected.

There is a formula of revenues that come to the City which is shared with the School system. Would you say that the portion which is appropriated to the School Board is too low, too high, or about right?

Mr. Sparrow advised the portion allocated to the schools is too low.

The fifth and last person to be interviewed was Edward Garner.

Mr. Garner advised that he has been married for 33 years, he has one daughter, he has an undergraduate degree from Albany State College in Albany, Georgia, a masters degree in public administration from the University of Georgia, a law degree and is a member of the Georgia State Bar Association. He stated that he believes in public education because it is the foundation of the nation and the foundation of what Americans have achieved over the years; and he is qualified to serve via his education, training, and temperament. He added that as a Member of the School Board, his first priority would be student achievement; the purpose of a School Board is to ensure that the standards which have been set and certain basics of learning are achieved by the young people; students should be educated to the point where they can assume leadership roles in the future, with the education and ability to operate the City and continue to educate future generations. With regard to achievement, he called attention to the importance of school safety for all 13,160

students in the City of Roanoke public schools, because school safety has a definite impact upon the ability of students to learn and to achieve. He added that another priority that has to be considered is the Standards of Learning because Roanoke City Schools must meet certain requirements, which are tied into the standards of accreditation and the standards of quality, that design and mandate a number of things that City Council and he, if appointed to the School Board, will have to do. He stated that the Standards of Learning set out an agenda that must be followed and he is confident that the City of Roanoke has in place the infrastructure that is necessary to achieve those objectives and to reach those standards. He explained that in the year 2001, eight schools had not achieved the Standards of Learning requirements, and this year the number was cut to four schools, with testing to resume shortly. He further stated that remedial programs have been put into place to help achieve goals and objectives that are mandated to be achieved; and the Flannagan Assessment Methodology and the Walstrom Data Analysis have been acquired to help Roanoke City teachers to achieve the goals and objectives of the Standards of Learning, as well as to meet the requirements set out in the Standards of Quality. He advised that another priority is personnel; Roanoke City schools employ 1,962 persons, the City school budget is in the range of \$106 million with approximately \$47 million coming from the City of Roanoke which demonstrates that City Council has a commitment and a stake in the public school system. He noted that \$47 million goes a long way to fund the salaries of the 1,962 personnel; along with the \$47 million from the City is another \$42 million from the State and another \$9 million from State income tax. He stated that he was gratified to see the changes in the budget, most of which will be slated for personnel costs, and raising teacher salaries from 2.75 per cent to 3 per cent, since personnel in the City schools should be just as well compensated or better than others in the region and state. He added that City Council has done a good job in bringing up the salary level to the national average, and an effort should be made to maintain that level. At the same time, he added that Roanoke must be competitive regionally, and keeping the 1,049 teachers compensated is a part of personnel development. Also, he noted that there are 29 administrators, 29 principals, and 21 assistant principals who need to be adequately compensated and trained in their quest to achieve the goals and objectives for the Standards of Learning. In addition, he added that there are classified and transportation personnel whose salaries and benefits are important and as a School Trustee he would work to ensure that these employees are adequately compensated, trained, and that their goals and expectations are met. He called attention to a professional development plan which was devised and implemented in order to upgrade the skills of teachers, administrators, principals and assistant principals to help them to be the best they can be, and to help students become the best they can be by achieving what has been mandated in the Standards of Learning. He advised that school personnel have achieved and in many instances surpassed the standards of quality mandated by the State and as a School Trustee he would work to ensure that the standards of quality mandates are fully funded. He stated that student achievement is of first importance, followed by personnel development, parental and citizen involvement, and maintaining a cordial, effective relationship with City Council and other School Board members and elected officials.

Ms. Wyatt asked the following question:

What is your position regarding before and after school programs for our young people as a combined effort of the City of Roanoke, the School system, and community organizations?

Mr. Garner spoke in support of before and after school programs; however, funding must be considered; the school system must ensure that mandated requirements are met first; and if mandated requirements are met and there are excess funds to provide before and after school programs, he would support their implementation.

Mr. White asked the following question:

What do you see as the major strengths and the major weaknesses facing the Roanoke City Schools, and if appointed to the School Board, what would you do to amplify the strengths and to mitigate the weaknesses?

Mr. Garner stated that a major strength is in the commitment that citizens have exhibited to the school system, and citizens have done an admirable job in funding the school system, although perhaps not at the level desired; and there is a commitment from the business community, in conjunction with the Higher Education Center, with regard to workforce training. He advised that a weakness lies in the fact that approximately 56 per cent of students qualify for free or reduced lunches, which presents a challenge; there is a need for more parental involvement which goes a long way in making a difference and changing and influencing a child's attitude toward education because children are much more willing to learn if they have an attitude of learning and have been taught that learning has a benefit and a reward, not only from a pecuniary standpoint, but from the standpoint of making oneself a better person and a better citizen.

Mr. Hudson asked the following question:

Briefly define what accountability means to you at the following levels: administration, teacher and student.

Mr. Garner advised that accountability means to be held to a standard so that one knows what one is supposed to do and the task is performed accordingly, and to be knowledgeable about all aspects of responsibility. From the standpoint of an administrator, he stated the importance of being knowledgeable about the position and to execute responsibilities by initiating those programs that will achieve the necessary standards, whether they be Standards of Learning objectives or objectives of the School Board, or programs that citizens support. He stated that the teacher is accountable to the student by ensuring that the student is taught to the best of the teacher's ability and to the best of the student's ability; the teacher is also accountable to the administration, to the principal, to the School Board, and

to the City of Roanoke. He advised that the student is accountable to the school first, to attend school and to be prepared and ready to learn, to help ensure that the school system works well and is safe; and the student has a responsibility to himself, his parents, his teachers, administrators and all persons in the chain of command to learn.

Mr. Bestpitch explained that Council Member Harris had to leave the Council meeting due to another commitment; therefore, on behalf of Mr. Harris he asked the following question:

The School Board, through budgeting and policy, influences instruction. What do you believe are the greatest instructional challenges facing our City schools and how would you seek to address those challenges as a School Board member?

Mr. Garner stated that the School Board does, in effect, influence policy through the budget process, and without policy or priorities as instituted via the budget, the level of education and the teaching curriculum would be directly influenced or affected by the budget proper. He further stated that the greatest challenge to instruction is the reception itself from students by instilling in young people a desire to learn and the knowledge that education is required if they are to take their place in a changing world. He advised that the infrastructure is in place, with good personnel in general, good programs, good feedback, but young people must be inspired to learn and receptive to learning. He noted that part of being a good teacher is the means to inspire and to motivate a young person, and the key to instruction is overcoming a challenge.

Mr. Bestpitch asked the following question:

What do you think the relationship should be between the School Board and the Superintendent and between the School Board and the City Council?

Mr. Garner stated that the relationship between the School Board and the Superintendent has to be one of respect and communication, which also applies to the relationship between the School Board and City Council. He added that if appointed to the School Board, he would serve at Council's pleasure which in itself engenders respect; he would be respectful and mindful of the desires and wishes of the Council, just as the Superintendent must be mindful and respectful of the desires and wishes of the School Board. He advised that he would work to make sure that the good relationship between the School Board and City Council continues; Council has made a commitment as the stakeholders; there is good communication between the School Board and the Superintendent; and the School Board has done its job by implementing programs, retaining staff, financing, and infrastructure to get the job done.

Vice-Mayor Carder asked the following question:

Place the following in priority order: (1) higher teacher salaries, (2) program enhancement, (3) new school facilities, and (4) student/faculty safety.

Mr. Garner stated that student and faculty safety would be his number one priority, but along with that would be new facilities; program enhancement would be number two, number three would be higher teacher salaries; and number four would be new facilities; however, numbers three and four could be interchangeable.

The Mayor asked the following questions:

There has been a lot of discussion about how to qualify teachers and how to determine if a teacher is doing a good job. If you were called upon to make that determination, how would you qualify a teacher?

Mr. Garner advised that there would have to be some kind of objective standards or outcome measurements, and one of the best and most objective methods currently in use is the Standards of Learning, which is a basic; there should be feedback from teachers, students, and teachers' peers to determine if teachers are doing a good job; and the outcome, or the product produced, which are the students themselves, should be reviewed with the knowledge that all students are not college bound. In summary, he advised that working with teachers, getting feedback, and engaging in some kind of outcome measurement, is the best way to determine if teachers are doing a good job, and setting up an objective standard or measurement that teachers must achieve. If elected to the School Board, he advised that he would look at the results, taking the feedback from those results and factoring it in to set up professional development programs to ensure that the skills of teachers are improved and measure up to the task or requirements that are set forth for attainment, and he would work diligently to implement programs and to receive feedback to ensure that those objectives are met.

With regard to the formula for determining the School Board's share of the City's revenues, or the percentage formula that is currently in place, do you think the formula is too low, too high, or about right?

Mr. Garner stated that it is difficult to say, the City has done a good job in funding education, there are State and Federal mandates that have been unfunded, and he would like to work with liaison persons and the appropriate legislative bodies to generate additional funding. He further stated that the formula works out to be about 24 per cent of the total City budget, and that determination would have to come from the elected officials who are closest to the citizenry to determine if, in fact, the percentage is correct. In summary, he advised that 24 per cent of the City's overall budget is about right.

The Mayor announced that Council will elect two School Board Trustees at the City Council meeting on Monday, May 6, 2002, at 2:00 p.m., or as soon thereafter as the matter may be heard.

There being no further business, the Mayor declared the meeting adjourned at 6:50 p.m.

A P P R O V E D

ATTEST:

**Mary F. Parker
City Clerk**

**Ralph K. Smith
Mayor**

SPECIAL SESSION ----ROANOKE CITY COUNCIL

April 29, 2002

7:00 p.m.

The Council of the City of Roanoke met in special session on Monday, April 29, 2002, at 7:00 p.m., in the Roanoke Civic Center Exhibit Hall, 710 Williamson Road, N. E., City of Roanoke, Virginia, with Mayor Ralph K. Smith presiding, pursuant to Section 10, Meetings of Council of the City Charter, pursuant to the budget study schedule for adoption of the City's fiscal year 2002-03 budget which was approved by Council on Tuesday, January 22, 2002, and pursuant to Resolution No. 35816-041502, adopted by Council on Monday, April 15, 2002.

PRESENT: Council Members William D. Bestpitch, William H. Carder, C. Nelson Harris, W. Alvin Hudson, Jr., William White, Sr., Linda F. Wyatt and Mayor Ralph K. Smith-----7.

ABSENT: None-----0.

OFFICERS PRESENT: Darlene L. Burcham, City Manager; William M. Hackworth, City Attorney; Jesse A. Hall, Director of Finance; and Mary F. Parker, City Clerk.

The meeting was opened with a prayer by Council Member C. Nelson Harris.

The Pledge of Allegiance to the Flag of the United States of America was led by Mayor Smith.

Budget: Pursuant to instructions of Council, the Mayor advised that public hearings were advertised for Monday, April 29, 2002, at 7:00 p.m., on the proposed fiscal year 2002-03 HUD budget, City budget, admissions tax rate, and an increase in certain fees, including subdivision and zoning fees.

Legal advertisements of the public hearings were published in The Roanoke Times on Wednesday, April 10, 2002 and Tuesday, April 16, 2002, Wednesday, April 17, 2002; and in The Roanoke Tribune on Thursday, April 11, 2002 and Thursday, April 25, 2002.

In view of the number of speakers who wished to be heard, the Mayor requested that each speaker limit their remarks to no more than three minutes.

HOUSING/AUTHORITY-GRANTS: The Mayor advised that the first public hearing was on the HUD budget which recommends an allocation of \$4,468,232.00 in Community Development Block Grant, HOME Investment Partnership and Emergency Shelter Grant funds to support an array of housing, homeless prevention, neighborhood and community development, public services and economic development activities.

The Mayor inquired if there were persons present who would like to address the matter; whereupon, Rebecca Spaid, representing The Girl Scouts of Virginia Skyline Council, expressed disappointment in not receiving Community Development Block Grant (CDBG) funds for fiscal year 2003. She advised that the Girl Scout Council was allocated funds for approximately three years; funds were used to provide Girl Scouting to 175 girls in seven of Roanoke's housing communities; and in 2003, it was their goal to increase the numbers and to provide extra services, including field trips to cultural organizations, membership to GSUSA, uniforms, badges, pins, and other programming materials. She stated that the Girl Scout Council serves approximately 300 clients in the housing communities, at a projected cost for the year 2003 of \$145,000.00; program services have been decreased due to lower revenues in order to provide outreach programs; and without CDBG funds for the year 2003, it may be necessary to cut the salary for ten part-time outreach coordinators and decrease programming in housing communities.

No other persons wishing to be heard, the Mayor declared the public hearing closed.

The Mayor advised that the second public hearing pertained to the proposed fiscal year 2002-03 City budget, which totals \$194.9 million, and inquired if there were persons in attendance who wished to be heard; whereupon, the following persons addressed Council:

The Honorable George M. McMillan, City Sheriff, advised that one would think with the events of September 11, 2001, the current emphasis on homeland security, and the recent rash of murders in the City of Roanoke over the past several months, would be cause for all persons to realize that public safety officers are more vital now than ever before to ensure the safety of those citizens who live and work in Roanoke; however, that does not appear to be the case in the Roanoke area. He stated that the Commonwealth of Virginia will maintain all State Police positions and the Governor and General Assembly, while cutting expenses, have added funds for additional personnel in Sheriff's offices; and to the best of his knowledge, the City of Roanoke is the only locality that is recommending the unfunding of public safety officers. He further stated that the City administration has recommended the elimination, or the lack of funding, of 17 public safety officers, or 60 per cent of the 29 net positions being eliminated in the City of Roanoke. He explained that all cities

and counties across Virginia are experiencing a tight budget year, but they wish to maintain public safety positions at the current levels, and in some cases have even increased public safety positions. Therefore, he requested that Council maintain Roanoke's public safety positions at a status quo to ensure the safety of citizens who live and work in Roanoke. He noted that the Sheriff's Office is funded by the State, the City, and fees that the Sheriff's Office is permitted to collect by the State; information regarding the Sheriff's requested budget demonstrates how the department will provide approximately \$1.5 million more in funding to the City than is required and can be used by the City as it deems appropriate; and the information also calls attention to taxpayers' funds that are saved through use of inmate labor. He stated that the requested budget includes funding for the two positions that the City administration has not recommended for funding and the conversion of two temporary Deputy Sheriff positions to full-time positions. He explained that earlier today, he was advised that through negotiations with the Compensation Board, all four Deputy Sheriff positions will be State approved and State funded positions as of July 1, 2002, and will no longer be locally funded; as such, the City cannot eliminate these State approved positions for the Sheriff's Office, in accordance with the Code of Virginia; and in addition, another \$284,000.00 will be received from the Compensation Board for next fiscal year, reducing the loss of State funding to only \$37,000.00. In conclusion, he advised that the Sheriff's Office is a revenue source for the City of Roanoke, providing a valuable and mandated service to the citizens of Roanoke at no cost to local taxpayers; therefore, he requested that the budget of the Sheriff's Office be fully funded.

Estelle Avner, representing the Bradley Free Clinic, 1240 3rd Street, S. W., advised that the Free Clinic has been in operation for 28 years, and provides \$2.2 million worth of free medical, dental, and pharmacy care annually to Roanoke City residents; all services are provided by volunteer healthcare professionals, and the Free Clinic has never requested assistance from the City of Roanoke; however, for fiscal year 2003, the Free Clinic is requesting \$70,000.00. She explained that during the past 28 years, the Bradley Free Clinic has provided over \$15 million worth of care to Roanoke City residents; in 2002, the Free Clinic found itself in a deficit of \$114,000.00 because of the high cost of medications, and agreed to approach the City of Roanoke for funding assistance since they do not receive Federal or State funding. She called attention to the desire of the Free Clinic to partner with the City of Roanoke in its efforts to provide much needed services to Roanoke's disadvantaged citizens.

Dr. Thomas McKeon, representing the Roanoke Higher Education Center, advised that from the beginning, the City's role in the development and financing of the Higher Education Center has been pivotal to its success; whereupon, he expressed appreciation for the City's contribution of \$2.5 million for building renovations and for the City's commitment of \$8.5 million to the development of parking and other infrastructure improvements. He stated that the operating

success of the Roanoke Higher Education Center is clear, enrollments are high and academic support services have been well received. He added that 60 per cent of the Higher Education Center's operating funds are generated from rent payments made by participating organizations, supplemented by State appropriation; this ratio was created in the first year of operation when the year 2000 session the Virginia General Assembly cut the Center's request for operating funds by one-third, and funding remained at the same level in 2001; during the 2002 session of the General Assembly, the Higher Education Center again requested appropriation increases, however, given the financial crisis, they were again turned down and sustained new reductions of seven to eight per cent for the next two years. He explained that from their first visits to the General Assembly, the Higher Education Center has been encouraged to seek additional operational funds from local governments in the Roanoke Valley region, but the Center has been reluctant to make such requests; however, current circumstances have caused the Higher Education Center to seek additional assistance. Therefore, he noted that the Higher Education Center is requesting a total of \$300,000.00 from Roanoke City, Roanoke County, Botetourt County, and the City of Salem, with a request to the City of Roanoke of \$121,000.00; additional funding would be used for operating expenses which include \$100,000.00 for a Communications Director and support, \$50,000.00 for communications efforts, \$50,000.00 for the library, and \$100,000.00 for maintenance reserves. He advised that funding from the City of Roanoke will ensure that the facility and its programs are maintained to serve the citizens of the greater Roanoke region, and requested favorable consideration of the request by Council.

Pamela Irvine, Executive Director, Southwest Virginia Second Harvest Food Bank, expressed appreciation for the City's support of the Food Bank over the years. She advised that last year, with funding from the City of Roanoke, the Food Bank provided \$1,692,226.00 worth of food, or enough to provide 871,473 meals through 103 non-profit feeding programs in Roanoke City alone; through partnership with Roanoke City and HUD funding last year, 248,747 pounds of nutritious produce was provided to project areas; from July - March, \$1,493,083.00 worth of food was distributed to over 110 non-profit feeding programs, or enough to provide over 768,917 meals; and 12 kid café programs were operated in partnership with children's feeding programs where food was provided for afternoon programs. She asked that the request of the Southwest Virginia Second Harvest Food Bank for fiscal year 2003 be favorably considered.

Marshal McAden, Artistic Director for the Dumas Drama Guild, addressed Council in connection with funding needs for the Dumas Center for Artistic Development. He advised that the Dumas Drama Guild is a community theater composed of neighbors and co-workers, launching their ninth production of a socially conscious theater, and seeking funding consideration in the City's 2003 budget year. He stated that the community theater has outgrown the facility in which it is currently housed and is in need of larger facilities to provide a creative outlet for

children to showcase their talent, to provide a unique cultural experience for college students, and for the young at heart who love art. He further stated that in less than two years of operation, more than 70 performances have taken place, the summer youth program has provided a service for children, and any investment by the City of Roanoke will be an investment in the children of Roanoke and their future.

Lisa Gabourel, Youth Coordinator for the Dumas Drama Guild, spoke on behalf of a youth organization, known as the “Yo-Yo Players”, whose creed is to express, interact, and create on a positive level, to utilize community resources, to focus on self-discovery and artistic excellence, and consists of an afternoon drama workshop that meets once a week at the Dumas Music Center which is the first of its kind and is free to the community. She advised that the children range in age from four to fifteen, and come from as close as the Greater Gainsboro community and as far away as Bedford County; and children of all races participate in a true melting pot program. She explained that in the first season, 55 children from age five to 12 participated in a program from 9:00 a.m. to 3:00 p.m. where they received breakfast, and lunch and engaged in two theatrical productions; and the program will again be provided this summer in partnership with the City’s Department of Parks and Recreation, Apple Ridge Farm and Total Action Against Poverty in an effort to offer a safe haven for youth and professionals who are willing to shape artistic and creative minds. She requested favorable consideration by Council of the funding request for the Dumas Theater.

Matthew Despard, 1934 Avon Road, S. W., representing the Board of Directors of the Downtown Music Lab, which is an after school music and recording program for middle and high school students, addressed Council with regard to funding issues. He advised that the Downtown Music Lab is scheduled to move into the Dumas Center for Artistic Development; currently 60 students regularly come to the Music Lab for approximately two hours for a program that includes supervision and guidance from a staff trained in music production and recording; and because of the Music Lab, 84 per cent of the young people state that they are more likely to attend school, while 72 per cent advise that they now have an opportunity to express themselves. He stated that the Dumas Theater will give the Music Lab a permanent home, including a full recording studio and computer lab for youth to complete homework assignments which does not currently exist in its Kirk Avenue location; provide a place where youth can play and record music without using headphones; increase the square footage of available space for the Music Lab; and the location on First Street will provide easier access for youth from the Gainsboro and Washington Park neighborhoods and other City neighborhoods. He added that the Dumas Center for Artistic Development, in partnership with the Downtown Music Lab, will provide a place for positive youth development, the request of the Dumas Guild for matching funds from the City over a multi-year period is reasonable, and he encouraged Council to honor the request.

Dr. Randall Thea, President of the Board, Bradley Free Clinic in the Roanoke Valley, advised that this is the first time the Free Clinic has requested funding from the City. He explained that \$3 million in health care is provided annually to Roanoke Valley residents, with 75 per cent going to City residents, averaging 16,000 visits per year; in addition to medical exams, the Free Clinic provides lab work, x-rays, free specialty referrals, dental services, and 35,000 prescriptions are provided annually to working patients who are caught in the middle between welfare and the inability to afford quality health care. He noted that the Free Clinic Pharmacy fills prescriptions for not only Free Clinic patients, but for patients seen at emergency rooms and those recently discharged from hospitals, as well as from private physicians in the area; and in providing this service to Roanoke's disadvantaged citizens, the Free Clinic helps to pay their taxes, decrease the welfare role, and reduce emergency room and hospital visits. He explained that professionals volunteer their services free of charge; the medical and dental communities have continued to support this vital effort through volunteer and financial support; private contributions have carried the burden of support for 28 years and the Free Clinic has now reached the point where funding assistance is needed from the City of Roanoke. He requested that Council look with favor on the request of the Free Clinic for \$70,000.00 for fiscal year 2003.

Theodore J. Edlich, Executive Director, Total Action Against Poverty, advised that the top ten reasons to support the Dumas Center for Artistic Development are: (10) the Dumas is the last habitable structure on the Yard representing a past of dignity and excellence and the structure deserves to be preserved for the future in a way that is consistent with the spirit of the past; (9) plans to convert the Dumas into a Center for Artistic Development is the outcome of a six year process involving neighborhoods, the business and education communities, and the arts community; (8) there is a well identified need for an after school artistic development center that concentrates on the young where they not only can learn how to express their talent, but learn something about themselves and their place in society; (7) the Dumas has already generated exciting artistic ventures such as the Drama Guild, "Yo Yo Players", and the Downtown Music Lab; (6) the Dumas will play a positive role in bringing blacks, whites, and other ethnic groups together for diversity which is already represented in all of the projects that have been outlined; (5) the Dumas Center has broad community support, organizations that stand behind the project are Historic Gainsboro, Greater Gainsboro Alliance, Downtown Roanoke, the Higher Education Center, the Harrison Museum of African-American Culture, the Arts Council of the Blue Ridge, Total Action Against Poverty, the Roanoke Branch of the NAACP, and the Southern Christian Leadership Conference; (4) the Dumas Center for Artistic Development is a key ingredient completing the circle of excellence now represented by the Higher Education Center, the new apartments, The Hotel Roanoke and Conference Center, and anticipated continued progress in the Gainsboro neighborhoods; (3) the request for \$500,000.00 over several years will help to leverage \$3.5 million to complete restoration; (2) the Dumas Center is

available to other organizations such as the Harrison Museum, the Higher Education Center, area private and public schools, community organizations, etc.; and (1) the Dumas Center for Artistic Development is a good business deal for the City which will generate revenue, and at a minimum as a for-profit corporation, the facility can generate as much as \$28,000.00 a year and has the potential of serving as a tourist attraction.

Ms. Amazetta Anderson, 920 Loudon Avenue, N. W., spoke on behalf of funding for the Dumas Drama Guild, and asked that Council consider the funding request on the basis that the Drama Guild will be a venture of total artistic development for youth and seniors.

Marc Chandler, Vice-President, Roanoke City Police Association, advised that a portion of the proposed budget cuts are caused by an approximate \$1.7 million decrease in funding from the Commonwealth of Virginia; however, this does not alter the focus or importance of his message. He stated that every department in the City is concerned about the effect of proposed budget cuts; while not wishing to diminish the work of other City departments that are staffed by dedicated employees, but in times of budgetary crisis, it must be determined what is of priority to citizens of the City of Roanoke, and no other department within City government is as vital to the daily lives of Roanoke's citizens as is the public safety component. He advised that proposed budget cuts will directly effect the ability to train personnel and respond to issues which affect the safety and well-being of the citizens of the City of Roanoke. He asked that Council, during budget study sessions, consider its public safety departments that are on call 24 hours a day, seven days a week, 365 days a year to ensure that the citizens of Roanoke, along with those who visit the Roanoke area are safe and secure. He requested that the 2003 fiscal year budget be balanced without funding cuts in the public safety departments.

Ms. Carrie Jefferson, 192 McKinley Drive, Henry, Virginia, a senior at Patrick Henry High School, spoke on behalf of the Roanoke City DARE Camp. She stated that having participated in the DARE Camp, she can attest to the quality of the program. She advised that she has served as a DARE Camp counselor for the past four years where children enjoy learning experiences and make life long friendships, and requested that the City of Roanoke continue to provide funding for the DARE Camp.

Mr. Rodney Jordan, 20 Rock Haven Lane, Boones Mill, Virginia, representing the Roanoke Firefighters Association, expressed concern with regard to the proposed reduction in the 2003 fiscal year budget for public safety personnel which could lead to risks by firefighters and citizens. He stated that the proposed budget calls for a reduction in staffing in the Fire-EMS Department of four positions; and the Fire Chief has stated that position cuts will come in the form of elimination of three

fire suppression positions from Ladder One in downtown Roanoke; and for the non-funding of the Deputy Chief of Suppression position, which is the number two slot in the department. He inquired as to why the City would want to weaken its ability to respond to emergencies when the Federal Government and the Governor of Virginia have committed to strengthening public safety capabilities; and why would the City of Roanoke want to eliminate staffing positions when it does not currently meet minimum standards. He stated that the City Manager's proposal, even though it will save City taxpayer dollars in the long run, does not make good sense because the department is constantly calling firefighters back to duty on overtime status in order to meet minimum staffing levels which are currently below the national standard. He explained that elimination of positions from the ladder truck will result in three less firefighters to meet the minimum level; the final result will be elimination of a position at regular salary and replacing that position with one at overtime salary, which does not make good sense. He noted that of top priority is the safety of citizens and firefighters; firefighters intend to show Council why the positions are needed, consequences of eliminating the positions, figures regarding national standards, and why there is a trend and a need across the nation to hire more firefighters, police and EMS personnel.

Mr. Robert Gravely, 617 Hanover Avenue, N. W., advised that the average citizen, and specifically City employees, do not earn sufficient wages to own a house; and citizens do not receive sufficient services for their tax dollars. He spoke against bond referendas authorized by the City that have benefitted businesses as opposed to citizens.

Allen Shiplett, 1006 Hamilton Avenue, S. W., Vice-President of the Wasena Neighborhood Forum, expressed appreciation to the Sheriff's department for assigning inmate labor to work in the Wasena neighborhood. He stated that as a result of their work, neighborhoods are safer, cleaner and a better place to live.

Mr. Ricky Nelson, 1319 Tazewell Avenue, S. E., addressed Council in connection with the recent approval for expansion of the Roanoke Rescue Mission on 4th Street, S. E. He called attention to unsafe living conditions in southeast Roanoke where a zero tolerance to crime is needed. He stated that the historic value of southeast Roanoke should be protected and expressed concern in regard to proposed budget cuts in public safety.

Ms. Evelyn D. Bethel, 35 Patton Avenue, N. E., advised that it has been stated that the true worth of a City or a City Council is determined not by how many new buildings are constructed, but by how they treat citizens who are less fortunate than they. With this thought in mind, she requested that Council support the grant-in-kind requested by TAP for the Dumas Artistic Center which is based not only upon the rich history of the area, but upon the successes of TAP and the diversity of students and people who will use the facility. She asked that the City fund the Dumas Center for the sake of the children who currently use the facility and for future generations.

Ms. Helen E. Davis, 35 Patton Avenue, N. E., appeared before Council in support of the Dumas Artistic Guild. She stated that the Hotel Dumas is only one of three historic buildings left in the Gainsboro community. She advised that the proposed budget has serious flaws relative to public safety, and expressed concern regarding the closing of fire stations, with no definitive answers from the Fire Chief and the City Manager in connection with the closure of the fire station in the Peters Creek Road/Orange Avenue/Williamson Road area which covers the predominantly black neighborhoods. She stated that if the fire stations were in such poor condition, why were they not repaired. She expressed concern in regard to proposed funding cuts in public safety positions which are crucial to the well being of the City, and added that municipal employees are the backbone of the City of Roanoke, there is much unhappiness and unrest, and asked that Council review the proposed personnel reductions and stand up for municipal employees.

Ms. Zoe Hewitt-Stennett, 3531 Peters Creek Road, N. W., asked that Council not approve the proposed decreases in public safety budgets. She commended the services provided by Fire/EMS, Police and Sheriff's personnel for the safety and well being of the citizens of Roanoke.

Courtney Penn, 506 12th Street, N. W., representing the Roanoke Branch, NAACP and its President, spoke in support of Phase II, Dumas Center construction, and allocation of funds by the City to the project. He also expressed support of the project not only because of its economic development potential, but for the promotion of youth and adult creative and cultural development expression, and because the requested allocation is reasonable and equitable, especially given recent budgetary promises made to other organizations. He asked that Council see the value in the programs that will be offered at the Dumas Artistic Center and appropriate the requested funds.

Ms. Estelle McCadden, 2128 Mercer Avenue, N. W., requested answers and clarification on certain proposed recommendations for fiscal year 2003. She stated that money is needed for public safety, programs for youth, and diversity in housing, work places and everyday activities. She advised that the proposed budget calls for the hiring of a tax administrator; however, the position is not needed and funds should be designated for youth and public safety issues. She inquired if those positions recommended by the City Manager to be eliminated have been identified. She expressed concern that citizens are asked to serve on boards and committees, but committee recommendations are not given serious consideration. She also expressed concern that some persons have already made up their mind about those items to be included in the proposed fiscal year 2003 budget.

No other persons wishing to be heard, the Mayor declared the public hearing closed.

The Mayor advised that the third public hearing was on a proposed increase in the admissions tax. He stated that the City Manager is recommending an increase from 5 per cent to 6.5 per cent, effective July 1, 2002.

The Mayor inquired if there were persons in attendance who wished to be heard on the matter. There being none, without objection by Council, he declared the public hearing closed.

The Mayor advised that the next public hearing relates to proposed increases in certain fees, including subdivision and zoning fees. He inquired if there were persons in attendance who would like to address Council; whereupon, the following persons spoke:

Mr. Roger Roberts, 121 West Campbell Avenue, spoke with regard to the proposed fee for refuse collection in the downtown area. He stated that the City should do everything in its power to help the businesses in downtown Roanoke, because 35-40 per cent of businesses along Campbell Avenue have closed; and the proposed \$50 per month trash collection fee is out of line for businesses that are not subsidized by the City. He stated that downtown businesses are operating in the midst of parking limitations and \$15 parking tickets, and the downtown area is not conducive for shopping or recreational purposes. He asked that Council enact measures that will help downtown businesses.

Mr. Leo Trenor, 543 Petty Avenue, N. W., advised that Williamson Road business people pay a tax penalty for having their businesses located on Williamson Road; the City of Roanoke spent funds, unnecessarily, from Orange Avenue up Williamson Road replacing perfectly good sidewalks, while the other end of Williamson Road does not have any sidewalks. He stated that funds collected as a part of the special service tax district are allocated to the Williamson Road Area Business Association, a large majority of members are not property owners on Williamson Road, nor do they own businesses on Williamson Road, and private property owners on Williamson Road are being over looked. He stated that private landowners believe that the City of Roanoke should provide free refuse collection in view of the taxes that they pay on an annual basis, and if a refuse collection tax is enacted, it should apply City-wide.

Erick Moore, Government Affairs Public Relations Coordinator, advised that the Roanoke Regional Home Builders Association, is a non-profit trade association representing approximately 500 members and over 16,000 men and women in associated trades throughout the region. He stated that the building industry represents one-sixth of the economy, which is a struggling economy that has somehow remained strong. He spoke to the proposed 100 per cent increase in building and planning fees on new home buyers which will have the effect of putting

new homes out of the reach of many new home buyers; and will hurt not only rehabilitation efforts within the City, but also new construction. He called attention to comments by City officials that housing is a critical component to revitalization efforts in Roanoke City; therefore, the proposed fees will hurt efforts to construct new housing in the City of Roanoke. During Council's budget deliberations, he asked that the proposed tax increase of 100 per cent in fees for planning and zoning be reconsidered.

Mr. Robert Crouch, P. O. Box 37, Villamont, Virginia, expressed concern that he was not permitted to register to speak upon his arrival at the Council meeting at approximately 7:15 p.m. He referred to a letter from the City administration in connection with a proposed increase in fees for refuse collection in the downtown Roanoke commercial district. He stated that if a fee is to be imposed for refuse collection, it should be enacted City-wide and not discriminate on the downtown area business owner. He expressed concern that he did not receive notification of the proposed increase and would not have known about the proposal had it not been for another business owner in the area. He stated that he did not envy the job of Council Members, and it is hoped that the upcoming Councilmanic election will produce Council Members who are cognizant of the financial dilemma of the Commonwealth of Virginia.

There being no further speakers, the Mayor declared the public hearing closed.

The Mayor noted that Council will convene in fiscal year 2002-03 budget study sessions on Thursday and Friday, May 9 and 10, 2002, at 8:30 a.m., in the Emergency Operations Center Conference Room, Noel C. Taylor Municipal Building, 215 Church Avenue, S. W., City of Roanoke with the goal of referring the proposed budget back to the City Manager for the necessary adjustments and preparation of the appropriate measures for adoption by Council at a special meeting to be held on Monday, May 13, 2002, at 2:00 p.m., in the Roanoke City Council Chamber, 215 Church Avenue, S. W., City of Roanoke.

There being no further business, the Mayor declared the special meeting adjourned at 8:20 p.m.

A P P R O V E D

ATTEST:

**Mary F. Parker
City Clerk**

**Ralph K. Smith
Mayor**

SPECIAL SESSION ---- ROANOKE CITY COUNCIL

April 29, 2002

**Immediately Following the Public Hearing on the 2002-03
Fiscal Year Budget Which Convened At 7:00 p.m. (8:20 p.m.)**

The Council of the City of Roanoke met in special session on Monday, April 29, 2002, immediately following the public hearing on the proposed fiscal year 2002-03 budget, which convened at 7:00 p.m., in the Roanoke Civic Center Exhibit Hall, 710 Williamson Road, N. E., City of Roanoke, Virginia, with Mayor Ralph K. Smith presiding, pursuant to Section 10, Meetings of Council of the City Charter, pursuant to the budget study schedule for adoption of the City's fiscal year 2002-03 budget which was approved by Council on Tuesday, January 22, 2002, and pursuant to Resolution No. 35816-041502 adopted by Council on Monday, April 15, 2002.

PRESENT: Council Members William D. Bestpitch, William H. Carder, C. Nelson Harris, W. Alvin Hudson, Jr., William White, Sr., Linda F. Wyatt, and Mayor Ralph K. Smith-----7.

ABSENT: None-----0.

OFFICERS PRESENT: Darlene L. Burcham, City Manager; William M. Hackworth, City Attorney; Jesse A. Hall, Director of Finance; and Mary F. Parker, City Clerk.

BUDGET-TAXES: The Mayor advised that the purpose of the special meeting is to consider the City's proposed real property tax rate for fiscal year 2002-03. He further advised that the City Manager's proposed budget includes a real property tax rate of \$1.21 per \$100.00 of assessed value, which is the current tax rate for fiscal year 2001-02.

Legal advertisement of the public hearing was published in The Roanoke Times on Tuesday, April 16, 2002, and in The Roanoke Tribune on Thursday, April 25, 2002.

The Mayor inquired if there were persons in attendance who would like to address Council with regard to the matter. There being none, without objection by Council, the Mayor declared the public hearing closed.

There being no further business, the Mayor declared the special meeting adjourned at 8:25 p.m.

A P P R O V E D

ATTEST:

Mary F. Parker
City Clerk

Ralph K. Smith
Mayor



June 3, 2002

The Honorable Ralph K. Smith, Mayor
The Honorable William H. Carder, Vice Mayor
The Honorable William D. Bestpitch, Council Member
The Honorable C. Nelson Harris, Council Member
The Honorable W. Alvin Hudson, Council Member
The Honorable William White, Sr., Council Member
The Honorable Linda F. Wyatt, Council Member

Dear Mayor Smith and Members of City Council:

Subject: Request For Public Hearing to Consider
Continuing Lease of City Owned Property

Background:

The City of Roanoke currently leases 3,000 square feet of retail space to Orvis Roanoke, Inc. The current lease agreement of the property located at 11 Campbell Avenue SE, commonly known as the Market Square Parking Garage, expires August 31, 2002. Orvis Roanoke, Inc. has expressed interest in continuing the lease of this space beyond the current term. To continue the lease of this property, a new lease agreement is required.

Recommended Action:

Authorize the scheduling and advertising of a public hearing to consider entering into a new agreement between the City of Roanoke and Orvis Roanoke, Inc.

Respectfully submitted,

Darlene L. Burcham
City Manager

DLB:slm

c: Mary F. Parker, City Clerk
Jesse A. Hall, Director of Finance
William M. Hackworth, City Attorney
Elizabeth A. Neu, Director of Economic Development

CM02-00113



Roanoke City Electoral Board

Carl T. Tinsley, Sr., Chairman
Frances V. Garland, Vice Chairman
Gilbert E. Butler, Jr., Secretary

May 20, 2002

Mrs. Mary F. Parker, City Clerk
Room 454, Municipal Building
Roanoke, VA 24011

Dear Mrs. Parker:

Pursuant to Section 24.2-675 of the Virginia Election Laws, attached is a certified copy of the abstract of votes cast in the General Election held in the City of Roanoke on May 7, 2002.

Yours truly,

Gilbert E. Butler, Jr., Secretary
Roanoke City Electoral Board

ABSTRACT OF VOTES

cast in the City of ROANOKE, Virginia,
at the May 7, 2002 General Election, for:

MEMBER CITY COUNCIL

AT LARGE

ENTER AT LARGE OR APPROPRIATE DISTRICT OR WARD NAME

NAMES OF CANDIDATES AS SHOWN ON BALLOT

TOTAL VOTES
RECEIVED
(IN FIGURES)

<u>Mark H. Hurley</u>	<u>3,310</u>
<u>Steve J. Mabry</u>	<u>3,016</u>
<u>John H. "Jack" Parrott</u>	<u>4,227</u>
<u>M. Rupert Cutler</u>	<u>4,335</u>
<u>Alfred T. Dowe, Jr.</u>	<u>4,506</u>
<u>C. Nelson Harris</u>	<u>4,905</u>
<u>Don L. Hogan</u>	<u>445</u>

Total Write-In Votes [SEE WRITE-INS CERTIFICATION] 774

CONTINUE CANDIDATES ON PAGE 2, IF NECESSARY

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on May 7, 2002, do hereby certify that the above is a true and correct Abstract of Votes cast at said election and do, therefore, determine and declare that the following person(s) has (have) received the greatest number of votes cast for the above office in said election:

<u>C. Nelson Harris</u>	<u>Alfred T. Dowe, Jr.</u>	<u>M. Rupert Cutler</u>
_____	_____	_____

Given under our hands this 8th day of May, 2002.

A copy teste:

<u>Carol J. Insley</u>	Chairman
<u>Francis T. Garland</u>	Vice Chairman
<u>M. South</u>	Secretary
<u>M. South</u>	Secretary, Electoral Board

City of ROANOKE
Member, City Council

May 7, 2002
General Election
Page 2 of 2

AT LARGE
ENTER AT LARGE OR APPROPRIATE DISTRICT OR WARD NAME

<i>NAMES OF CANDIDATES AS SHOWN ON BALLOT</i>	<i>TOTAL VOTES RECEIVED (IN FIGURES)</i>
M. Doug Trout	916
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02 MAY 20 P4:39

RECEIVED
CITY CLERKS OFFICE

WRITE-INS CERTIFICATION

ROANOKE
☐ TOWN/COUNTY ☒ CITY

☒ General ☐ Special Election

MEMBER CITY COUNCIL
OFFICE TITLE

May 7, 2002

DISTRICT NAME OR NUMBER, IF APPLICABLE

Page 1 of 1

WRITE-INS - SUMMARY [REQUIRED]

TOTAL VOTES
RECEIVED
(IN FIGURES)

1. Invalid Write-Ins	4
	ENTER TOTAL INVALID
2. Valid Write-Ins	770
	ENTER TOTAL VALID
3. Total Write-Ins	774
[ENTER THIS FIGURE ON LINE FOR TOTAL WRITE-IN VOTES ON ABSTRACT FOR THIS OFFICE.]	ADD LINES 1 AND 2

VALID WRITE-INS - DETAIL [REQUIRED ONLY IF (i) TOTAL NUMBER OF WRITE-INS IS 5% OR MORE OF THE TOTAL NUMBER OF VOTES CAST FOR OFFICE OR (ii) A WRITE-IN CANDIDATE WAS ELECTED TO THE OFFICE.]

LIST VALID WRITE-INS IN ALPHABETICAL ORDER BELOW AND ON CONTINUATION PAGES, AS NEEDED. ALL VALID WRITE-INS WHEN ADDED TOGETHER MUST EQUAL TOTAL ENTERED ON LINE 2 ABOVE.

TOTAL VOTES
RECEIVED
(IN FIGURES)

Evelyn Bethel	1
Chris Craft	1
Bev Fitzpatrick	2
Angela M. Norman	765
Georgia C. Reeves	1

CONTINUED ON PAGES ____ THROUGH ____

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on May 7, 2002, do hereby certify that, with the continuation pages indicated, the above is a true and correct certification of the write-in votes cast at said election for the office indicated above.

Given under our hands this 8th day of May, 2002.

A copy teste:

Carl J. Zinsley, Chairman
Frances T. Gardner, Vice Chairman
Michael J. Smith, Secretary
Michael J. Smith, Secretary, Electoral Board

CITY OF ROANOKE

CITY COUNCIL

215 Church Avenue, S.W., Room 456
Roanoke, Virginia 24011-1536
Telephone: (540) 853-2541
Fax: (540) 853-1145

RALPH K. SMITH
Mayor

Council Members:
William D. Bestpitch
William H. Carder
C. Nelson Harris
W. Alvin Hudson, Jr.
William White, Sr.
Linda F. Wyatt

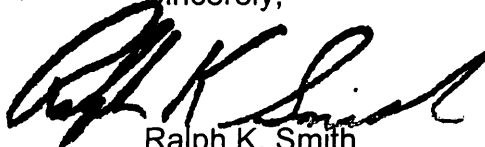
June 3, 2002

The Honorable Vice-Mayor and
Members of the Roanoke City Council
Roanoke, Virginia

Dear Members of Council:

I wish to request a Closed Meeting to discuss vacancies on various authorities, boards, commissions and committees appointed by Council, pursuant to Section 2.2-3711 (A)(1), Code of Virginia (1950), as amended.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ralph K. Smith', written over a horizontal line.

Ralph K. Smith
Mayor

RKS:sm



June 3, 2002

The Honorable Mayor and Members
of City Council
Roanoke, Virginia

Re: Request for closed meeting

Dear Mayor Smith and Council Members:

This is to request that City Council convene a closed meeting to discuss the disposition of publicly-owned property pursuant to §2.2-3711.A.3, Code of Virginia (1950), as amended.

Sincerely,

Darlene L. Burcham
City Manager

DLB/f

c: William M. Hackworth, City Attorney
Jesse A. Hall, Director of Finance
Mary F. Parker, City Clerk

CITY OF ROANOKE

CITY COUNCIL

215 Church Avenue, S.W., Room 456

Roanoke, Virginia 24011-1536

Telephone: (540) 853-2541

Fax: (540) 853-1145

RALPH K. SMITH
Mayor

Council Members:
William D. Bestpitch
William H. Carder
C. Nelson Harris
W. Alvin Hudson, Jr.
William White, Sr.
Linda F. Wyatt

June 3, 2002

The Honorable Mayor and Members
of the Roanoke City Council
Roanoke, Virginia

Dear Mayor Smith and Members of Council:

As you know, Chapter 2, Administration, Article XIV. Authorities, Boards, Commissions and Committees Generally, Division 2. Permanent Committees, Code of the City of Roanoke (1979), as amended, provides, in part, for appointment of certain permanent committees, i.e., Audit Committee, Budget and Planning Committee, Human Services Committee, and Personnel Committee.

I was surprised recently to realize that the Legislative Committee is not included as a permanent committee. Code Section 2-299 requires that the Budget and Planning Committee meet "on the third Monday of each month at 2:00 p.m." I understand that this committee has not met in at least ten years. Code Section 2-303 does not include a method for choosing a member to chair the Personnel Committee, and requires that evaluations of council-appointed officers be completed on the anniversary dates of their employment.

I have requested that an ordinance be drafted to conform the Code to the current practices of Council, and to provide for greater consistency among the Audit, Budget and Planning, Personnel, and Legislative Committees. Accordingly, I would respectfully propose that Section 2-299. Budget and Planning Committee, be amended as follows:

The committee shall select a chair from among its members and shall meet at such times as it deems advisable. The responsibilities of the committee shall reflect the work accomplished during financial planning and budget study sessions.

I would further propose that Section 2-303. Personnel Committee, be amended as follows:

The Honorable Mayor and Members
of the Roanoke City Council
June 3, 2002
Page 2

The committee shall select a chair from among its members, but shall not be required to conduct performance evaluations on the anniversary dates of council appointees, allowing all evaluations to be conducted at the same time of year.

Finally, I would propose that a new Section 2-304. Legislative Committee, be added to the City Code to define the responsibilities and membership of the Legislative Committee as follows:

The legislative committee shall be composed of at least four members of the Council and two members appointed by the school board. The committee shall select a chair from among its members who are members of council. The city clerk shall serve as the secretary of the committee and maintain minutes as a permanent record. The committee shall meet on call of any member or the Mayor.

The legislative committee shall prepare annually a legislative program for consideration by council, setting forth the legislative needs of the City and its school system. Once such a program is adopted by council, the committee shall, in coordination with the city attorney and the City's legislative liaison, work to advance and promote the program.

The City Attorney has prepared the attached ordinance for your review and recommended adoption.

Sincerely, \

A handwritten signature in black ink, appearing to read "William D. Bestpitch".

William D. Bestpitch
Council Member

WDB:sm

Attachment

JMH
IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA,

AN ORDINANCE amending Chapter 2, Administration, of the Code of the City of Roanoke (1979), as amended, by amending §2-299, Budget and planning committee, and §2-303, Personnel committee, and by the addition of a new §2-304, Legislative committee, and dispensing with the second reading by title of this ordinance.

BE IT ORDAINED by the Council of the City of Roanoke as follows:

1. Section 2-299, Budget and planning committee, and §2-303, Personnel committee, of Chapter 2, Administration, of the Code of the City of Roanoke (1979), as amended, are hereby amended and reordained to read and provide as follows:

§2-299. Budget and planning committee.

(a) The budget and planning committee shall be composed of the seven (7) members of the council. The committee shall select a chair from among its members. The city clerk shall serve as secretary to the committee. The committee shall meet at such times as it deems advisable.

(b) The budget and planning committee shall be responsible for short and long-range financial planning for the city, particularly with regard to matters that affect the city budget, except for matters for which the audit or other committees are responsible, and shall make such recommendations to the council as it deems advisable concerning the same.

* * *

§2-303. Personnel committee.

The personnel committee of city council shall be composed of all members of the council. The committee shall select a chair from among its members. The personnel committee shall have the responsibility of screening, interviewing and selecting the person best qualified to fill any vacancy that may occur in any of the six (6) full-time positions within city government which are appointed or elected by city council. The personnel committee shall also have the responsibility for evaluating the aforementioned council appointees.

2. Chapter 2, Administration, of the Code of the City of Roanoke (1979), as amended is amended by the addition of a new §2-304, Legislative committee, which shall read and provide as follows:

§2-304. Legislative committee.

(a) The legislative committee shall be composed of at least four (4) members of the Council, and two (2) members appointed by the school board. The committee shall select a chair from among its members who are members of Council. The City Clerk shall serve as the secretary of the committee and maintain minutes as a permanent record. The committee shall meet on call of any member or the Mayor.

(b) The legislative committee shall prepare annually a legislative program for consideration by Council, setting forth the legislative needs of the City and its school system. Once such program is adopted by Council, the committee shall, in coordination with the City Attorney and the City's legislative liaison, work to advance and promote the program.

3. Pursuant to Chapter 12 of the Charter, the second reading of this ordinance by title is hereby dispensed with.

ATTEST:

City Clerk.



June 3, 2002

Honorable Ralph K. Smith, Mayor
 Honorable William H. Carder, Vice Mayor
 Honorable William D. Bestpitch, Council Member
 Honorable C. Nelson Harris, Council Member
 Honorable W. Alvin Hudson, Jr., Council Member
 Honorable William White, Sr., Council Member
 Honorable Linda F. Wyatt, Council Member

Dear Mayor Smith and Members of City Council:

Subject: Funding for Fifth District
 Employment and Training
 Consortium - WIA Youth
 Programs

Background:

The Fifth District Employment and Training Consortium (FDETC) administers the federally funded Workforce Investment Act (WIA) for the region, which encompasses the counties of Alleghany, Botetourt, Craig, Franklin and Roanoke as well as the cities of Covington, Roanoke, and Salem. WIA funding is for two primary client populations:

- Dislocated workers who have been laid off from employment through no fault of their own, and
- Economically disadvantaged individuals as determined by household income guidelines set up by the U.S. Department of Labor.

The City of Roanoke is the grant recipient and fiscal agent for FDETC funding, thus, City Council must appropriate the funding for all grants and other monies the FDETC receives.

1. The FDETC has received a Notice of Obligation (NOO) from the Virginia Employment Commission authorizing the Workforce Area to spend \$383,916 for WIA Youth Programs.

Honorable Mayor and Members of Council
June 3, 2002
Page 2

Considerations:

- Program Operations - Existing activities will continue and planned programs will be implemented.
- Funding - Funds are available from the Grantor agency and other sources as indicated, at no additional cost to the City.
- Timing - Immediate action will allow transition activities to be implemented and completed within planned time frames, July 1, 2002 through June 30, 2003.

Recommendations:

Appropriate the FDETC's funding totaling \$383,916 and increase the revenue estimate by \$383,916 in accounts to be established in the Consortium fund by the Director of Finance.

Respectfully submitted,



Darlene L. Burcham
City Manager

DLB:tem

c: Rolanda Johnson, Assistant City Manager for Community Development
Mary F. Parker, City Clerk
William M. Hackworth, City Attorney
Jesse A. Hall, Director of Finance
Barry L. Key, Director of Management and Budget
Glenn D. Radcliffe, Director of Human Services

CM02-00098

AWS

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

AN ORDINANCE to amend and reordain certain sections of the 2002-2003 Fifth District Employment and Training Consortium Fund Appropriations, and providing for an emergency.

WHEREAS, for the usual daily operation of the Municipal Government of the City of Roanoke, an emergency is declared to exist.

THEREFORE, BE IT ORDAINED by the Council of the City of Roanoke that certain sections of the 2002-2003 Fifth District Employment and Training Consortium Fund Appropriations, be, and the same are hereby, amended and reordained to read as follows, in part:

Appropriations

Fifth District Employment and Training Consortium	\$ 4,086,788
Administration FY03 (1-9)	38,396
WIA Youth In-School FY03 (10-20)	241,520
WIA Youth Out-of-School FY03 (21-31)	104,000

Revenues

Fifth District Employment and Training Consortium	\$ 4,086,788
Administration FY03 (32)	38,396
WIA Youth In-School FY03 (33)	241,520
WIA Youth Out-of-School FY03 (34)	104,000

1) Staff to Board	(034-633-2300-8049)	\$ 30,000
2) Wages	(034-633-2300-8050)	1,000
3) Fringes	(034-633-2300-8051)	250
4) Travel	(034-633-2300-8052)	446
5) Communication	(034-633-2300-8053)	500
6) Supplies	(034-633-2300-8055)	500
7) Insurance	(034-633-2300-8056)	150

8) Contractual		
Services (Rent)	(034-633-2300-8057)	\$ 5,500
9) Miscellaneous	(034-633-2300-8060)	50
10) Wages	(034-633-2363-8050)	29,500
11) Fringes	(034-633-2363-8051)	7,375
12) Travel	(034-633-2363-8052)	750
13) Communication	(034-633-2363-8053)	750
14) Supplies	(034-633-2363-8055)	750
15) Insurance	(034-633-2363-8056)	750
16) Contractual		
Services (Rent)	(034-633-2363-8057)	11,000
17) Miscellaneous	(034-633-2363-8060)	645
18) DSLSS	(034-633-2363-8232)	25,000
19) TAP	(034-633-2363-8233)	130,000
20) STEP, INC	(034-633-2363-8234)	35,000
21) Wages	(034-633-2364-8050)	14,000
22) Fringes	(034-633-2364-8051)	3,500
23) Travel	(034-633-2364-8052)	250
24) Communication	(034-633-2364-8053)	500
25) Supplies	(034-633-2364-8055)	500
26) Insurance	(034-633-2364-8056)	250
27) Contractual		
Services (Rent)	(034-633-2364-8057)	4,500
28) Miscellaneous	(034-633-2364-8060)	500
29) OS/TAP	(034-633-2364-8236)	40,000
30) OS/STEP, INC	(034-633-2364-8237)	15,000
31) ALLEGHANY CO	(034-633-2364-8238)	25,000
32) Administration -		
Revenue	(034-633-2300-2300)	38,396
33) WIA Youth In-		
School - Revenue	(034-633-2363-2363)	241,520
34) WIA Youth Out-of-		
School- Revenue	(034-633-2364-2364)	104,000

BE IT FURTHER ORDAINED that, an emergency existing, this Ordinance shall be in effect from its passage.

ATTEST:

City Clerk.



June 3, 2002

Honorable Ralph K. Smith, Mayor
Honorable William H. Carder, Vice Mayor
Honorable William D. Bestpitch, Council Member
Honorable C. Nelson Harris, Council Member
Honorable W. Alvin Hudson, Jr., Council Member
Honorable William White, Sr., Council Member
Honorable Linda F. Wyatt, Council Member

Dear Mayor Smith and Members of City Council:

Subject: Contract Award
2002 Paving Program
Bid No. 02-04-25

Background:

Following proper advertisement, three bids for the 2002 Street Paving Program were received on Monday, May 13, 2002 (see Attachment 1 – Tabulation of Bids). Adams Construction Company (of Roanoke, Virginia) submitted the low bid in the amount of \$2,034,202.55, which included a base bid of \$1,871,702.55 and Alternate No.1 (raising manholes) of \$162,500.00. A time of one hundred eighty (180) days was specified for this project.

City Council has directed the Administration to give “every consideration” to maintaining a 20-year paving cycle on City streets. The 20-year paving cycle requires that 57 lane-miles be paved each year within the City of Roanoke.

Considerations:

City staff carefully evaluated the three bids and it is recommended that a contract in the amount of \$2,034,202.55 be awarded to Adams Construction Company that includes the base bid and Alternate No. 1 (raising manholes). The unit prices for asphalt (\$43.95 per ton) and raising manholes (\$325.00 each) are higher than last year's prices; however, they are in line with current industry costs. The asphalt quantities total 26,800 tons of asphalt, which will enable the resurfacing of the streets listed in Attachment 2 – 2002 Paving Program List of Streets. Funding in the amount of \$2,074,202.55 is available to cover all the associated cost of the paving program, which include the contract expense, and replacement of traffic signal detectors (see Attachment 3 – Paving Program Financial Breakdown).

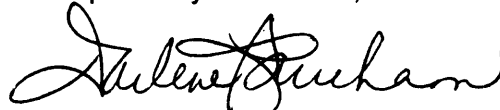
Honorable Mayor and Members of City Council
June 3, 2002
Page 2

Recommended Actions:

Accept the bid of Adams Construction Company and authorize the City Manager to enter into a contractual agreement with Adams Construction Company in the amount of \$2,034,202.55 (which includes alternate 1), in a form approved by the City Attorney. Increase the revenue estimate for Highway Maintenance revenues \$273,218 and appropriate \$273,218 to the FY 02 Paving Program account.

Reject all other bids received.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Darlene L. Burcham', written in a cursive style.

Darlene L. Burcham
City Manager

DLB/KHK/gpe

Attachments

C: Mary F. Parker, City Clerk
William M. Hackworth, City Attorney
Jesse A. Hall, Director of Finance
Philip C. Schirmer, City Engineer
Robert Bird, Acting Purchasing Manager

#CM02-00106

TABULATION OF BIDS**2002 PAVING PROGRAM
BID NO. 02-04-25**

Robert L. White, Purchasing Manager, opened bids on Monday, May 13, 2002 at 2:00 p.m.

CONTRACTOR	BASE BID	ALT. 1 BID	TOTAL BID
L. H. Sawyer Paving Company Inc.	\$ 1,953,198.32	\$ 159,000	\$ 2,112,198.32
Adams Construction Company	\$ 1,871,702.55	\$ 162,500	\$ 2,034,202.55
S. R. Draper Paving Company	\$ 1,883,597.93	\$ 160,000	\$ 2,043,597.93

Engineer's Contract Estimate: \$ 1,986,090

Streets & Traffic Division
Roanoke, Virginia
June 3, 2001

2002 PAVING PROGRAM LIST OF STREETS

Street		From		To	
12th	Street	Salem	Avenue	Chapman	Avenue
14th	Street	Dale	Avenue	Kenwood	Boulevard
28th	Street	Rosalind	Avenue	Avenham	Avenue
9th	Street	Jamison	Avenue	Buena Vista	Boulevard
Airport	Road	Nelms	Lane	Municipal	Road
Avenel	Avenue	Carter	Road	Grandin	Road
Bohon	Street	Huntington	Boulevard	Trinkle	Avenue
Caldwell	Street	Summit	Lane	Salem	Turnpike
Carroll	Avenue	16th	Street	22nd	Street
Chapman	Avenue	10th	Street	13th	Street
Cove	Road	Lafayette	Boulevard	22nd	Street
Crystal Spring	Avenue	26th	Street	End	
Forest Hill	Avenue	Shenandoah Valley	Avenue	Plantation	Road
Gardens	Road	Roberts	Road	End	
Grandin	Road	Carlton	Road	Garst Mills	Road
Jackson	Street	12th	Street	1118 Jackson	Street
Kanter	Road	Plantation	Road	Shenandoah Valley	Avenue
Kenwood	Boulevard	200 block		Vernon	Street
Livingston	Road	Guilford	Avenue	Spring	Street
Loudon	Avenue	5th	Street	14th	Street
Mattaponi	Drive	Ranch	Road	Lewiston	Street
Melrose EBL	Avenue	Peters Creek	Road	Fentress	Street
Montgomery	Avenue	Oak	Street	Woodlawn	Avenue
Montvale	Avenue	Guilford	Avenue	Weaver	Road
NB Williamson	Road	N. Civic Center Drive	Drive	Orange	Avenue
Old Sherwood	Avenue	Arlington	Road	Blenheim	Road
Orange	Avenue	Gainsboro	Road	11th	Street
Oregon	Avenue	Woodlawn	Avenue	Guilford	Avenue
Parliament	Road	Townside	Road	Southway	Drive
Ridgefield	Street	Liberty	Road	Wertz	Road
Roanoke	Avenue	Bridge	Street	Burks	Street
Rockland	Avenue	10th	Street	Western End	
Rosemead	Street	Troutland	Avenue	Rolling Hill	Avenue
Rutherford	Avenue	3rd	Street	5th	Street
Rutherford	Avenue	Madison	Avenue	5th	Street
Salem	Avenue	13th	Street	Boulevard	
Shenandoah Valley	Avenue	Kanter	Road	Forest Hill	Avenue
Staunton	Avenue	19th	Street	Crescent	Street
Tillett	Road	Montvale	Avenue	Spring	Street
Townside	Road	Franklin	Road	City Limit	
Troutland	Avenue	Old Stevens	Road	Westwood	Boulevard
Washington	Avenue	Franklin	Road	6th	Street
WBL - Dale	Avenue	13th	Street	City Limit	
Weaver	Road	Tillet	Road	Livingston	Road
Westside	Boulevard	Shenandoah	Avenue	Southern End	
Westwood	Boulevard	Shenandoah	Avenue	Troutland	Avenue
Williamson	Road	Cumberland	Street	Angell	Lane
Woodlawn	Avenue	Spring	Road	Montgomery	Avenue
Yellow Mt.	Road	Welcome Valley	Road	City Limit	

2002 PAVING PROGRAM FINANCIAL BREAKDOWN

PAVING PROGRAM FUNDING

<u>SOURCE</u>	<u>AMOUNT</u>
Fiscal Year 2002-2003 Adopted Budget	\$ 1,752,872
Fiscal Year 2001-2002 CMERP	\$ 48,113
Additional Street Maintenance Revenue Fiscal Year 2001-2002	\$ 273,218
Total Funds Available	\$ 2,074,203

PAVING PROGRAM COSTS

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Contract Base Bid	\$ 1,871,702.55
Alternate Bid for Manhole Adjustments	\$ 162,500.00
Total Contract Amount	\$ 2,034,202.55
Associated Traffic Signal Detector Repair <i>Replacement of roadway embedded traffic signal detectors that will be destroyed by the paving work.</i>	\$ 40,000
Total Program Costs	\$ 2,074,203

AHS

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

AN ORDINANCE to amend and reordain certain sections of the 2001-2002 General Fund Appropriations, and providing for an emergency.

WHEREAS, for the usual daily operation of the Municipal Government of the City of Roanoke, an emergency is declared to exist.

THEREFORE, BE IT ORDAINED by the Council of the City of Roanoke that certain sections of the 2001-2002 General Fund Appropriations, be, and the same are hereby, amended and reordained to read as follows, in part:

Appropriations

Public Works	\$ 25,643,231
Paving Program (1).	2,766,362

Revenues

Grants-In-Aid Commonwealth	\$ 46,675,290
Other Categorical Aid (2).	16,671,410

1) Fees for Professional		
Services	(001-530-4120-2010)	\$ 273,218
2) Street Maintenance	(001-110-1234-0650)	273,218

BE IT FURTHER ORDAINED that, an emergency existing, this Ordinance shall be in effect from its passage.

ATTEST:

City Clerk.

DK

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA,

AN ORDINANCE accepting the bid of Adams Construction Company for paving of various streets and raising manholes, upon certain terms and conditions, and awarding a contract therefor; authorizing the proper City officials to execute the requisite contract for such work; rejecting all other bids made to the City for the work; and providing for an emergency.

BE IT ORDAINED by the Council of the City of Roanoke as follows:

1. The bid of Adams Construction Company made to the City in the total amount of \$2,034,202.55 (base bid plus Alternate No.1), for paving of various streets and raising manholes, within the City of Roanoke, as is more particularly set forth in the City Manager's report to this Council, dated June 3, 2002, such bid being in full compliance with the City's plans and specifications made therefor and as provided in the contract documents offered said bidder, which bid is on file in the Office of the Purchasing Manager, be and is hereby ACCEPTED.

2. The City Manager and the City Clerk are hereby authorized on behalf of the City to execute and attest, respectively, the requisite contract with the successful bidder, based on its proposal made therefor and the City's specifications made therefor, said contract to be in such form as is approved by the City Attorney, and the cost of the work to be paid for out of funds heretofore or simultaneously appropriated by Council.

3. Any and all other bids made to the City for the above work are hereby REJECTED, and the City Clerk is directed to notify each such bidder and to express to each the City's appreciation for such bid.

4. In order to provide for the usual daily operation of the municipal government, an emergency is deemed to exist, and this ordinance shall be in full force and effect upon its passage.

ATTEST:

City Clerk.



June 3, 2002

Honorable Ralph K. Smith, Mayor
Honorable William H. Carder, Vice Mayor
Honorable William D. Bestpitch, Council Member
Honorable C. Nelson Harris, Council Member
Honorable W. Alvin Hudson, Jr., Council Member
Honorable William White, Sr., Council Member
Honorable Linda F. Wyatt, Council Member

Dear Mayor Smith and Members of City Council:

Subject: Bids for Ductile Iron Water
Pipe
Bid No. 02-05-22

Background:

Bids were requested on a fiscal year basis to provide and deliver to the City estimated quantities of ductile iron water pipe for a period of one (1) year, from July 1, 2002 to June 30, 2003.

Specifications were developed and sent with the Invitation for Bid to fourteen (14) vendors currently on the City's bid list. The bid was publicly advertised in accordance with Chapter 23.1 of the Code of the City of Roanoke.

Considerations:

Seven (7) bids were received. All bids received were evaluated in a consistent manner. Griffin Pipe Products Company was the low responsive and responsible bidder and meets the required specifications. Funding is available in the Water Department and various Capital Projects accounts.

Recommended Action:

Accept the low bid and authorize the purchase of ductile iron water pipe from Griffin Pipe Products Company for a period of one (1) year on a unit cost basis as set forth in its bid documents, not anticipated to exceed \$148,688.50 and reject all other bids. Authorize the Manager of the Purchasing Division to issue the requisite purchase order therefor, incorporating into such order the City's specifications, the terms of the successful bidder's proposal and the terms and provisions of the attached resolution.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Darlene L. Burcham', written in a cursive style.

Darlene L. Burcham
City Manager

DLB: bdf

c: Mary F. Parker, City Clerk
William M. Hackworth, City Attorney
Jesse A. Hall, Director of Finance
Barry L. Key, Director of Management and Budget
Robert Bird, Acting Manager, Purchasing

CM02-00100

BID TABULATION
 Bids received and opened in the Purchasing Division, 2:00 p.m., **MAY 6, 2002**
 For
DUCTILE IRON WATER PIPE
Bid No. 02-05-22

QTY	DESC	VENDOR HUGHES SUPPLY, INC.	VENDOR CMC SUPPLY INC.	VENDOR FERGUSON ENTERPRISE S INC.	VENDOR ATLANTIC STATES CAST IRON PIPE CO.	VENDOR GRIFFIN PIPE PRODUCTS COMPANY	VENDOR WATER WORKS SUPPLY	VENDOR U.S. FILTER DISTRIBUTI ON GRP
100 L.F.	3" PIPE, MECHANICAL JOINT	7.62 FT	NO BID	7.31 FT	6.32 FT	7.24 FT	7.79 FT	7.00 FT
1000 L.F.	4" PIPE, PUSH-ON JOINT	5.77 FT	6.45 FT	5.55 FT	5.08 FT	5.49 FT	5.96 FT	5.81 FT
8000 L.F.	6" PIPE, PUSH-ON JOINT	5.35 FT	5.15 FT	5.14 FT	5.58 FT	5.09 FT	5.52 FT	5.20 FT
8000 L.F.	8" PIPE, PUSH-ON JOINT	7.35 FT	7.10 FT	7.06 FT	7.73 FT	6.99 FT	7.60 FT	7.20 FT
150 L.F.	10" PIPE, PUSH-ON JOINT	9.72 FT	9.40 FT	9.32 FT	10.22 FT	9.23 FT	10.03 FT	9.61 FT
3000 L.F.	12 PIPE, PUSH-ON JOINT	12.43 FT	12.00 FT	11.93 FT	13.07 FT	11.81 FT	12.83 FT	12.20 FT
500 L.F.	16" PIPE, PUSH-ON JOINT	18.98 FT	18.30 FT	18.22 FT	19.81 FT	18.04 FT	19.57 FT	18.70 FT
TOTAL		\$156,370.00	\$151,010.00	\$150,179.00	\$162,840.00	\$148,688.50**	\$161,478.50	\$153,101.50

** Indicates recommendation

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

A RESOLUTION accepting the bid of Griffin Pipe Products Company made to the City for furnishing and delivering ductile iron water pipe; and rejecting all other bids made to the City.

BE IT RESOLVED by this Council of the City of Roanoke that:

1. This unit price bid of Griffin Pipe Products Company made to the City, offering to supply ductile iron water pipe, for the period of July 1, 2002 to June 30, 2003, meeting all of the City's specifications and requirements therefor, at the unit price as set forth in its bid documents, not anticipated to exceed \$148,688.50, based on estimated quantities, which bid is on file in the Purchasing Division, is hereby ACCEPTED, as set forth in the City Manager's letter to Council dated June 3, 2002.

2. The City's Manager of the Purchasing Division is hereby authorized and directed to issue the requisite purchase order therefor, incorporating into such order the City's specifications, the terms of such bidder's proposal and the terms and provisions of this resolution.

3. Any and all other bids made to the City for the aforesaid procurement are hereby REJECTED, and the City Clerk is directed to notify each such bidder and to express to each the City's appreciation for such bid.

ATTEST:

City Clerk



June 3, 2002

Honorable Ralph K. Smith, Mayor
Honorable William H. Carder, Vice Mayor
Honorable William D. Bestpitch, Council Member
Honorable C. Nelson Harris, Council Member
Honorable W. Alvin Hudson, Jr., Council Member
Honorable William White, Sr., Council Member
Honorable Linda F. Wyatt, Council Member

Dear Mayor Smith and Members of City Council:

Subject: Bids for Water and Wastewater
Treatment Chemicals for FY 2003

Background:

Funds are designated in the operating budgets for Water and Water Pollution Control divisions to allow for the purchase of necessary chemicals to operate plants.

Bid requests, with specifications, were sent to thirty-six (36) vendors currently on the City's bid list. The bids were publicly advertised in accordance with Chapter 23.1 of the Code of the City of Roanoke. Bids were received on May 6, 2002.

Considerations:


All bids were evaluated in a consistent manner. No single vendor responded to all chemical requirements.

Funding is available in the Water account 002-510-2170-2045 and Water Pollution Control Plant accounts 003-510-3155-2045 and 003-510-3160-2045 in the FY 2003 adopted budgets.

Recommended Action:

Authorize the acceptance of the lowest responsible bids for Water and Wastewater Treatment Chemicals as stated above and reject all other bids. Authorize the Manager of the Purchasing Division to issue the requisite purchase order for the above mentioned items.

Respectfully submitted,


Darlene L. Burcham
City Manager

The Honorable Mayor and Members of Council
June 3, 2002
Page 2

DLB: bdf

c: Mary F. Parker, City Clerk
William M. Hackworth, City Attorney
Jesse A. Hall, Director of Finance
Michael McEvoy, Director of Utilities
Robert H. Bird, Acting Manager, Purchasing

CM02-00108

Bid Tabulations
Bids Received And Opened In The Purchasing Division, 2:00 P.M., May 6, 2002

Cationic Polymer Bid # 02-05-03

Qty & Description / Vendor	Prochem Technologies	Vopak USA, Inc.	CIBA Specialty Chemicals Corporation	Polydyne Inc.	Ondeo Nalco Company	George S. Coyne Chemical Co., Inc
10,000 Gal FOB Sewage Treatment Facility – per Gal	7.02	7.56	3.903	3.99	3.698 *	4.31

* Cannot provide in small deliveries as required

Ferric Chloride Bid # 02-05-05

Qty & Description / Vendor	Eaglebrook Inc	George S. Coyne Chemical Co., Inc
230,000 Gallons FOB Sewage Treatment Facility – per Gal	.55	.898

Ferrous Chloride Bid # 02-05-06

Qty & Description / Vendor	Eaglebrook Inc	George S. Coyne Chemical Co Inc
832,000 Gal FOB Sewage Treatment Facility – per Gal	.249	.41

Liquid Alum Bid # 02-05-09

Qty & Description / Vendor	Prochem Technologies	General Chemical Corporation	Geo Specialty Chemicals Inc	Delta Chemical Corporation	George S. Coyne Chemical Co., Inc
168,000 Gal FOB Carvins Cove Filter Plant – per Gal	No Bid	.4185	.50825	.60	No Bid
3,700 Gal FOB Falling Creek Filter Plant – per Gal	1.57	1.2285	No Bid	.60 **	No Bid

** Cannot provide small truck for delivery

Bold Print indicates recommendation

Liquid Chlorine Bid # 02-05-10

Qty & Description / Vendor	Vopak USA, Inc	JCI Jones Chemicals Inc
37 Cylinders (150 lb per cylinder) FOB Crystal Spring Filter Plant – per Hundred Weight	60.00	39.00
170 Cylinders (150 lb per cylinder) FOB Falling Creek Filter Plant — per Hundred Weight	60.00	39.00
120 Cylinders (2,000 lb per cylinder) FOB Carvins Cove Filter Plant — per Hundred Weight	19.66	15.00
140 Cylinders (2,000 lb per cylinder) FOB Sewage Treatment Facility — per Hundred Weight	19.66	15.00

Polymer Praestol 186kh Bid # 02-05-12

Qty & Description / Vendor	Control Equipment Co Inc	Brenntag Southeast Inc.	Prochem Technologies	Ondeo Nalco	Polydyne Inc	Calciquist Inc
11,000 Gal FOB Carvins Cove Filter Plant – per Gal	4.52	4.524	7.10	3.567	2.75	3.01

Sodium Hydroxide Bid # 02-05-15

Qty & Description / Vendor	Brenntag Southeast Inc.	Vopak USA, Inc	JCI Jones Chemicals Inc	Prochem Technologies Inc	Basic Chemical Solutions LLC	George S. Coyne Chemical Co., Inc
440 Gal FOB Crystal Spring Filter Plant – per Gal	1.76	1.35	No Bid	1.98	No Bid	No Bid
87,500 Gal FOB Carvins Cove Filter Plant – per Gal	.566	.727	.597	No Bid	.667	No Bid
4,000 Gal FOB Falling Creek Filter Plant – per Gal	No Bid	1.276	1.85	1.98	No Bid	No Bid

Sulfur Dioxide Bid # 02-05-16

Qty & Description / Vendor	Vopak USA Inc	JCI Jones Chemicals Inc
140 Tons FOB Sewage Treatment Facility – per Ton	373.40	370.00

Bold print indicates recommendation

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

A RESOLUTION accepting the bids for water and wastewater treatment chemicals for fiscal year 2002-2003, and rejecting all other bids.

BE IT RESOLVED by this Council of the City of Roanoke that:

1. The bids in writing of the following named bidders to furnish to the City the items hereinafter set out and generally described as needed for the period July 1, 2002 to June 30, 2003, such items being more particularly described in the letter of the City Manager to this Council dated June 3, 2002, and in the City's specifications and any alternates and in each bidder's proposal, which are on file in the Purchasing Division are hereby ACCEPTED at the unit purchase prices set out with each item:

Water Fund

Item #	Description	Successful Bidder	Unit Purchase Price
1 a.	Liquid Alum/Carvins Cove	General Chemical Corporation	\$.4185 per gal.
1 b.	Liquid Alum/Falling Creek	General Chemical Corporation	\$1.2285 per gal.
2 a.	Liquid Chlorine 150 lb. Cylinders	JCI Jones Chemicals, Inc.	\$ 39.00 per cwt
2 b.	Liquid Chlorine 2,000 lb. Cylinders	JCI Jones Chemicals, Inc.	\$ 15.00 per cwt
3 a.	Sodium Hydroxide/Carvins Cove	Brenntag Southeast Inc.	\$.566 per gal.
3 b.	Sodium Hydroxide/Falling Creek	Vopak USA, Inc.	\$1.276 per gal.
3 c.	Sodium Hydroxide/Crystal Spring	Vopak USA, Inc.	\$ 1.35 per gal.
4	Polymer Praestol 186 KH	Polydyne Inc.	\$ 2.75 per gal.

Wastewater Treatment Fund

Item #	Description	Successful Bidder	Unit Purchase Price
1	Liquid Chlorine 2,000 lb. cylinders	JCI Jones Chemicals, Inc.	\$ 15.00 per cwt
2	Ferric Chloride	Eaglebrook, Inc.	\$.55 per gal.
3	Sulfur Dioxide	JCI Jones Chemicals, Inc.	\$370.00 per cyl.

4	Cationic Polymer	Ciba Specialty Chemicals Corporation	\$ 3.903 per gal.
5	Ferrous Chloride	Eaglebrook, Inc.	\$.249 per gal.

2. The City's Manager of the Purchasing Division is hereby authorized and directed to issue the requisite purchase orders for the above mentioned items, said purchase orders to be made and filed in accordance with the City's specifications, the respective bids made therefor and in accordance with this resolution.

3. Any and all other bids made to the City for the aforesaid items are hereby REJECTED, and the City Clerk is directed to notify each such bidder and to express to each the City's appreciation for such bid.

ATTEST:

City Clerk



June 3, 2002

Honorable Ralph K. Smith, Mayor
Honorable William H. Carder, Vice Mayor
Honorable William D. Bestpitch, Council Member
Honorable C. Nelson Harris, Council Member
Honorable W. Alvin Hudson, Jr., Council Member
Honorable William White, Sr., Council Member
Honorable Linda F. Wyatt, Council Member

Dear Mayor Smith and Members of City Council:

Subject: Purchase of Mowers
Bid # 02-03-24

Background:

Capital Maintenance and Equipment Replacement Program (CMERP) has identified the need to replace one (1) tractor and articulated boom mower system and one (1) rotary mower for Parks and Recreation.

Specifications were developed and, along with an Invitation for Bid, were sent to thirteen (13) providers. The bid was publicly advertised in accordance with Chapter 23.1 of the Code of the City of Roanoke.

Considerations:

Due to pricing of the tractor and articulated boom mower system being substantially over anticipated budget, our current bid specifications will need to be updated to ensure the procurement of the highest quality equipment as economically as possible. As such, the one bid received for the tractor and articulated boom mower for \$95,867.33 from Boone & Becker Implement, Inc., Salem, VA should be rejected.

The lowest bid for one (1) 16-foot rotary mower was submitted by Smith Turf & Irrigation Co., Richmond, VA. This bid met all specifications at a cost of \$68,107.00.


Funding for the 16-foot rotary mower is available in the Lease of Vehicle Account #017-440-9852-9015.

The Honorable Mayor and Members of Council
June 3, 2002
Page 2

Recommended Action:

Award the bid for one (1) 16-foot rotary mower to Smith Turf & Irrigation Co., at a total cost of \$68,107.00, and reject all other bids.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Darlene L. Burcham". The signature is fluid and cursive, with the first name "Darlene" being more prominent.

Darlene L. Burcham
City Manager

DLB: bdf

Attachment

c: Mary F. Parker, City Clerk
William M. Hackworth, City Attorney
Jesse A. Hall, Director of Finance
Steven C. Buschor, Director of Parks & Recreation
Robert H. Bird, Acting Manager, Purchasing

CM02-00110

SJT
IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA,

A RESOLUTION accepting the bid of Smith Turf & Irrigation Co. for the purchase of one (1) new 16 foot rotary mower, upon certain terms and conditions; rejecting the bid received for a tractor and articulated boom mover; and rejecting all other bids.

BE IT RESOLVED by the Council of the City of Roanoke as follows:

1. The bid submitted by Smith Turf & Irrigation Co. to furnish one (1) new 16 foot rotary mower at a total cost of \$68,107.00, as set forth in the City Manager's letter to Council dated June 3, 2002, is hereby ACCEPTED.
2. The bid submitted by Boone & Becker Implement, Inc., to furnish one (1) new tractor and articulated boom mower system at a total cost of \$95,867.33, as set form in the City Manager's letter to Council dated June 3, 2002, is hereby REJECTED.
3. The City's Acting Manager of Purchasing is hereby authorized to issue the requisite purchase order for the purchase of such equipment, and the City Manager is authorized to execute, for and on behalf of the City, any required purchase agreements with respect to the aforesaid equipment, such documents to be in form approved by the City Attorney.
4. Any and all other bids made to the City for the aforesaid items are hereby REJECTED, and the City Clerk is directed to notify each such bidder and to express to each the City's appreciation for such bid.

ATTEST:

City Clerk.



June 3, 2002

Honorable Ralph K. Smith, Mayor
Honorable William H. Carder, Vice Mayor
Honorable William D. Bestpitch, Council Member
Honorable C. Nelson Harris, Council Member
Honorable W. Alvin Hudson, Jr., Council Member
Honorable William White, Sr., Council Member
Honorable Linda F. Wyatt, Council Member

Dear Mayor Smith and Members of City Council:

Subject: Driver/Occupant Awareness Grant

Background:

The Virginia Department of Motor Vehicles (DMV) is the administering agency for pass through funds provided by the United States Department of Transportation for highway safety projects in Virginia. DMV offers these funds to successful applicants for activities which improve highway safety in Virginia.

In September 2001, DMV awarded the Roanoke Police Department \$15,000 to conduct selective enforcement activities which target Driving Under the Influence (DUI), speeding, and motor vehicle occupant safety. This is the sixth year Roanoke has received funds under this program.

There is a statistically proven proportional correlation between levels of motor vehicle law enforcement and traffic accidents in the City of Roanoke. Historically, speed and alcohol are factors in 17 percent of Roanoke's motor vehicle accidents. This program allows officers to concentrate on alcohol impaired drivers and speeders at times when such violations are most likely to occur.

Recommended Action:

Establish a revenue estimate and appropriate the \$15,000 to grant fund accounts to be established by the Director of Finance. Authorize the City Manager to execute the requisite grant agreement and any related documents; such as documents to be approved as to form by the City Attorney.

Respectfully submitted,

Darlene L. Burcham
City Manager

DLB:rla

c: Mary F. Parker, City Clerk
William M. Hackworth, City Attorney
Jesse A. Hall, Director of Finance
A. L. Gaskins, Police Chief

CM02-00088

AHS

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

AN ORDINANCE to amend and reordain certain sections of the 2001-2002 Grant Fund Appropriations, and providing for an emergency.

WHEREAS, for the usual daily operation of the Municipal Government of the City of Roanoke, an emergency is declared to exist.

THEREFORE, BE IT ORDAINED by the Council of the City of Roanoke that certain sections of the 2001-2002 Grant Fund Appropriations, be, and the same are hereby, amended and reordained to read as follows, in part:

Appropriations

Public Safety	\$ 2,136,993
DUI Overtime Grant - FY02 (1-2)	15,000

Revenues

Public Safety	\$ 2,136,993
DUI Overtime Grant - FY02 (3)	15,000

1) Overtime	(035-640-3409-1003)	\$ 13,852
2) FICA	(035-640-3409-1120)	1,148
3) State Grant Receipts	(035-640-3409-3409)	15,000

BE IT FURTHER ORDAINED that, an emergency existing, this Ordinance shall be in effect from its passage.

ATTEST:

City Clerk.

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA,

A RESOLUTION accepting the Driving Under the Influence Enforcement Grant offer made to the City by the Commonwealth of Virginia's Department of Motor Vehicles and authorizing execution of any required documentation on behalf of the City.

BE IT RESOLVED by the Council of the City of Roanoke as follows:

1. The City of Roanoke does hereby accept the offer made to the City by the Commonwealth of Virginia's Department of Motor Vehicles of the Driving Under the Influence Enforcement grant in the amount of \$15,000, such grant being more particularly described in the letter of the City Manager, dated June 3, 2002, upon all the terms, provisions and conditions relating to the receipt of such funds.

2. The City Manager and the City Clerk, are hereby authorized to execute, seal and attest, respectively, the grant agreement and all necessary documents required to accept this grant, including any documents providing for indemnification from the City that may be required for the City's acceptance of this grant, all such documents to be approved as to form by the City Attorney.

3. The City Manager is further directed to furnish such additional information as may be required by the Commonwealth of Virginia's Department of Motor Vehicles in connection with the City's acceptance of this grant.

ATTEST:

City Clerk.



June 3, 2002

Honorable Ralph K. Smith, Mayor
 Honorable William H. Carder, Vice Mayor
 Honorable William D. Bestpitch, Council Member
 Honorable C. Nelson Harris, Council Member
 Honorable W. Alvin Hudson, Jr., Council Member
 Honorable William White, Sr., Council Member
 Honorable Linda F. Wyatt, Council Member

Dear Mayor Smith and Members of City Council:

Subject: Annual Operating Budget
 Hotel Roanoke
 Conference Center
 Commission for Fiscal
 Year 2002-2003

Background:

The Hotel Roanoke Conference Center Commission was created by the Virginia General Assembly in 1991 to construct, equip, maintain and operate the Conference Center of Roanoke adjacent to the Hotel Roanoke. The City of Roanoke and Virginia Tech are participating entities in the Commission. In 1992, City Council authorized the establishment of an Agency Fund entitled "Hotel Roanoke Conference Center Commission." The Commission's enabling legislation allows for the participating parties to equally contribute funds to the Commission to fund operating deficits of the Commission and to enable the Commission to expend such revenues for their proper purposes. The budget must be approved by each of the participating entities. City Council included funding in the FY2002-2003 General Fund adopted budget to be used for such purposes.

Considerations:

The Hotel Roanoke Conference Center Commission recommends the attached FY 2002-2003 operating budget for your consideration.


Recommended Action:

City Council approve the Hotel Roanoke Conference Center Commission Budget for FY2002-2003, appropriate \$250,000 to the Conference Center Agency Fund

Honorable Mayor and Members of Council
June 3, 2002
Page 2

accounts and establish revenue estimates of \$125,000 each for the City and Virginia Tech contributions.

Respectfully submitted,



Darlene L. Burcham
City Manager

DLB: djm

c: Mary F. Parker, City Clerk
William M. Hackworth, City Attorney
Jesse A. Hall, Director of Finance
Barry L. Key, Manager, Office of Management and Budget
Minnis E. Ridenour, Executive Vice-President, Virginia Tech
C. Clark Jones, Chairman, Hotel Roanoke Conference Center Commission
Deborah J. Moses, Executive Director, Hotel Roanoke Conference Center
Commission

CMO2-00116

**Hotel Roanoke
Conference Center
Commission Operating
Budget FY2002-2003**

Revenues

City of Roanoke	125,000
Virginia Tech	125,000

TOTAL REVENUES	250,000
-----------------------	----------------

Expenses

Operating Expenses	138,000
Professional Services	100,000
Administrative Costs	10,000
Professional Development	2,000

TOTAL EXPENSES	250,000
-----------------------	----------------

City of Roanoke Hotel Roanoke Conference Center Commission		Operating Budget for FY2003	
	Commission	Conference Center	Total
Operating Revenues	\$ -	\$3,239,765	\$3,239,765
Total Operating Revenues		3,239,765	3,239,765
Non Operating Revenues			
City of Roanoke	125,000	-	125,000
Virginia Tech	125,000	-	125,000
Retained Earnings	-	-	155,167
Total Revenues	250,000		3,644,932
Operating Expenses			
Commission			
Commission Operations	138,000	-	138,000
Professional Services	100,000	-	100,000
Administrative	10,000	-	10,000
Development	2,000	-	2,000
Conference Center			
Operating	-	2,970,997	2,970,997
Fixed Asset Expense	-	423,935	423,935
Total Operating Expenses	\$250,000	\$3,394,932	\$3,644,932

Attachment Number 1

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

AN ORDINANCE to amend and reordain certain sections of the 2002-2003 Hotel Roanoke Conference Center Commission Fund Appropriations, and providing for an emergency.

WHEREAS, for the usual daily operation of the Municipal Government of the City of Roanoke, an emergency is declared to exist.

THEREFORE, BE IT ORDAINED by the Council of the City of Roanoke that certain sections of the 2002-2003 Hotel Roanoke Conference Center Commission Fund Appropriations, be, and the same are hereby, amended and reordained to read as follows, in part:

Appropriations

Operating	\$	250,000
Personal Services (1).....		138,000
Contractual Services (2).....		100,000
Other Charges (3-4).....		12,000

Revenues

Nonoperating	\$	250,000
City Contribution (5).....		125,000
Virginia Tech Contribution (6)		125,000

1) Regular Employee		
Salaries	(010-320-9500-1002)	\$ 138,000
2) Fees for Professional		
Services	(010-320-9500-2010)	100,000
3) Training and		
Development	(010-320-9500-2044)	2,000
4) Administration	(010-320-9500-2092)	10,000
5) City Contribution	(010-320-1234-1125)	125,000

6) Virginia Tech
Contribution (010-320-1234-1128) \$ 125,000

BE IT FURTHER ORDAINED that, an emergency existing, this Ordinance shall
be in effect from its passage.

ATTEST:

City Clerk.

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA,

A RESOLUTION approving the annual operating budget of the Hotel Roanoke Conference Center Commission for Fiscal Year 2002-2003.

WHEREAS, §21 of the Hotel Roanoke Conference Center Commission Act (Chapter 440 of 1991 Acts of Assembly) requires that each participating party approve the Commission's proposed operating budget for the forthcoming fiscal year;

WHEREAS, the Commission has submitted to this Council a proposed operating budget for Fiscal Year 2002-2003; and

WHEREAS, this Council desires to approve such proposed budget;

THEREFORE, BE IT RESOLVED by the Council of the City of Roanoke that the annual operating budget for the Hotel Roanoke Conference Center Commission for Fiscal Year 2002-2003, a copy of which is attached to the letter of the City Manager to this Council, dated June 3, 2002, with the City's share of the operating subsidy being established at \$125,000, is hereby approved.

ATTEST:

City Clerk.

CITY OF ROANOKE
DEPARTMENT OF FINANCE
215 Church Avenue, S.W. Room 461
P.O. Box 1220
Roanoke, VA 24006-1220
Telephone: (540) 853-2824
Fax: (540) 853-2940

June 3, 2002

Honorable Ralph K. Smith, Mayor
Honorable William H. Carder, Vice Mayor
Honorable William D. Bestpitch, Council Member
Honorable C. Nelson Harris, Council Member
Honorable W. Alvin Hudson, Jr., Council Member
Honorable William White, Sr., Council Member
Honorable Linda F. Wyatt, Council Member

Dear Mayor Smith and Members of City Council:

Background:

The Series 2002 bonds have been issued, and funding of \$7.5 million is available for the Roanoke River Flood Reduction Project. This project has been in existence for a number of years with several project accounts established throughout the years to fund its various components. Current funding appropriated to the project is \$10.3 million, of which approximately \$5.0 million has been spent or is obligated. Funding currently appropriated consists of approximately \$.5 million in federal funding plus \$9.8 million of local funding. The local funding has been added annually via transfer from the General Fund since the late 1980s as a result of an increase in the utility tax to finance flood reduction efforts.

Current Situation:

Federal regulations governing arbitrage require that, in general, tax exempt bond proceeds must be spent within two years of issuance to avoid paying arbitrage proceeds to the Internal Revenue Service. Regulations allow us to reimburse ourselves for certain project expenditures incurred prior to issuance of the bonds.

An analysis has been made of the status of the project accounts, their initial source of funding, and the extent to which Series 2002 bond funds can be substituted for other funding. Based on this analysis, reallocation of \$7.5 million of previously appropriated local funding is recommended. This will allow the City to receive reimbursement from bond funds to the extent allowable to remove these funds from exposure to arbitrage.

All expenditures within the prior eighteen months of City Council's approval of this reimbursement request may be reimbursed (the expenditures from December 4, 2000 to June 3, 2002). Additionally, the City may reimburse itself without regard to a particular reimbursement period for "preliminary expenditures" not in excess of twenty percent of the issue price of the bonds. Preliminary expenditures include architectural, engineering, surveying, soil testing, and similar costs that are incurred prior to commencement of acquisition, construction or rehabilitation of a project.

The following transfers of funds are recommended:

Project Name	Account	Adjustments:	
		Appropriated from General Revenue	Appropriated from Series 2002 Bonds
RR Corridor Plan	008-052-9614	(66,375)	66,375
Surveying RRFR	008-056-9618	(413,433)	413,433
RRFR Land Acquisition	008-056-9619	(754,408)	754,408
RRFR	008-056-9620	2,687,803	4,812,197
RRFR Phase II Environmental	008-056-9623	(1,213,587)	1,213,587
RR Utility Relocation	008-530-9765	(240,000)	240,000
Series 2002 Public Improvement Bonds	008-530-9711-9185	-	(7,500,000)
Net of Adjustments		-	-

The adjustment shown above for the Roanoke River Flood Reduction account 008-056-9620 fully appropriates the \$7.5 million of Series 2002 Bonds sold for the purpose of the Roanoke River Flood Reduction Project. The transfer of Series 2002 bond funds will increase this total funding to the Roanoke River project to \$17.8 million. Again with approximately \$5.0 million expended or obligated, funding of \$12.8 million will be available for future project costs. Construction on the first phase of this project is expected to begin in 2003.

These funding adjustments have been coordinated with the City's Bond Counsel for compliance with federal regulations governing arbitrage.

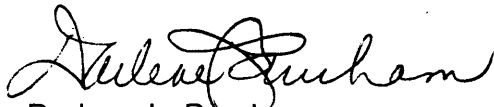
The Honorable Mayor and Members
Of City Council
June 3, 2002

3

Recommendation:

City Council adopt the attached budget ordinance to transfer funding between various accounts within Roanoke River Flood Reduction Projects and the Series 2002 Public Improvements Bond reserve account.

Respectfully Submitted,



Darlene L. Burcham
City Manager



Jesse A. Hall
Director of Finance

DLB/JAH/ahs

c: William M. Hackworth, City Attorney
Mary F. Parker, City Clerk
Barry L. Key, Director of Management and Budget
Ann H. Shawver, Deputy Director of Finance

AHS

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

AN ORDINANCE to amend and reordain certain sections of the 2001-2002 Capital Projects Fund Appropriations, and providing for an emergency.

WHEREAS, for the usual daily operation of the Municipal Government of the City of Roanoke, an emergency is declared to exist.

THEREFORE, BE IT ORDAINED by the Council of the City of Roanoke that certain sections of the 2001-2002 Capital Projects Fund Appropriations, be, and the same are hereby, amended and reordained to read as follows, in part:

Appropriations

Flood Reduction	\$ 21,832,065
Roanoke River Corridor Plan (1-2)	66,375
Surveying Roanoke River Flood Reduction (3-4)	413,433
Roanoke River Flood Reduction - Land Acquisition (5-6)	1,040,507
Roanoke River Flood Reduction (7-8)	13,822,868
Roanoke River Flood Reduction Phase II Environmental (9-10)	1,213,587
Roanoke River Utility Relocation (11-12)	240,000

Capital Improvement Reserve	\$ 15,686,139
Series 2002 Public Improvement Bonds (13)	13,000,000

- 1) Appropriated from
 General Revenue (008-052-9614-9003) \$ (66,375)
- 2) Appropriated from
 Series 2002
 Bond Issue (008-052-9614-9076) 66,375
- 3) Appropriated from
 General Revenue (008-056-9618-9003) (413,433)
- 4) Appropriated from
 Series 2002
 Bond Issue (008-056-9618-9076) 413,433
- 5) Appropriated from
 General Revenue (008-056-9619-9003) (754,408)

6) Appropriated from Series 2002 Bond Issue	(008-056-9619-9076)	\$ 754,408
7) Appropriated from General Revenue	(008-056-9620-9003)	2,687,803
8) Appropriated from Series 2002 Bond Issue	(008-056-9620-9076)	4,812,197
9) Appropriated from General Revenue	(008-056-9623-9003)	(1,213,587)
10) Appropriated from Series 2002 Bond Issue	(008-056-9623-9076)	1,213,587
11) Appropriated from General Revenue	(008-530-9765-9003)	(240,000)
12) Appropriated from Series 2002 Bond Issue	(008-530-9765-9076)	240,000
13) Flood Reduction	(008-530-9711-9185)	(7,500,000)

BE IT FURTHER ORDAINED that, an emergency existing, this Ordinance shall
be in effect from its passage.

ATTEST:

City Clerk.



June 3, 2002

The Honorable Ralph K. Smith, Mayor
The Honorable William H. Carder, Vice-Mayor
The Honorable William D. Bestpitch
The Honorable C. Nelson Harris
The Honorable W. Alvin Hudson, Jr.
The Honorable William White, Sr.
The Honorable Linda F. Wyatt

Dear Mayor Smith and Members of City Council:

Subject: Amendment to Agreement
Between the City of Roanoke and
Art Museum of Western Virginia

Background:

On October 2, 2000, City Council by Resolution 35091-100200 authorized the execution of an Agreement between the City of Roanoke and Art Museum of Western Virginia providing for the City to make certain appropriations to the Art Museum upon certain terms and conditions. These appropriations were to be used to partially fund the construction of a new Art Museum and IMAX Theater.

\$300,000 was paid to the Art Museum shortly after the execution of the Agreement, and an additional \$3.7 million was to be paid by June 30, 2004 (\$2.5 million by June 30, 2003, the agreed upon construction start date, and an additional \$1.2 million by June 30, 2004). The total appropriations from the City to the Art Museum were also limited by the Agreement to no more than 20% of the total project cost.

City Council has previously concurred conceptually in the issuance of \$3.7 million in general obligation bonds at a future date to fund this project.

Considerations:

Due to various project delays, including a delay in hiring a project architect, the Art Museum is now requesting that the construction start date in the Agreement be changed to June 30, 2005. This would mean that the initial \$2.5 million in project funding would not be needed until that date, with an additional \$1.2 million needed by June 30, 2006.

Honorable Mayor and Members of Council
June 3, 2002
Page 2

The Art Museum will also be requesting at a future date that the City close the part of the street cutting between Norfolk and Salem Avenues adjacent to the project site in the City Market area, and donate the land where the street and right-of-way currently exist to the Art Museum to allow a better, safer, more dramatic, and more efficient Art Museum/IMAX Theatre facility.

Recommendation:

Authorize the City Manager to amend the Agreement previously executed to extend the construction start date to June 30, 2005, with the initial \$2.5 million appropriation by the City due at that time. The second appropriation of \$1.2 million would not be required under the amended Agreement until June 30, 2006.

Sincerely,

A handwritten signature in black ink, appearing to read "Darlene L. Burcham", written in a cursive style.

Darlene L. Burcham
City Manager

DLB:blk

c: Mary F. Parker, City Clerk
Jesse A. Hall, Director of Finance
William M. Hackworth, City Attorney

#CM02-00127

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA,

A RESOLUTION authorizing execution of an Amendment to the Agreement, dated October 4, 2000, entered into by and between the City of Roanoke and the Art Museum of Western Virginia, in order to provide for an extension of time for performance of certain actions to be taken pursuant to the Agreement

WHEREAS, pursuant to the authority contained in Resolution No. 35091-100200, adopted by City Council October 2, 2000, the City and the Art Museum of Western Virginia entered into an Agreement dated October 4, 2000, in connection with the City's providing certain funding in relation to the Art Museum's proposal to design, develop and construct a new building or complex located in the City of Roanoke to house an Art Museum, IMAX Theater, and possible other entities; which Agreement required the performance of certain actions by a particular date, and the parties mutually desire that the time of performance as set forth in Section 2(B) and (C) of the Agreement be extended.

THEREFORE, BE IT RESOLVED by the Council of the City of Roanoke as follows:

1. The City Manager and the City Clerk are authorized to execute and attest, respectively, an Amendment to the Agreement dated October 4, 2000, in order to extend the time of performance of certain actions required to be taken by the Agreement, all in accordance with the recommendation set forth in the report of the City Manager, dated June 3, 2002.

2. The Amendment shall be in substantially the same form as that which is attached to the aforementioned City Manager's report, and shall be approved as to form by the City Attorney.

ATTEST:

City Clerk.

CITY OF ROANOKE
DEPARTMENT OF FINANCE
215 Church Avenue, S.W. Room 461
P.O. Box 1220
Roanoke, VA 24006-1220
Telephone: (540) 853-2824
Fax: (540) 853-2940

June 3, 2002

The Honorable Ralph K. Smith, Mayor
The Honorable William H. Carder, Vice Mayor
The Honorable William O. Bestpitch, Council Member
The Honorable C. Nelson Harris, Council Member
The Honorable W. Alvin Hudson, Jr., Council Member
The Honorable William White, Sr., Council Member
The Honorable Linda F. Wyatt, Council Member

Dear Mayor Smith and Members of City Council:

SUBJECT: April Financial Report

This financial report covers the first ten months of the 2001-2002 fiscal year. The following narrative discusses revenues and expenditures to date.

REVENUES

General Fund revenues reflect an increase of 2.86% or \$4,429,000 compared to FY01. Variances in specific categories of revenues are as follows:

General Property Taxes increased 2.80% or \$1,799,000 through April 30th. The revenue in this category is higher at April 30th than is expected for the fiscal year, however. Real estate tax, the largest tax collected by the City, is up 4.8% from the prior year and has exceeded budget estimates. A small amount of additional real estate revenue is expected as we wrap up the fiscal year. Personal property taxes, the second largest tax, are due May 31st. Total personal property tax assessments reflects a decline of nearly 4% compared to the prior year, although this local tax category does not reflect all of that decline due to the portion which is accounted for as a Grant-in-Aid Commonwealth. The decline in personal property tax is attributed to lower assessments for vehicles, business personal property and machinery and tools. Public Service Corporation Tax is received in large part on or around the May 31st due date. The Public Service tax collections at the end of April are higher than anticipated based on adopted budget estimates. The exact performance of this tax will be more definitive as we move into June.

Other Local Taxes are up 2.62% or \$1,170,000. This category is also performing better at April 30th than we predict for the fiscal year as a whole. Sales tax declined 2.44% or \$326,000 from the prior year, a reflection of the economic decline experienced in recent months. The sales tax performance has been 2 to 3% below the FY01 level all year. Bank stock taxes have not yet been received, so the expected negative impact on revenue caused by this tax cannot yet be noticed in our revenue performance. Based on bank stock assessments, however, we expect the tax to drop \$538,000 from FY01. The bank stock taxes are generally collected in May. Utility taxes may decline slightly in FY02 from FY01 if year-to-date trends in the tax continue through June 30th. However, through April, these taxes have produced growth due to a timing difference in the receipt of the electric utility tax. Additionally, the cellular phone utility tax continues to produce growth in revenues due to increases in both the number of cell-phone users and the volume of phone use upon which the tax is applied.

Business license tax (BPOL) was due March 1. This tax has performed at approximately the same level as FY01, producing revenue slightly greater than the FY02 budget. Cigarette and transient room tax rate increases have generated additional revenues, but the revenue growth is slightly less than the equivalent tax rate increases.

Permits, Fees and Licenses are up \$208,000 or 29.49% due to increases in rates charged for building, electrical and plumbing inspections as well as the establishment of new construction-related fees.

Fines and Forfeitures rose 26.79% or \$197,000. General District Court fines increased 9%, and revenues from parking tickets rose almost 65% as compared to the prior year. Civilianizing of the ticketing function combined with an increase in parking fines has led to an increase in parking ticket revenues.

Miscellaneous Revenue is up \$151,000 or 62.96%. This growth is the result of the transfer of \$105,000 to the General Fund from the Transportation Fund and an increase in miscellaneous revenue, less a decrease in proceeds from the sale of surplus property. The Transportation Fund is providing funding to the General Fund in FY02 to partially fund the subsidy to the Greater Roanoke Transit Company (GRTC). In prior years, that subsidy was paid through the Transportation Fund. Surplus property sales are down on a year-to-date basis due to timing of surplus sales and due to the fact that an extra sale was held in FY01 to remove surplus vehicular equipment. The last FY02 surplus sale was held on May 18, the proceeds of which will be reflected on the May financial report.

EXPENDITURES AND ENCUMBRANCES

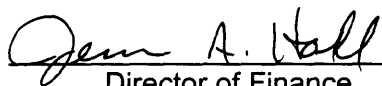
General fund expenditures and encumbrances have increased 4.87% or \$7,656,000 since FY01. Variances in individual expenditure categories are discussed as follows:

Health and Welfare expenditures rose \$1,477,000 or 7.46%. Salary and client assistance costs in the Social Services department are up as are expenditures under the Comprehensive Services Act.

Community Development expenditures increased 20.43% or \$726,000 due to the establishment of the Neighborhood Partnership department as part of the General Fund. This department was included in the Grant Fund in prior years. Memberships and Affiliations expenditures increased due to increased contributions to the Roanoke Valley Convention and Visitors Bureau.

Nondepartmental expenditures increased 29.05% or \$2,412,000. Transfers of CMERP funding to the Department of Technology and Fleet Funds are larger in FY02 than FY01. The current fiscal year is the first year repayment of the equipment lease is required and transfers were made to the Fleet and Department of Technology Funds for this repayment. The transfer of the GRTC subsidy, which was previously paid through the Transportation Fund, also contributed to the increase in this category.

I would be pleased to answer questions City Council may have regarding the monthly financial statements.


Director of Finance

JAH/AHS/tht
Attachments

**CITY OF ROANOKE, VIRGINIA
SUMMARY OF CITY MANAGER TRANSFERS
AND AVAILABLE CONTINGENCY
APRIL 30, 2002**

<u>Transfer Number</u>	<u>Date</u>	<u>Explanation</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
<u>General Fund:</u>					
CMT-1863	07/30/01	Donation to Brain Injury Association	Jail	Membership and Affiliations	\$ 5,000
CMT-532	08/09/01	Tipping Fees	Solid Waste Management	Engineering	568
CMT-533	08/09/01	Tipping Fees	Solid Waste Management	Building Maintenance	2,270
CMT-1176	08/28/01	Deficit in State and Local Hospitalization Reimbursements	Human Services Support	Hospitalization Program	995
CMT-1177	08/31/01	Fees Due to Downtown Roanoke Inc. Related to Farmer's Market	Contingency*	Memberships and Affiliations	15,856
CMT-536	10/04/01	Consultant Payment for Health Care Renewal	Residual Fringe Benefits	Human Resources	13,000
CMT-1195	10/04/01	Adoption Incentive Funds	Income Maintenance	Social Services-Services	15,089
CMT-544	11/20/01	Feasibility Study Related to Proposed Art Center	Residual Fringe Benefits	City Manager	75,000
CMT-1214	12/12/01	Contribution to Greater Raleigh Court Civic League	Pay Raise/Supplemental Budget	Memberships and Affiliations	25,000
CMT-548	12/13/01	RRHA Property Reimbursement	Juvenile and Domestic Relations Court Services	Housing and Neighborhood Services	53,700
CMT-550	01/16/02	Fund Professional Fees Needed for Year	Residual Fringe Benefits	City Attorney	20,000
CMT-1230	01/17/02	Additional Advertising Due to Increase in IFBs and RFPs	General Services	Purchasing	5,000
CMT-554	01/31/02	Furnishings in Court and Jury Rooms	Jail	Circuit Court Judges	55,000
CMT-556	02/08/02	Transfer Housing and Neighborhood Services Coordinator Position	City Manager	Housing and Neighborhood Services	38,255
CMT-558	02/08/02	Transfer Executive Secretary Position	Planning and Code Enforcement	Housing and Neighborhood Services	22,036
CMT-561	02/08/02	Transfer Project Specialist Position	Housing and Neighbor- hood Services	Director of Public Works	42,958
CMT-562	02/22/02	Supplement Operating Expenses	Management and Budget	Director of Public Works	2,000
CMT-568	03/19/02	Funding for 22 Transferred Employees	Parks	Streets and Traffic	50,595
CMT-570	03/19/02	City Share of Electric Service Negotiations with AEP	Building Maintenance	Memberships and Affiliations	44,750
CMT-572	03/25/02	Strategic Business Planning Consultant	Outreach Detention	Human Services Support	9,313
CMT-578	04/24/02	Additional Elections and Unexpected Redistricting	Miscellaneous	Electoral Board	22,294
CMT-580	04/24/02	Renovations to Belmont Community Fire Station	Housing and Neighbor- hood Services	Building Maintenance	10,500
Total General Fund					<u>\$529,179</u>
<u>Capital Projects Fund:</u>					
CMT-1180	09/05/01	Additional Project Expenses	Broadway Street Bridge	First Street Bridge	\$ 23,550
CMT-1244	02/14/02	Preston Tennis Court Renovations	Special Park Project Grants	Athletic Court Improvements	522
CMT-564	02/20/02	Construction Cost of Fire-EMS Regional Training Center	Fire EMS Facility Improvement Program	Regional Fire EMS Training Center	8,800
Total Capital Projects Fund					<u>\$ 32,872</u>

CITY OF ROANOKE, VIRGINIA
SUMMARY OF CITY MANAGER TRANSFERS
AND AVAILABLE CONTINGENCY
APRIL 30, 2002
(CONTINUED)

<u>Transfer Number</u>	<u>Date</u>	<u>Explanation</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
<u>Available Contingency</u>					
Balance of Contingency at July 1, 2001					\$500,000
*Contingency Appropriations From Above					(15,856)
Contingency Appropriations Through Budget Ordinances:					
BO 35515	08/20/01	Drug Prosecutor	Contingency	Transfer to Grant Fund	(8,170)
BO 35544	09/04/01	Zoning Inspector Positions	Contingency	Transfer to Grant Fund	(80,996)
BO 35782	04/01/02	Virginia Exile Grant Local Match	Contingency	Transfer to Grant Fund	(17,401)
Available Contingency at April 30, 2002					<u>\$377,577</u>

**CITY OF ROANOKE, VIRGINIA
GENERAL FUND**

STATEMENT OF REVENUE

Revenue Source	Year to Date for the Period			Current Fiscal Year	
	July 1 - April 30 2000-2001	July 1 - April 30 2001-2002	Percentage of Change	Revised Revenue Estimates	Percent of Revenue Estimate Received
General Property Taxes	\$ 64,237,076	\$ 66,035,626	2.80 %	\$ 77,105,366	85.64%
Other Local Taxes	44,693,233	45,863,392	2.62 %	58,016,878	79.05%
Permits, Fees and Licenses	706,688	915,090	29.49 %	957,150	95.61%
Fines and Forfeitures	736,292	933,561	26.79 %	1,014,600	92.01%
Revenue from Use of Money and Property	815,894	803,139	-1.56 %	1,118,330	71.82%
Grants-in-Aid Commonwealth	38,545,903	39,378,188	2.16 %	46,402,072	84.86%
Grants-in-Aid Federal Government	17,180	17,179	-0.01 %	34,300	50.08%
Charges for Services	2,999,108	3,062,465	2.11 %	3,888,997	78.75%
Miscellaneous Revenue	239,693	390,610	62.96 %	560,236	69.72%
Internal Services	1,600,962	1,621,477	1.28 %	2,330,692	69.57%
Total	\$ 154,592,029	\$ 159,020,727	2.86 %	\$ 191,428,621	83.07%

STATEMENT OF EXPENDITURES AND ENCUMBRANCES

Expenditures	Year to Date for the Period			Current Fiscal Year		
	July 1 - April 30 2000-2001	July 1 - April 30 2001-2002	Percentage of Change	Unencumbered Balance	Revised Appropriations	Percent of Budget Obligated
General Government	\$ 9,554,296	\$ 9,721,614	1.75 %	\$ 2,356,520	\$ 12,078,134	80.49%
Judicial Administration	4,661,510	4,825,975	3.53 %	1,205,684	6,031,659	80.01%
Public Safety	36,895,772	38,454,949	4.23 %	8,410,774	46,865,723	82.05%
Public Works	20,259,009	20,904,390	3.19 %	4,465,623	25,370,013	82.40%
Health and Welfare	19,799,140	21,275,995	7.46 %	6,080,318	27,356,313	77.77%
Parks, Recreation and Cultural	3,921,573	4,103,956	4.65 %	852,813	4,956,769	82.79%
Community Development	3,554,067	4,280,303	20.43 %	979,457	5,259,760	81.38%
Transfer to Debt Service Fund	12,109,799	12,147,755	0.31 %	119,144	12,266,899	99.03%
Transfer to School Fund	38,066,341	38,349,951	0.75 %	7,664,611	46,014,562	83.34%
Nondepartmental	8,304,728	10,716,865	29.05 %	2,711,820	13,428,685	79.81%
Total	\$ 157,126,235	\$ 164,781,753	4.87 %	\$ 34,846,764	\$ 199,628,517	82.54%

**CITY OF ROANOKE, VIRGINIA
SCHOOL FUND STATEMENT OF REVENUE**

Revenue Source	Year to Date for the Period			Current Fiscal Year	
	July 1 - Apr 30 2000-2001	July 1 - Apr 30 2001-2002	Percentage of Change	Revised Revenue Estimates	Percent of Revenue Estimate Received
State Sales Tax	\$ 6,633,408	\$ 6,626,771	-0.10 %	\$ 9,492,986	69.81 %
Grants-in-Aid Commonwealth	33,623,596	32,242,142	-4.11 %	41,656,787	77.40 %
Grants-in-Aid Federal Government	89,189	90,565	1.54 %	115,390	78.49 %
Charges for Services	1,122,046	1,430,369	27.48 %	1,971,820	72.54 %
Transfer from General Fund	38,066,341	38,349,951	0.75 %	46,014,562	83.34 %
Special Purpose Grants	7,770,969	7,146,830	-8.03 %	11,462,731	NA
Total	\$ 87,305,549	\$ 85,886,628	-1.63 %	\$ 110,714,276	77.58 %

SCHOOL FUND STATEMENT OF EXPENDITURES AND ENCUMBRANCES

Expenditures	Year to Date for the Period			Current Fiscal Year		
	July 1 - Apr 30 2000-2001	July 1 - Apr 30 2001-2002	Percentage of Change	Unencumbered Balance	Revised Appropriations	Percent of Budget Obligated
Instruction	\$ 60,069,946	\$ 59,015,652	-1.76 %	\$ 15,637,797	\$ 74,653,449	79.05 %
General Support	3,161,906	2,748,457	-13.08 %	1,094,702	3,843,159	71.52 %
Transportation	2,942,727	3,180,261	8.07 %	732,585	3,912,846	81.28 %
Operation and Maintenance of Plant	8,063,076	7,869,918	-2.40 %	2,461,547	10,331,465	76.17 %
Facilities	2,084,352	1,692,743	-18.79 %	(61,693)	1,631,050	103.78 %
Other Uses of Funds	5,417,355	6,188,753	14.24 %	418,748	6,607,501	93.66 %
Special Purpose Grants	11,373,777	11,462,731	0.78 %	-	11,462,731	NA
Total	\$ 93,113,139	\$ 92,158,515	-1.03 %	\$ 20,283,686	\$ 112,442,201	81.96 %

**CITY OF ROANOKE, VIRGINIA
SCHOOL FOOD SERVICE FUND STATEMENT OF REVENUE**

<u>Revenue Source</u>	<u>Year to Date for the Period</u>			<u>Current Fiscal Year</u>	
	<u>July 1 - Apr 30 2000-2001</u>	<u>July 1 - Apr 30 2001-2002</u>	<u>Percentage of Change</u>	<u>Revised Revenue Estimates</u>	<u>Percent of Revenue Estimate Received</u>
Grants-in-Aid Commonwealth	\$ 85,762	\$ 84,483	-1.49 %	\$ 84,464	100.02 %
Grants-in-Aid Federal Government	2,079,396	2,299,022	10.56 %	2,891,594	79.51 %
Charges for Services	1,136,881	1,237,828	8.88 %	1,545,256	80.11 %
Total	\$ 3,302,039	\$ 3,621,333	9.67 %	\$ 4,521,314	80.09 %

SCHOOL FOOD SERVICE FUND STATEMENT OF EXPENDITURES AND ENCUMBRANCES

<u>Expenditures</u>	<u>Year to Date for the Period</u>			<u>Current Fiscal Year</u>		
	<u>July 1 - Apr 30 2000-2001</u>	<u>July 1 - Apr 30 2001-2002</u>	<u>Percentage of Change</u>	<u>Unencumbered Balance</u>	<u>Revised Appropriations</u>	<u>Percent of Budget Obligated</u>
Food Services	\$ 3,565,753	\$ 3,566,063	0.01 %	\$ 979,946	\$ 4,546,009	78.44 %
Facilities	-	17,099	100.00 %	16,978	16,978	100.71 %
Total	\$ 3,565,753	\$ 3,583,162	0.49 %	\$ 996,924	\$ 4,562,987	78.53 %

**CITY OF ROANOKE, VIRGINIA
CAPITAL PROJECTS FUND
STATEMENT OF EXPENDITURES, ENCUMBRANCES, AND
UNENCUMBERED APPROPRIATIONS SUMMARY AS OF APRIL 30, 2002**

	Budget	Expenditures To Date	Unexpended Balance	Outstanding Encumbrances	Unobligated Balance
General Government	\$ 12,846,523	\$ 10,975,906	\$ 1,870,617	\$ 140,696	\$ 1,729,921
Flood Reduction	14,332,065	8,400,544	5,931,521	238,054	5,693,467
Economic Development	24,908,040	21,728,251	3,179,789	186,143	2,993,646
Community Development	6,016,143	3,233,548	2,782,595	632,291	2,150,304
Public Safety	8,252,126	7,164,108	1,088,018	261,026	826,992
Recreation	26,878,741	5,991,519	20,887,222	420,284	20,466,938
Streets and Bridges	25,336,497	20,747,123	4,589,374	2,804,568	1,784,806
Storm Drains	2,652,131	1,447,382	1,204,749	591,758	612,991
Traffic Engineering	5,270,380	3,961,120	1,309,260	1,203,915	105,345
Nondepartmental	410,000	410,000	-	-	-
Capital Improvement Reserve	23,186,139	-	23,186,139	-	23,186,139
Total	\$ 150,088,785	\$ 84,059,501	\$ 66,029,284	\$ 6,478,735	\$ 59,550,549

**CITY OF ROANOKE, VIRGINIA
SCHOOL CAPITAL PROJECTS FUND
STATEMENT OF EXPENDITURES, ENCUMBRANCES, AND
UNENCUMBERED APPROPRIATIONS SUMMARY AS OF APRIL 30, 2002**

	Budget	Expenditures To Date	Unexpended Balance	Outstanding Encumbrances	Unobligated Balance
Elementary Schools Renovation	\$ 17,484,240	\$ 12,468,253	\$ 5,015,987	\$ 319,589	\$ 4,696,398
Middle Schools Renovation	2,751,455	2,725,893	25,562	-	25,562
High Schools Renovation	3,500,000	3,403,170	96,830	39,653	57,177
Interest Expense	262,929	256,337	6,592	-	6,592
Capital Improvement Reserve	1,051,271	-	1,051,271	-	1,051,271
Total	\$ 25,049,895	\$ 18,853,653	\$ 6,196,242	\$ 359,242	\$ 5,837,000

**CITY OF ROANOKE, VIRGINIA
CAPITAL PROJECTS FUND
COMPARATIVE STATEMENT OF REVENUES
FOR THE 10 MONTHS ENDING APRIL 30, 2002**

	<u>FY 2002</u>	<u>FY 2001</u>
Interest Revenue:		
Interest on Bond Proceeds	\$ 588,386	\$ 1,302,515
Interest on SunTrust Lease	11,563	4,606
Interest on Idle Working Capital	411,497	966,545
Total Interest Revenue	<u>1,011,446</u>	<u>2,273,666</u>
Multi Year Revenues:		
Intergovernmental Revenue:		
Federal Government:		
FEMA - Garden City	-	259,932
FEMA - Regional Mitigation Project	19,223	239,409
Commonwealth:		
VDES - Garden City Mitigation Project	10,143	-
Virginia Transportation Museum - ISTE A	23,064	18,368
VDES - 1998 Regional Mitigation	-	3,733
Passenger Station Enhancement - TEA-21	118,989	-
Total Intergovernmental Revenue	<u>171,419</u>	<u>521,442</u>
Revenue from Third Parties:		
Verizon - Brambleton Avenue Signals	-	36,055
Mill Mountain Visitors Center - Private Donations	-	10,000
Victory Stadium - Private Donations	-	7
First Union Penalty Payment	-	34,000
First Union Job Grant Repayment	44,400	-
Times-World Corporation - Land Sale	3,100	-
Trigon Insurance - Land Sale	100	-
Bill and Melinda Gates Foundation	-	137,445
Westview Terrace - Land Sale	-	125,110
Roanoke Times Air Rights Lease	8,500	-
Sale of Nelms Lane Property	500	-
Advance Stores GOF Agreement	500,000	-
Total Revenue from Third Parties	<u>556,600</u>	<u>342,617</u>
Other Revenue:		
Transfers from General Fund	4,438,517	4,508,818
Transfers from Water Fund	375,000	2,900
Transfers from Sewage Fund	-	12,600
Transfers from Management Services Fund	-	100,000
General Obligation Bond Proceeds - Series 2002	41,530,000	-
Total Other Revenue	<u>46,343,517</u>	<u>4,624,318</u>
Total	<u>\$ 48,082,982</u>	<u>\$ 7,762,043</u>

**CITY OF ROANOKE, VIRGINIA
WATER FUND
COMPARATIVE INCOME STATEMENT
FOR THE 10 MONTHS ENDING APRIL 30, 2002**

	<u>FY 2002</u>	<u>FY 2001</u>
Operating Revenues		
Commercial Sales	\$3,748,697	\$ 3,247,329
Domestic Sales	3,167,375	2,968,392
Industrial Sales	588,354	212,332
Town of Vinton	23,364	12,929
City of Salem	25,294	26,604
County of Botetourt	194,644	191,041
County of Bedford	20,116	12,354
Customer Services	521,942	392,447
Charges for Services	<u>2,229,984</u>	<u>2,785,603</u>
Total Operating Revenues	<u>10,519,770</u>	<u>9,849,031</u>
Operating Expenses		
Personal Services	3,511,155	3,332,503
Operating Expenses	3,789,469	3,574,050
Depreciation	<u>1,397,118</u>	<u>1,394,512</u>
Total Operating Expenses	<u>8,697,742</u>	<u>8,301,065</u>
Operating Income	<u>1,822,028</u>	<u>1,547,966</u>
Nonoperating Revenues (Expenses)		
Interest on Investments	171,728	358,281
Rent	62,303	58,431
Sale of Land	375,000	-
Miscellaneous Revenue	43,832	9,458
Interest and Fiscal Charges	(862,444)	(938,798)
Transfer to Capital Projects Fund	<u>(375,000)</u>	<u>(2,900)</u>
Net Nonoperating Expenses	<u>(584,581)</u>	<u>(515,528)</u>
Net Income	<u><u>\$1,237,447</u></u>	<u><u>\$1,032,438</u></u>

**CITY OF ROANOKE, VIRGINIA
SEWAGE TREATMENT FUND
COMPARATIVE INCOME STATEMENT
FOR THE 10 MONTHS ENDING APRIL 30, 2002**

	<u>FY 2002</u>	<u>FY 2001</u>
Operating Revenues		
Sewage Charges - City	\$ 5,999,635	\$ 6,028,453
Sewage Charges - Roanoke County	638,618	770,496
Sewage Charges - Vinton	187,622	204,158
Sewage Charges - Salem	698,224	796,298
Sewage Charges - Botetourt County	126,756	124,095
Customer Services	186,120	220,784
Interfund Services	<u>130,933</u>	<u>147,101</u>
Total Operating Revenues	<u>7,967,908</u>	<u>8,291,385</u>
Operating Expenses		
Personal Services	1,750,046	1,574,972
Operating Expenses	4,732,760	4,583,725
Depreciation	<u>1,153,776</u>	<u>978,928</u>
Total Operating Expenses	<u>7,636,582</u>	<u>7,137,625</u>
Operating Income	<u>331,326</u>	<u>1,153,760</u>
Nonoperating Revenues (Expenses)		
Interest on Investments	147,091	329,170
Interest and Fiscal Charges	(632,980)	(645,448)
Capital Contributions - Other Jurisdictions	930,095	317,744
Miscellaneous Revenue	135	-
Transfer to Capital Projects Fund	<u>-</u>	<u>(12,600)</u>
Net Nonoperating Revenues (Expenses)	<u>444,341</u>	<u>(11,134)</u>
Net Income	<u><u>\$775,667</u></u>	<u><u>\$1,142,626</u></u>

**CITY OF ROANOKE, VIRGINIA
CIVIC CENTER FUND
COMPARATIVE INCOME STATEMENT
FOR THE 10 MONTHS ENDING APRIL 30, 2002**

	<u>FY 2002</u>	<u>FY 2001</u>
Operating Revenues		
Rentals	\$ 491,251	\$ 397,083
Event Expenses	269,716	121,479
Display Advertising	75,200	81,000
Admissions Tax	206,014	133,167
Electrical Fees	13,651	22,739
Novelty Fees	40,534	34,511
Facility Surcharge	238,604	187,301
Charge Card Fees	61,119	11,320
Commissions	6,200	-
Catering/Concessions	1,143,788	911,153
Other	30,286	11,981
Total Operating Revenues	<u>2,576,363</u>	<u>1,911,734</u>
Operating Expenses		
Personal Services	1,643,054	1,093,470
Operating Expenses	1,679,442	1,742,200
Depreciation	257,283	368,675
Total Operating Expenses	<u>3,579,779</u>	<u>3,204,345</u>
Operating Loss	<u>(1,003,416)</u>	<u>(1,292,611)</u>
Nonoperating Revenues		
Transfer from General Fund - Operating	712,565	878,703
Transfer from General Fund - Nonoperating	830,000	-
Transfer from General Fund - Victory Stadium	102,278	-
Transfer from Capital Projects Fund	385,000	-
Interest on Investments	25,048	56,306
Miscellaneous	3,893	3,768
Total Nonoperating Revenues	<u>2,058,784</u>	<u>938,777</u>
Net Income (Loss)	<u><u>\$1,055,368</u></u>	<u><u>(\$353,834)</u></u>

**CITY OF ROANOKE, VIRGINIA
TRANSPORTATION FUND
COMPARATIVE INCOME STATEMENT
FOR THE 10 MONTHS ENDING APRIL 30, 2002**

	<u>FY 2002</u>	<u>FY 2001</u>
Operating Revenues		
Century Station Parking Garage	321,538	298,980
Williamson Road Parking Garage	367,045	360,650
Market Square Parking Garage	179,792	173,913
Church Avenue Parking Garage	391,707	380,793
Tower Parking Garage	328,093	336,635
Gainsboro Parking Garage	4,864	-
Williamson Road Surface Lots	92,642	56,942
Norfolk Avenue Surface Lot	18,076	-
Gainsboro Surface Lot	10,067	-
Total Operating Revenues	<u>1,713,824</u>	<u>1,607,913</u>
Operating Expenses		
Operating Expenses	731,118	653,136
Depreciation	451,089	478,763
Total Operating Expenses	<u>1,182,207</u>	<u>1,131,899</u>
Operating Income	<u>531,617</u>	<u>476,014</u>
Nonoperating Revenues (Expenses)		
Interest on Investments	25,041	21,570
Miscellaneous	1,829	10,225
Transfer from General Fund	32,000	761,358
Transfer from Capital Projects Fund	108,608	-
Transfer to General Fund	(104,918)	-
Transfer to GRTC - Operating	-	(637,637)
Transfer to GRTC - Capital	-	(49,000)
Transfer to GRTC - Shuttle Service	-	(65,000)
Interest and Fiscal Charges	(414,269)	(434,790)
Net Nonoperating Expenses	<u>(351,709)</u>	<u>(393,274)</u>
Net Income	<u><u>\$179,908</u></u>	<u><u>\$82,740</u></u>

CITY OF ROANOKE, VIRGINIA
HOTEL ROANOKE CONFERENCE CENTER FUND
COMPARATIVE INCOME STATEMENT
FOR THE 10 MONTHS ENDING APRIL 30, 2002

	FY 2002			FY 2001
	COMMISSION (1)	CONFERENCE CENTER (2)	TOTAL	
Operating Revenues				
Conference Center	\$ -	\$ 2,472,432	\$ 2,472,432	\$ 2,302,558
Total Operating Revenues	<u>-</u>	<u>2,472,432</u>	<u>2,472,432</u>	<u>2,302,558</u>
Operating Expenses				
Personal Services	42,088	-	42,088	75,208
Fees for Professional Services	60,130	-	60,130	33,579
Administrative Expenses	32,895	-	32,895	1,124
Conference Center	-	2,113,129	2,113,129	2,106,002
Total Operating Expenses	<u>135,113</u>	<u>2,113,129</u>	<u>2,248,242</u>	<u>2,215,913</u>
Net Operating Income (Loss)	<u>(135,113)</u>	<u>359,303</u>	<u>224,190</u>	<u>86,645</u>
Nonoperating Revenues (Expenses)				
Contributions from City of Roanoke	175,000	-	175,000	175,000
Contributions from Virginia Tech	175,000	-	175,000	175,000
HRCCC Settlement Proceeds	-	-	-	8,000,000
Construction Repairs	(57,428)	-	(57,428)	(3,902,938)
Interest on Investments	89,910	-	89,910	201,030
Rent, Taxes, Insurance, and Other	-	(111,034)	(111,034)	(143,122)
Net Nonoperating Revenues (Expenses)	<u>382,482</u>	<u>(111,034)</u>	<u>271,448</u>	<u>4,504,970</u>
Net Income Before Depreciation	247,369	248,269	495,638	4,591,615
Depreciation Expense/Replacement Reserve	(426,030)	(123,563)	(549,593)	(494,374)
Net Income (Loss)	<u>\$ (178,661)</u>	<u>\$ 124,706</u>	<u>\$ (53,955)</u>	<u>\$ 4,097,241</u>

Notes to Financial Statement:

- (1) The column entitled "Commission" represents Commission activity in the City's financial records.
- (2) The column entitled "Conference Center" represents actual revenue and expenses of the Conference Center, as provided by Doubletree Management.

**INTERNAL SERVICE FUNDS
COMPARATIVE INCOME STATEMENT
FOR THE 10 MONTHS ENDING APRIL 30, 2002**

					TOTALS	
	Department of Technology	Materials Control	Fleet Management	Risk Management	FY 2002	FY 2001
Operating Revenues						
Charges for Services	\$3,493,334	\$1,099,337	\$3,313,791	\$8,021,976	\$15,928,438	\$13,590,648
Total Operating Revenues	3,493,334	1,099,337	3,313,791	8,021,976	15,928,438	13,590,648
Operating Expenses						
Personal Services	1,792,966	56,618	1,059,978	139,184	3,048,746	3,001,433
Operating Expenses	1,094,298	1,156,661	890,347	8,623,255	11,764,561	9,247,047
Depreciation	422,743	-	1,675,213	-	2,097,956	1,865,722
Total Operating Expenses	3,310,007	1,213,279	3,625,538	8,762,439	16,911,263	14,114,202
Operating Income (Loss)	183,327	(113,942)	(311,747)	(740,463)	(982,825)	(523,554)
Nonoperating Revenues (Expenses)						
Interest Revenue	111,823	4,877	27,311	251,701	395,712	830,030
Interest Expense	(12,726)	-	(47,388)	-	(60,114)	-
Transfers To Other Funds	(41,350)	-	-	-	(41,350)	(104,000)
Loss on Disposal of Fixed Assets	-	-	(44,034)	-	(44,034)	(153,103)
Transfers From Other Funds	2,582,247	-	573,639	250,000	3,405,886	1,451,205
Other Revenue	10,183	-	-	-	10,183	-
Net Nonoperating Revenues	2,660,177	4,877	509,528	501,701	3,666,283	2,024,132
Net Income (Loss)	\$2,833,504	(\$109,065)	\$197,781	(\$238,762)	\$2,683,458	\$1,500,578

CITY OF ROANOKE, VIRGINIA
CITY TREASURER'S OFFICE
GENERAL STATEMENT OF ACCOUNTABILITY
FOR THE MONTH ENDED APRIL 30, 2002

TO THE DIRECTOR OF FINANCE:

GENERAL STATEMENT OF ACCOUNTABILITY OF THE CITY TREASURER OF THE CITY OF ROANOKE, VIRGINIA FOR
THE FUNDS OF SAID CITY FOR THE MONTH ENDED APRIL 30, 2002.

FUND	BALANCE AT MARCH 31, 2002	RECEIPTS	DISBURSEMENTS	BALANCE AT APRIL 30, 2002	BALANCE AT APRIL 30, 2001
GENERAL	(\$4,229,452.43)	\$19,604,576.59	\$15,390,073.64	(\$14,949.48)	\$423,767.19
WATER	12,142,600.18	599,531.04	1,242,518.55	11,499,612.67	7,646,394.75
SEWAGE	7,335,328.83	1,700,078.15	1,363,728.75	7,671,678.23	6,911,951.11
CIVIC CENTER	3,192,913.85	1,425,730.30	305,568.40	4,313,075.75	1,149,845.68
TRANSPORTATION	2,841,351.88	206,161.71	2,673,146.49	374,367.10	499,651.88
CAPITAL PROJECTS	66,489,818.03	2,297,169.89	3,620,620.06	65,166,367.86	38,745,307.83
CONFERENCE CENTER	4,212,197.42	49,817.58	1,755.59	4,260,259.41	5,406,930.60
RKE VALLEY DETENTION COMM	2,306,828.98	467,531.39	248,555.11	2,525,805.26	3,108,771.16
DEBT SERVICE	13,302,849.72	910,984.21	155,524.80	14,058,309.13	12,722,501.83
DEPT OF TECHNOLOGY	5,803,930.77	197,895.73	243,733.08	5,758,093.42	5,163,292.04
MATERIALS CONTROL	305,815.70	73,990.97	88,081.90	291,724.77	162,313.29
MANAGEMENT SERVICES	0.00	0.00	0.00	0.00	172,081.06
FLEET MANAGEMENT	853,478.09	620,254.09	351,506.35	1,122,225.83	950,120.49
PAYROLL	(13,736,393.05)	14,691,593.78	12,847,966.34	(11,892,765.61)	(11,108,116.98)
RISK MANAGEMENT	11,938,260.28	642,368.37	658,515.07	11,922,113.58	11,426,454.80
PENSION	2,012,268.64	326,108.16	1,371,546.34	966,830.46	1,328,023.93
SCHOOL FUND	6,389,688.18	5,411,620.95	6,231,672.98	5,569,636.15	6,603,304.30
SCHOOL CAPITAL PROJECTS	6,897,553.84	8,864.59	104,357.24	6,802,061.19	1,077,404.52
SCHOOL FOOD SERVICE	244,930.49	423,112.03	369,039.46	299,003.06	721,076.96
FDETC	23,431.40	247,464.38	150,778.85	120,116.93	34,671.30
GRANT	670,252.96	578,047.32	601,258.74	647,041.54	955,297.22
TOTAL	\$128,997,653.76	\$50,482,901.23	\$48,019,947.74	\$131,460,607.25	\$94,101,044.96

CERTIFICATE

I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE STATEMENT OF MY ACCOUNTABILITY TO THE CITY OF ROANOKE, VIRGINIA, FOR THE FUNDS OF THE VARIOUS ACCOUNTS THEREOF FOR THE MONTH ENDED APRIL 30, 2002.
THAT SAID FOREGOING:

CASH:

CASH IN HAND	\$31,669.64
CASH IN BANK	2,274,653.60

INVESTMENTS ACQUIRED FROM COMPETITIVE PROPOSALS:

COMMERCIAL HIGH PERFORMANCE MONEY MARKET	10,863,381.50
COMMERCIAL PAPER	14,079,920.16
LOCAL GOVERNMENT INVESTMENT POOL	26,848,471.11
MONEY MANAGEMENT ACCOUNT	10,110,608.17
REPURCHASE AGREEMENTS	7,000,000.00
U. S. AGENCIES	4,904,125.00
VIRGINIA AIM PROGRAM (U. S. SECURITIES)	55,347,778.07
TOTAL	\$131,460,607.25

DATE: MAY 9, 2002


DAVID C. ANDERSON, TREASURER

**CITY OF ROANOKE PENSION PLAN
STATEMENT OF CHANGES IN PLAN NET ASSETS
FOR THE 10 MONTHS ENDED APRIL 30, 2002**

	<u>FY 2002</u>	<u>FY 2001</u>
<u>Additions:</u>		
Employer Contributions	\$ 3,398,534	\$ 3,199,751
Investment Income		
Net Appreciation (Depreciation) in Fair Value of Investments	(14,087,151)	(19,131,292)
Interest and Dividend Income	2,985,917	5,419,593
Total Investment Income (Loss)	(11,101,234)	(13,711,699)
Less Investment Expense	85,096	476,698
Net Investment Income (Loss)	(11,186,330)	(14,188,397)
Total Additions (Deductions)	<u>\$ (7,787,796)</u>	<u>\$ (10,988,646)</u>
 <u>Deductions</u>		
Benefits Paid to Participants	\$ 12,400,859	\$ 10,807,614
Administrative Expenses	308,712	287,396
Total Deductions	<u>12,709,571</u>	<u>11,095,010</u>
Net Increase (Decrease)	(20,497,367)	(22,083,656)
 Net Assets Held in Trust for Pension Benefits:		
Fund Balance July 1	<u>326,337,980</u>	<u>350,929,145</u>
Fund Balance April 30	<u>\$305,840,613</u>	<u>\$328,845,489</u>

**CITY OF ROANOKE PENSION PLAN
BALANCE SHEET
APRIL 30, 2002**

	<u>FY 2002</u>	<u>FY 2001</u>
<u>Assets</u>		
Cash	\$ 965,780	\$ 1,299,624
Investments, at Fair Value	306,143,523	328,658,025
Due from Other Funds	3,492	3,538
Other Assets	<u>5,434</u>	<u>5,097</u>
Total Assets	<u>\$ 307,118,229</u>	<u>\$ 329,966,284</u>
 <u>Liabilities and Fund Balance</u>		
Liabilities:		
Due to Other Funds	\$ 1,273,962	\$ 1,120,548
Accounts Payable	<u>3,654</u>	<u>247</u>
Total Liabilities	<u>1,277,616</u>	<u>1,120,795</u>
Fund Balance:		
Fund Balance, July 1	326,337,980	350,929,145
Net Gain (Loss) - Year to Date	<u>(20,497,367)</u>	<u>(22,083,656)</u>
Total Fund Balance	<u>305,840,613</u>	<u>328,845,489</u>
Total Liabilities and Fund Balance	<u>\$ 307,118,229</u>	<u>\$ 329,966,284</u>

CITY OF ROANOKE
DEPARTMENT OF FINANCE
215 Church Avenue, S.W. Room 461
P.O. Box 1220
Roanoke, VA 24006-1220
Telephone: (540) 853-2824
Fax: (540) 853-2940

June 3, 2002

The Honorable Ralph K. Smith, Mayor
The Honorable William H. Carder, Vice-Mayor
The Honorable William D. Bestpitch, Council Member
The Honorable C. Nelson Harris, Council Member
The Honorable W. Alvin Hudson, Jr., Council Member
The Honorable William White, Sr., Council Member
The Honorable Linda F. Wyatt, Council Member

Dear Mayor Smith and Members of City Council:

Background:

By agreement with the City of Roanoke, the Roanoke Redevelopment and Housing Authority administers a large segment of the City's Community Development Block Grant program. The Housing Authority receives program income during the course of its administration of various projects through the sale of land and the receipt of loan repayments from project area residents. The Housing Authority is required to transfer this program income to the City of Roanoke. The City is required to use the income for eligible community development activities.

Current Situation:

CDBG Program Income from Roanoke Redevelopment and Housing Authority

The Housing Authority has made payments to the City in the amount of \$31,854 from February 1, 2002 to April 30, 2002 in excess of revenue estimates previously adopted. Of this amount, \$11,100 resulted from parking lot rental, and \$20,754 from various loan repayment programs.

CDBG Miscellaneous Program Income

The City has received miscellaneous program income of \$1,703 in various loan repayments. This amount represents the difference between what was actually received and the amount that was previously adopted based on repayment estimates.

HOME Program Income

The Housing Authority also administers a segment of the City's HOME program. The assistance provided by the Housing Authority is predominantly in the form of low or no interest active and deferred loans to eligible homeowners and homebuyers. Loan repayments constitute program income to the City's HOME program. As of April 30, 2002, loan repayments received in excess of the budget estimates equals \$8,463.

The Honorable Mayor and Members
of City Council
June 3, 2002

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Recommendation:

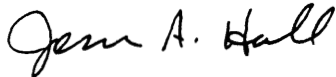
We recommend that City Council appropriate the total \$42,020 in unanticipated CDBG and HOME program income as follows:

Unprogrammed CDBG - Other - FY02	(035-G02-0240-5189)	\$ 1,703
Unprogrammed CDBG - RRHA - FY02	(035-G02-0240-5197)	31,854
Unprogrammed HOME - FY02	(035-090-5324-5320)	8,463

The amounts being appropriated to unprogrammed accounts will be available for future appropriation for eligible CDBG or HOME activities.

I would be pleased to answer questions City Council may have.

Sincerely,



Jesse A. Hall
Director of Finance

JAH/SND

c: Darlene L. Burcham, City Manager
William M. Hackworth, City Attorney
Mary F. Parker, City Clerk
Barry L. Key, Director of Management and Budget
Frank E. Baratta, Budget Team Leader

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

AN ORDINANCE to amend and reordain certain sections of the 2001-2002 Grant Fund Appropriations, and providing for an emergency.

WHEREAS, for the usual daily operation of the Municipal Government of the City of Roanoke, an emergency is declared to exist.

THEREFORE, BE IT ORDAINED by the Council of the City of Roanoke that certain sections of the 2001-2002 Grant Fund Appropriations, be, and the same are hereby, amended and reordained to read as follows, in part:

Appropriations

Community Development Block Grant - FY02	\$ 2,635,444
CDBG Unprogrammed - FY02 (1-2)	375,883
HOME Program - FY02	\$ 781,097
HOME Unprogrammed - FY02 (3)	28,097

Revenues

Community Development Block Grant - FY02 (4-7)	\$ 2,635,444
HOME Program - FY02 (8-9).	781,097

1) Unprogrammed CDBG -		
Other - FY02	(035-G02-0240-5189)	\$ 1,703
2) Unprogrammed CDBG -		
RRHA - FY02	(035-G02-0240-5197)	31,854
3) Unprogrammed		
HOME - FY02	(035-090-5324-5320)	8,463
4) Parking Lot Income	(035-G02-0200-2202)	11,100
5) Other Program		
Income - RRHA	(035-G02-0200-2203)	2,640
6) Home Ownership		
Assistance	(035-G02-0200-2222)	1,703
7) Rental Rehabilitation		
Repayment	(035-G02-0200-2240)	18,114

8) HOME Program Income		
First Union - FY02	(035-090-5324-5320)	\$ 4,882
9) HOME Program Income		
RRHA - FY02	(035-090-5324-5324)	3,581

BE IT FURTHER ORDAINED that, an emergency existing, this Ordinance shall
be in effect from its passage.

ATTEST:

City Clerk.